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**DEPARTMENT OF  
ADMINISTRATIVE SERVICES**

SALLY W. NAGY  
CHIEF INFORMATION OFFICER

**CITY OF SACRAMENTO  
CALIFORNIA**

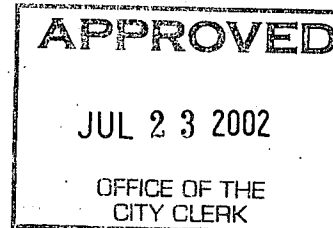
July 11, 2002

1000 I STREET  
SUITE 120  
SACRAMENTO, CA  
95814-2601

PH 916-264-8600  
FAX 916-264-5087

City Council  
Sacramento, California

Honorable Members in Session:



**SUBJECT: APPROVAL OF SUPPLEMENT NO. 7 TO CITY AGREEMENT NO. 99-158 WITH MATRIX NETWORK SOLUTIONS, LLC FOR CITYWIDE NETWORK SUPPORT SERVICES**

**LOCATION AND COUNCIL DISTRICT:** Citywide – All Districts

**RECOMMENDATION:**

This report recommends that the City Council approve the attached Resolution authorizing the execution of Supplement No. 7 to City Agreement No. 99-158 with Matrix Network Solutions, LLC for continued citywide network support services, by an amount not to exceed \$508,000.

**CONTACT PERSON:** Thanh Vo, Network Services Manager, 264-7988  
Karen Hill, Information Technology Mgr., 264-7230

**FOR COUNCIL MEETING OF:** July 23, 2002

**SUMMARY:**

This report recommends that the City Council approve the attached Resolution authorizing the City Manager to execute Supplement No. 7 to City Agreement No. 99-158 with Matrix Network Solutions, LLC. This Supplement No. 7 to City Agreement No. 99-158 would continue the network support services currently being provided by Matrix Network Solutions, LLC for an additional year by an amount not to exceed \$508,000.

**COMMITTEE/COMMISSION ACTION:** None

## City Council Report

Approval of Supplement No. 7 to City Agreement No. 99-158

July 11, 2002

### **BACKGROUND:**

- On September 21, 1999, the City Council approved City Agreement No. 99-158 in the amount of \$175,000 with Matrix Network Solutions, LLC for network-related support services.
- From March 9, 2000 through March 26, 2002, the City Council approved the execution of Supplements No. 1 – 6, for a combined not-to-exceed amount of \$1,236,500 with Matrix Network Solutions, LLC for continued support services for citywide networks as well as the Police Department's wide area network.
- This recommendation provides for continued technical support for citywide network projects such as: network infrastructure upgrades, wide and local area network support, GroupWise E-mail and calendaring support, basic trouble-shooting support to other City technical staff and implementation of the City's remote access solution.
- Because network technology is advancing rapidly, the number of network projects required to support the City's operations is growing, and the City is increasingly dependent on the network to conduct its business, we still need outside support to ensure the reliability and stability of the City's network. Supplement No. 7 to City Agreement No. 99-158 includes \$300,000 for the continuation of these basic citywide network support services.
- In addition, the Police Department still has a need for the services of highly skilled network specialists for complex network design and implementation tasks. By including these support services in the Scope of Work to be performed under Supplement No. 7 with Matrix Network Solutions, LLC the City is able to consolidate both network support projects into the overall citywide network team, thereby ensuring the designs are compatible, coordinated, and support broader citywide needs. Supplement No. 7 to City Agreement No. 99-158 includes \$208,000 for onsite support for the Police Department's Wide Area Network.

### **FINANCIAL CONSIDERATIONS:**

No additional funding is needed. The total amount of the not-to-exceed funding for this Supplement No. 7 to City Agreement No. 99-158 is \$508,000. The citywide network support services portion (\$300,000) has been budgeted in the Information Technology Department's FY 03 operating budget. The Police Department's portion (\$208,000) has been budgeted in the Police Department's FY 03 operating budget.

The current not-to-exceed amount for the services provided by Matrix Network Solutions, LLC to the City is \$1,411,500. Approval of Supplement No. 7 in the amount of \$508,000 will increase the new not-to-exceed amount to \$1,919,500.

**ENVIRONMENTAL CONSIDERATIONS:**

Ongoing administrative and maintenance activities, such as purchases of supplies, equipment or material which are not made for purposes of a public works construction project, do not constitute a "project" and are exempt from the California Environmental quality Act (CEQA). (CEQA Guidelines, Section 15061(b)(1), 153778(b)(3)).

**POLICY CONSIDERATIONS:**

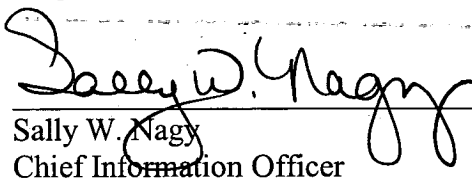
This recommendation is in support of the city's Information Technology Strategic Plan and is specifically related to Goal #1: City information technology systems and applications are supported by a secure, reliable, flexible and scalable technical infrastructure.

The recommendations in this report are consistent with existing policy concerning consultant services and Chapter 3.64.020 of the Sacramento City Code.

**ESBD CONSIDERATIONS:**

Matrix Network Solutions, LLC is a City-certified ESBD.

Respectfully submitted,

  
Sally W. Nagy  
Chief Information Officer

**RECOMMENDATION APPROVED:**



Robert P. Thomas  
City Manager

**APPROVED**  
JUL 23 2002  
OFFICE OF THE  
CITY CLERK

**RESOLUTION NO. 2002-488**

ADOPTED BY THE SACRAMENTO CITY COUNCIL

ON DATE OF \_\_\_\_\_

**RESOLUTION AUTHORIZING THE CITY MANAGER  
AND CITY CLERK TO EXECUTE SUPPLEMENT NO. 7  
TO CITY AGREEMENT 99-158 WITH MATRIX  
NETWORK SOLUTIONS, LLC FOR CONTINUING  
NETWORK RELATED SERVICES  
IN THE AMOUNT OF \$508,000**

BE IT RESOLVED BY THE COUNCIL OF THE CITY OF SACRAMENTO THAT:

The City Manager and City Clerk are hereby authorized to execute Supplement No. 7 to City Agreement 99-158 with Matrix Network Solutions, LLC in an amount not to exceed \$508,000 for continuing network related support services for the Information Technology and the Police Departments:

\_\_\_\_\_  
MAYOR

ATTEST:

\_\_\_\_\_  
CITY CLERK

**FOR CITY CLERK USE ONLY**

RESOLUTION NO.: \_\_\_\_\_

DATE ADOPTED: \_\_\_\_\_