

MINUTES OF THE REGULAR MEETING  
OF THE CIVIL SERVICE BOARD  
CITY OF SACRAMENTO  
APRIL 19, 1983

The regular meeting of the Civil Service Board, City of Sacramento, was called to order by President Jonathan E. Mayhew in Conference Room 103, Department of Personnel, 801 - 9th Street, Sacramento, California at 1:30 p.m.

Members Present: Ms. Pamela C. Placencia  
Ms. Gail Mabbutt  
Mr. Joseph L. Russell  
Mrs. Vivian C. Nance  
Mr. Jonathan E. Mayhew

MINUTES OF THE REGULAR MEETING OF MARCH 15, 1983

A motion was made to approve the regular minutes of the March 15, 1983 meeting as read:

Motion: Ms. Placencia  
Second: Mr. Russell

The motion was approved by the following roll call vote:

Ayes: Ms. Placencia  
Mr. Russell  
Mr. Mayhew  
Abstain: Ms. Mabbutt  
Mrs. Nance

MINUTES OF THE REGULAR MEETING OF APRIL 5, 1983

Mr. Russell asked that the minutes be amended to reflect in the Recommended Decision of the Administrative Law Judge regarding Donald R. Robinson that Mr. Weldon R. Reeves, Attorney at Law representing Mr. Robinson, had no objection to the Board deciding the case in his absence.

A motion was made to approve the regular minutes of the April 5, 1983 meeting as amended:

Motion: Ms. Mabbutt  
Mr. Russell

The motion was approved by the following roll call vote:

Ayes: Ms. Mabbutt  
Mr. Russell  
Mrs. Nance  
Mr. Mayhew  
Abstain: Ms. Placencia

REQUEST FOR VOLUNTARY DEMOTION

Vincent E. Hernandez  
Tree Maintenance Worker I

Verna Banks addressed the Board on this issue. Mr. Hernandez was in the audience. Mr. Russell asked questions as to why this was a demotion. Mr. Bill Carnazzo, Deputy City Attorney, responded that Rule 8.4 states that a demotion is a move to a class with lower pay.

A motion was made to approve the request for voluntary demotion of Vincent E. Hernandez from Tree Maintenance Worker I to Tree Trimmer Trainee.

Motion: Ms. Mabbutt  
Second: Ms. Placencia

The motion was approved by unanimous roll call vote.

APPEAL OF REINSTATEMENT

Hazel Ising  
Stenographer Clerk III

Ms. Verna Banks addressed the Board on this issue presenting the background information on why the staff was recommending that this appeal be denied.

Mr. Richard Chiurazzi, Attorney at Law representing Ms. Ising, addressed the Board and asked that the Board grant the appeal of Ms. Ising based on the fact that the classification held by Ms. Ising prior to her appointment to Confidential Secretary no longer existed. He stated that this appeal should be granted based on Rule 10.6.

Mr. Bill Carnazzo advised the Board that Rule 10.6 states that a person who resigns from exempt status must return to the classification and salary range held prior to the appointment of exempt status.

Mr. John Worcester addressed the Board explaining that the classification that Ms. Ising held prior to her exempt status did exist but that the title had been changed.

Ms. Ising addressed the Board on this issue stating that the responsibilities of her job were that of Secretary, not Senior Stenographer.

The Board discussed the matter further and asked questions of Mr. Worcester.

The Board went into Executive Session at 2:40 p.m.  
The Board reconvened at 3:00 p.m.

A motion was made that the appeal of Hazel Ising be granted and that she be reinstated to the classification of Secretary effective the date of her resignation from the exempt classification.

Motion: Mrs. Nance  
Second: Mr. Russell

tion was approved by the following vote:

Ayes: Ms. Placencia  
Mr. Russell  
Mrs. Nance  
Mr. Mayhew

Noes: Ms. Mabbutt

TO CIVIL SERVICE BOARD FROM CHIEF KEARNS RE: DONALD GILLICK  
DISCIPLINARY ACTION

ard voiced their concern of the fact that a department head could  
le a decision made by them, by settling a case after the Board had  
on it.

abbutt expressed concern that a case could go through an administrative  
dge hearing, be followed by oral arguments before the Board, be  
cated by the Board and then be settled by a department head and an  
ant. Ms. Placencia asked if this was legal, and Mr. Bill Carnazzo  
ned that it was.

sked the Secretary if she had been consulted in this matter, and  
nna Giles responded that she had not been consulted before the  
ment occurred. The Chief told her after the settlement that the  
was necessary because the decision placed a hardship on the  
ment by requiring a person to be placed in a temporary position for  
nghty time that Mr. Gillick was to serve at a lower level.

ard decided that when the Civil Service Rules and Regulations are  
d, they would like to consider having a provision under which actions  
iplinary appeals would have the status of "intended decisions".  
decisions would become final after a short amount of time (i.e.  
following meeting) during which affected parties could react to the  
ed decision and the Board could consider the reactions.

ssell left the meeting at 3:25 p.m.

DISCUSSION OF ELIGIBLE LISTS

- |                     |       |
|---------------------|-------|
| a. Museum Registrar | #1863 |
| b. Parks Supervisor | #1970 |
| c. Stagehand I      | #1830 |

stions were asked.

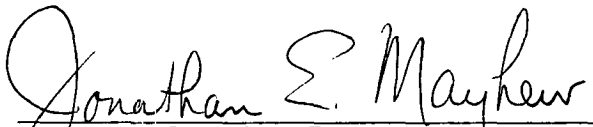
ADDITIONAL ELIGIBLE LISTS ESTABLISHED

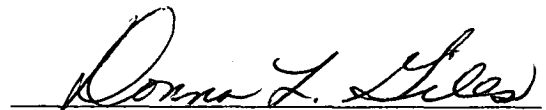
- |                         |       |
|-------------------------|-------|
| a. Custodian I          | #1898 |
| b. Library Assistant II | #1943 |
| c. Dispatcher II (Fire) | #1874 |

ance remarked how happy she was to see an increase in minorities on  
orary Assistant II list.

Questions were raised on the Custodian I list as to how many people took the test, how many passed, how many vacancies exist, and how many people will be hired. Charlotte Hollis responded.

There was no further business and the meeting was adjourned at 3:35 p.m.

  
Jonathan E. Mayhew  
President

  
Donna L. Giles  
Secretary