



REPORT TO COUNCIL City of Sacramento

915 I Street, Sacramento, CA 95814-2604
www.CityofSacramento.org

CONSENT
August 9, 2005

Honorable Mayor and
Members of the City Council

Subject: Contract: Insurance Brokerage Services

Location/Council District: Citywide

Recommendation:

Adopt a Resolution authorizing the City Manager to execute the Second Amendment to City Agreement 2001-219 with Driver Alliant Insurance Service in an amount not to exceed \$53,500 for insurance coverage brokerage services.

Contact: Barbara Brenner, Loss Control Manager, 808-7785

Presenters: N/A

Department: Human Resources

Division: Risk Management

Organization No: 1545

Summary:

Driver Alliant Insurance Services competitively bid this contract and has provided satisfactory brokerage services to the City of Sacramento since 2001. Agreement 2001-219 was for a term of three years with an option to extend for up to two additional years. The first amendment extended services for one year at an amount not to exceed \$107,100. The second amendment to this agreement (Exhibit A) is for six months of service at an amount not to exceed \$53,500.

Committee/Commission Action: None

Background Information:

The broker who places insurance coverage needs to remain under contract to service the City's account after change of the fiscal year. Therefore, the term of the broker services contract should be converted to a calendar year cycle. Driver Alliant representatives and City staff agree that it is in the best interest of both parties to make the final contract renewal for a period of six months expiring on 12-31-05.

Financial Considerations:


Risk funds are available to pay for contract insurance brokerage services.


Environmental Considerations: None

Policy Considerations: None

Emerging Small Business Development (ESBD):

Driver Alliant Insurance Services includes small business partners in providing services such as property appraisal and earthquake hazard assessment to the City of Sacramento. Risk Management staff are committed to compliance with the City's ESBD program requirements when insurance brokerage service proposals are solicited and reviewed.


Respectfully Submitted by:
Barbara Brenner
Loss Control Manager


Approved by:
Geri Hamby
Human Resources Director

Recommendation Approved:


ROBERT P. THOMAS
City Manager

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RESOLUTION NO.

Adopted by the Sacramento City Council

Authorizing the City Manager to execute the Second Amendment to City Agreement 2001-219 With Driver Alliant Insurance Services In An Amount Not To Exceed \$53,500

BACKGROUND

- A. Driver Alliant Insurance Services competitively bid this contract and has provided satisfactory brokerage services to the City of Sacramento since 2001. Agreement 2001-219 was for a term of three years with an option to extend for up to two additional years.
- B. The first amendment extended services for one year at an amount not to exceed \$107,100. The second amendment to this agreement (Exhibit A) is for six months of service at an amount not to exceed \$53,500.
- C. Driver Alliant representatives and City staff agree that it is in the best interest of both parties to make the final contract renewal for a period of six months expiring on 12-31-05.

BASED ON THE FACTS SET FORTH IN THE BACKGROUND, THE CITY COUNCIL RESOLVES AS FOLLOWS:

The City Manager is authorized to execute the Second Amendment to City Agreement 2001-219 with Driver Alliant Insurance Services at a cost of \$53,500.