

**DRAFT MINUTES OF THE
 CITY OF SACRAMENTO
 PARKS AND RECREATION COMMISSION**

**REGULAR MEETING
 September 20, 2007**

BUSINESS ITEMS:

The Regular Meeting of the Parks and Recreation Commission was called to order by Chairperson Cooke at 7:00 p.m. on the above date at Coloma Community Center, 4623 T Street, Sacramento CA 95819.

2. Introduction of Commission Members, City Staff and Guests

MEMBER	PLANNING AREA	Present	Absent
George Raya	Planning Area 1- Central City	X	
Cindy Cooke	Planning Area 2- Land Park	X	
Patrick Lynn	Planning Area 3- Pocket		X
Dave Tamayo	Planning Area 4- South Sacramento	X	
Brett Williams	Planning Area 5- East Broadway	X	
John Deglow	Planning Area 6- East Sacramento	X	
Bruce Pomer	Planning Area 7- Arden/Arcade	X	
Leo Lujan	Planning Area 8- North Sacramento	X	
Deirdre Price	Planning Area 9- South Natomas	X	
Sheila DeBlonk	Planning Area 10- North Natomas		X
Virginia Guadiana	Planning Area 11- Airport/Meadowview	X	
TOTAL MEMBERS PRESENT- Quorum is 6 members		9	2

3. REVIEW AND APPROVAL OF THE AUGUST 2007 DRAFT MEETING MINUTES

Approved with a correction to agenda item 14, to include the Director's comments on the concept of a separate tree commission.

4. ELECTION OF OFFICERS

Nominations for Chairperson and Vice Chairperson were conducted at the Commission's August 2, 2007 regular meeting. Elections were held and Chair Cooke was re-elected as Chairperson (Raya, Cooke, Williams, Deglow, Pomer, Lujan, Price, Guadiana), and Brett Williams was re-elected as Vice Chairperson (Tamayo, Williams, Cooke, Price, Guadiana).

5. STANDING COMMITTEES REVIEW

Commissioners reviewed the current standing committees and the number of members on each committee. Commissioners and staff discussed the requirement for a quorum at committee meetings, which are subject to the Brown Act. No changes were made with the exception to disband the Resource Development/Legislative Standing Committee.

6. BOARD AND COMMISSION TRAINING CONTENT REVIEW

Commissioners shared information received at a training session for City Boards and Commissions conducted by the City Clerk on September 13, 2007 (training materials were included in the agenda packet). Commissioners discussed the importance of maintaining public process, Brown Act compliance, and time management methods for meetings.

7. CONFIRM ROLES, EXPECTATIONS AND SUGGESTED IMPROVEMENTS

Commissioners accepted the suggested planning and communication improvements contained in the agenda packet. Commissioner Williams recommended a more formal process of forwarding advice and input to the City Council on projects and initiatives coming before the Commission, particularly those from other City departments, such as a letter from the Chair. Staff is to advise on the process.

8. PUBLIC TESTIMONY FOR MATTERS NOT ON THE AGENDA

Mr. Jordan Lang, representing Sacramento United Youth Soccer, stated concerns with maintenance of the All Weather Field at Granite Regional Park, relayed proper maintenance practices and the need for staff to use specialized grooming equipment purchased by the Department of Parks and Recreation. Staff is following up.

CONSENT ITEMS:

9. TOT LOT ORDINANCE REVISIONS TO RESTRICT USE OF PLAYGROUNDS TO CHILDREN AND THOSE ENGAGED IN THE CARE, CUSTODY AND SUPERVISION OF CHILDREN.

Motion approved to accept the Tot Lot Ordinance revision report.

Motion made by: Pomer
Seconded: Deglow
Ayes: Raya, Cooke, Tamayo, Williams, Deglow, Pomer, Lujan, Price,
Guadiana
Nays: None
Abstain: None
Absent: Lynn, DeBlonk

10. URBAN FOREST SERVICES REORGANIZATION TO THE DEPARTMENT OF
TRANSPORTATION

Commissioner Raya commented on the Urban Forest Services Standing Committee's support of the item.

Motion approved to support the Urban Forest Services reorganization to the City's Department of Transportation.

