

MINUTES OF THE REGULAR MEETING
OF THE CIVIL SERVICE BOARD
CITY OF SACRAMENTO
JANUARY 5, 1982

The regular meeting of the Civil Service Board, City of Sacramento, was called to order by Vice-President Joseph L. Russell, in the Conference Room, Department of Personnel, 801 - 9th Street, Sacramento, California, at 1:35 p.m.

Members Present: Mrs. Vivian C. Nance
 Ms. Gail A. Mabbutt
 Ms. Pamela C. Placencia
 Mr. Joseph L. Russell

Mr. Jonathan E. Mayhew arrived at approximately 1:40 p.m.

REPORTS OF DIRECTOR OF PERSONNEL

a. Election of President and Vice-President to the Board

Mrs. Donna L. Giles, Director of Personnel, informed the Board that nominations should begin to elect the President and Vice-President to the Board.

Motion was made to nominate Mr. Joseph L. Russell as President to the Board.

Motion: Mrs. Nance
Second: Ms. Mabbutt

Motion was approved by unanimous roll call vote.

Motion was made to nominate Mrs. Vivian C. Nance as Vice-President to the Board.

Motion: Ms. Mabbutt
Second: Ms. Placencia

Motion was approved by unanimous roll call vote.

b. Election of Board Member to Serve on the Retirement Hearing Commission

Mrs. Donna L. Giles, Director of Personnel, informed the Board that nominations should begin to elect a Member of the Civil Service Board to the Retirement Hearing Commission.

Ms. Placencia nominated Mrs. Vivian C. Nance. Mrs. Nance addressed the Board regarding the type of selection to be made, i.e., minority representation and union versus non-union representation.

Mr. Dick Mayberry, Representative of Firefighters Local 522, addressed the Board to clarify for the record what the City Charter states regarding union representation.

There was no second to the motion.

January 5, 1982

Ms. Mabbutt then nominated Mr. Jonathan E. Mayhew to serve on the Retirement Hearing Commission. There was no second to the motion.

Mrs. Nance nominated Mr. Joseph L. Russell to serve on the Retirement Hearing Commission.

Motion: Mrs. Nance
Second: Ms. Mabbutt

Motion was approved by unanimous roll call vote.

c. Medical Leave of Absence Extension - Willie Vains

Mrs. Donna L. Giles, Director of Personnel, informed the Board that Mr. Willie Vains was taking an approved extended leave due to medical reasons.

RECOMMENDED DECISION OF ADMINISTRATIVE LAW JUDGE

Appeal of Four-Day Suspension - Gregory Crump, Park Maintenance Worker I

It was noted that Mr. Garland Rosauero, Mr. Crump's representative from Local 39, and Mr. Gregory Crump were not present at the meeting. Ms. Mabbutt asked for an extension of time in the event of a traffic tie-up to come back to the item later in the meeting.

Other items on the agenda were discussed and the appeal was discussed next. It was noted by Mrs. Giles, Director of Personnel, that neither Mr. Rosauero nor Mr. Crump would be present. Mr. Mayhew then made motion to uphold the decision of the Administrative Law Judge. Mrs. Nance asked questions regarding what rules or procedures were followed in terms of how many days' suspension were determined.

Mr. Dan Bonebrake, Employee Relations Representative, addressed the Board to explain that many factors were considered in determining the length of time to suspend, such as severity of offense, how many times the offense occurred, was the employee previously warned, how long the employee was employed by the City, etc., etc.

Motion: Mr. Mayhew
Second: Ms. Mabbutt

Motion was approved by unanimous roll call vote.

EXAMINATIONS TO BE ANNOUNCED

a. #1851 - Machinist

There being no discussion, Mr. Mayhew made motion to approve the examination.

Motion: Mr. Mayhew
Second: Ms. Mabbutt

Motion was approved by unanimous roll call vote.

January 5, 1982

b. #1858 - Dispatcher III (Fire) (Promotional)

Ms. Mabbutt asked Mrs. Verna Banks, Senior Personnel Analyst, how often the exam was given. Mrs. Banks indicated that it had been many years since this examination was done.

Mrs. Donna L. Giles, Director of Personnel, stated there were four eligible candidates, and that the use of education and experience in the job announcement was used in limited circumstances. In this exam, all candidates would be certified; there are two vacancies.

Motion was made to approve the examination.

Motion: Mr. Mayhew
Second: Ms. Placencia

Motion was approved by unanimous roll call vote.

ELIGIBLE LIST ESTABLISHED

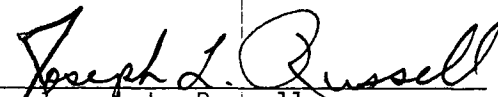
#1801 - Fire Apparatus Operator

Ms. Placencia asked how many vacancies would become available. Mrs. Verna Banks, Senior Personnel Analyst, indicated there were ten vacancies last year.

Deputy Fire Chief, Francis Lardie, indicated there would probably be ten vacancies again this year.

Since this was an information item, no action was taken.

There being no further business, Vice-President Russell declared the meeting adjourned at 2:13 p.m.



Joseph L. Russell
Vice-President



Donna L. Giles
Secretary