

**MINUTES OF THE ART IN PUBLIC PLACES COMMITTEE MEETING  
HELD ON SEPTEMBER 17, 1992**

**COMMITTEE MEMBERS PRESENT:**

Nancy Esajian  
Kim Scott  
Jack Nielsen  
*Gloria Burt*

**STAFF PRESENT**

Michelle Walker  
Kathy Gee  
Wendy Ceccherelli  
Mario Moreno

**COMMITTEE MEMBERS ABSENT**

Chris Kidd  
Sandra Yee  
George Esquibel

- I. The meeting was called to order at 3:50.
- II. The minutes of the August 20, 1992 meeting were reviewed. **It was moved to approve the minutes as written (M/S: Nielsen/Esajian). Motion passed unanimously.**
- III. **Action Items**

**A. Plaza Park Cafe**

Susan Willoughby distributed a detailed budget for the project and introduced the artist David Rible. David presented his proposal drawings, enhancements to the already designed cafe: gold-plated weathervane; gold and clear stained glass in the cupola and restroom windows and south, east and west sides; abstract fish on the rafter ends; colored concrete in a geometric design around the trusses. **It was moved to approve the design proposal for Plaza Park Cafe by artist David Rible (M/S: Esajian/Nielsen). Motion passed unanimously (3-Ayes, 0-Noes).**

**B. Indirect Rate Process**

Ken Nishimoto, Lydia Lara, and Mike Coleman from the Finance Department attended the meeting to answer any questions the Committee had regarding the indirect rate. Lydia has developed a working rate based on new calculations because the old indirect rate was based on items that should not have been included. Ken explained the highest costs are staff salaries (50-60%), next would be supplies/photocopying/etc. (30-40%), then Department support (15-20%), and Citywide overhead (10%).

Ken was asked how staff time is calculated on a multi-year project. He responded that a determination needed to be made on how much staff time could be allotted based on a 2% budget.

Ken said that a staff report drafted by the Budget Office and Parks and Community Services would be written and presented to City Council through the City Manager's Office. They may ask for Council direction. Council will decide whether it wants to recover the direct costs and full recovery of overhead, or recovery of direct costs only.

Wendy said that decisions regarding the new procedures need to be made as soon as possible because staff and the APP Committee do not feel comfortable moving forward with the program not knowing what the impact of the indirect rate will be.

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Discussion followed on the costs of administering a large project versus a small project. Ken stated that large projects should not be bearing a disproportionate share of supplies and services, and it may be that large project need more than 2% allocated; small projects should have a lower rate calculation.

Michelle Walker and Tony Marquez both emphasized that the Department needs to include the Division in discussions with the Budget Office on indirect rate calculations. The flow of information from Finance to Department to Division does not always happen.

Ken was asked if APP would have to find \$50,000 extra for the shortfall. He said no, that should have already happened.

Ken will be coming to the October APP Committee meeting with information on the progress of the staff report.

### IV. Discussion Items

#### A. **Art and Architecture Forum**

Bob Treaster reported that interest in the workshop was dwindling possibly because putting it together would require a tremendous amount of work, and people were unable to commit the time. He talked to CSUS about a week-long seminar. They were interested, but lacked the time and staff. The planning committee will decide whether to pursue or abandon putting together a workshop.

#### B. **Project Update**

Michelle met with Fred Cox of the County Airport. Expansion project will begin next year. APP funds for all phases will be pooled and available up front. Artist(s) will treat entire site rather than portions of the airport.

#### C. **Advocacy Committee**

Nancy reported that the Advocacy Committee developed a priority list of issues upon which they will focus: High--Cultural Awards funding, filling the Metro Arts Executive Director position, reconciling the APP indirect rate issue; Medium--Memorial Auditorium/Convention Center project; Low--filling the Metro Arts Grants Coordinator position, moving forward on the Cultural Master Plan, reorganization of Metro Arts into a Department of Cultural Affairs.

The Committee will draft a letter in support of hiring an Executive Director as soon as possible.

#### D. **SHRA Public Arts Projects**

SHRA declined forming a partnership with the Arts Commission for future projects. Gloria will follow up and report back.

### V. Meeting was adjourned at 5:48 (M/S: Nielsen/Esajian).