Motion made by: Raya
Seconded: Deglow
Ayes: Raya, Cooke, Tamayo, Williams, Deglow, Pomer, Lujan, Price,
Guadiana
Nays: None
Abstain: None
Absent: Lynn, DeBlonk

11. TRANSMITTAL OF THE PARK OPERATIONS STANDING COMMITTEE DRAFT
MEETING MINUTES

Motion approved to accept the Park Operations Standing Committee's draft meeting minutes for July 27, 2007.

Motion made by: Pomer
Seconded: Deglow
Ayes: Raya, Cooke, Tamayo, Williams, Deglow, Pomer, Lujan, Price,
Guadiana
Nays: None
Abstain: None
Absent: Lynn, DeBlonk

12. TRANSMITTAL OF THE URBAN FOREST SERVICES STANDING COMMITTEE
DRAFT MEETING MINUTES

Motion approved to accept the Urban Forest Services Standing Committee draft meeting minutes for July 25, 2007.

Motion made by:	Pomer
Seconded:	Deglow
Ayes:	Raya, Cooke, Tamayo, Williams, Deglow, Pomer, Lujan, Price, Guadiana
Nays:	None
Abstain:	None
Absent:	Lynn, DeBlonk

STAFF REPORTS:

13. TRIPLE R PROGRAM UPDATE

Rosanne Bernardy, Recreation Superintendent, reviewed the Triple R Program including restructuring and marketing efforts to expand service to memory-impaired seniors and their families. Ms. Bernardy responded to questions about the program. Chair Cooke recommended outreach and marketing to pharmacies, to churches through their member newsletters, to hospital/skilled nursing social workers and discharge planners, and through City utility bills.

14. EXPIRATION OF PROPOSITION 12 GRANT FUNDING FOR FIELD RENOVATION SERVICES

Dan Giammona, Park Operations Superintendent, reviewed the item. Mr. Jordan Lang, representing Sacramento United Youth Soccer, distributed a copy of a letter to the Director of Parks and Recreation requesting an audit of expenditures, and outlining unresolved field irrigation, drainage and maintenance issues. Chair Cooke stated continued dissatisfaction as well. Commissioners and staff discussed efforts to date and challenges with the overall lack of fields, heavy use, and other related factors. Jim Combs stated staff will respond to the issues, return to the Commission with an audit of expenditures, and will have staff determine how to engage field user groups in future to both devise field maintenance plans with available resources, and determine how to gain additional resources for field maintenance.

15. DEPARTMENT OF PARKS AND RECREATION'S KEY OBJECTIVES AND WORKPLAN FOR FISCAL YEAR 2007/08

Motion approved to move forward with staff recommendations on the Commission's involvement in the Department of Parks and Recreation's key objectives and workplan for Fiscal Year 2007/08.

Motion made by:	Pomer
Seconded:	Raya
Ayes:	Raya, Cooke, Tamayo, Williams, Deglow, Pomer, Lujan, Price, Guadiana
Nays:	None
Abstain:	None
Absent:	Lynn, DeBlonk

16. CITY PARKS AND RECREATION MASTER PLAN UPDATE

Mary deBeauvieres, Senior Park and Recreation Planner, reviewed the item, including particular focus areas for the master plan update. Chair Cooke requested an emphasis on how recreation facility needs and standards are determined for the City of Sacramento, as they may be different from state or national standards.

DIRECTOR'S UPDATES

Jim Combs stated he will attend a national park and recreation conference next week and looks forward to gaining information on new ideas and best practices for a variety of services and issues. A letter of invitation was forwarded from the Commission Chair to Council members to encourage their attendance at the beginning of Commission meetings held in their district to welcome the Commission and citizens, and to give the Commission an opportunity to engage with the Council.

COMMISSIONERS' IDEAS, QUESTIONS & ANNOUNCEMENTS

Chair Cooke approved Commissioner Raya's request to agendize a discussion to propose the creation of an Urban Forest Services Citizens Advisory Group. Commissioner Price announced a very successful Natomas Community Festival in South Natomas Community Park. Chair Cooke requested staff look into the status of a construction project at Belle Cooledge Park that appears to have been delayed.

ADJOURNMENT

The Parks and Recreation Commission meeting adjourned at 9:03 p.m.

Respectfully Submitted:



Lori Harder, Support Services Manager
Department of Parks and Recreation

Approved:

Cindy Cooke, Chairperson
Parks and Recreation Commission