

December 4, 1945

There being no further business, the Board adjourned to meet again at the  
Call of the Chair.

*S. C. Pittman*  
Secretary

APPROVED:

*John H. Root*  
President

MINUTES OF CIVIL SERVICE BOARD  
CITY OF SACRAMENTO  
SPECIAL MEETING

December 27, 1945

The Civil Service Board met in special session in its office at 7 o'clock P.M.

PRESENT: Commissioners Deise and Root

ABSENT: Commissioner Cavanaugh

RE: ELIGIBLE REGISTERS

registers. No action was taken at this time.

The Civil Service Board reviewed the  
present eligible registers and consider-  
ed the advisability of abolishing said

REQUEST TO ABOLISH AIRPORT  
ATTENDANT ELIGIBLE REG. #134

of abolishing the Airport Attendant Eligible Register #134 was read. After dis-  
cussion by the Board, the Secretary was instructed to secure from the Airport Super-  
intendent a list of duties to be performed based on present day airport operations,  
and submit to the Board at its next meeting.

A letter from Don B. Smith, Airport  
Superintendent dated December 27, 1945,  
informing the Board of the advisability

CARL E. HARRY  
Request for Leave  
of Absence

military leave was read. The Secretary was requested to write Mr. Harry suggesting

A letter from Carl E. Harry, Patrolman,  
on military leave, dated December 8, 1945,  
requesting a reasonable extension of his

that he forward to the Board additional information as to the reason for his request for leave of absence and also as to a definite period of time, or, advice Mr. Harry to appear personally before the Board.

OFFICE SUPERVISOR - Waste Removal  
Request to delay creation of  
position

The Board at its meeting December 4, 1945, recommended that the position of Office Supervisor be created in the Waste Removal Department. On December 7, 1945, the City Council received a letter from the Civil Service Board as to this recommendation. The Council at its meeting, continued the matter. A letter from Mr. E. B. Sherwin, City Manager, dated December 27, 1945, requesting the Board to concur in his recommendation that the creation of this position be delayed until a position survey of all clerical positions in the City Hall is submitted to his office and to continue the matter until June 30, 1946. After discussion, it was the order of the Board that the Manager's recommendation be concurred in.

RE: VACATION RULES AND REGULATIONS  
AS PROVIDED IN SECTION 183 AMENDED  
BY THE VOTE OF THE PEOPLE NOV. 6, 1945

The Board entered into a general discussion as to the amended provisions of Section 183 of the City Charter wherein the Civil Service Board is charged with defining and interpreting the terms of this section and to provide rules for the regulation and accumulation of vacations. This matter was continued to the next regular meeting of the Board.

NAMES OFF LIST

After investigation, the following names were ordered removed from the eligible registers because certifications were either returned by postal authorities, eligibles failed to report after certification or eligibles waived three times:

Aileen Burns	-	Senior Clerk
Pauline B. Cawley	-	Senior Clerk
Margaret Cummings	-	Stenographer
Lydia S. Donovan	-	Senior Clerk
Eve A. Nichols	-	Senior Clerk

NAMES OFF LIST (Continued)

Maggie M. Peters	- Senior Clerk
Claudine Riley	- Senior Clerk
Ed A. Ruhlman	- Senior Clerk
Mary Churchill	- Stenographer
Margaret Hille	- Stenographer
Ralph S. Hosking	- Senior Clerk
Mae Levy	- Stenographer
Emice K. Miles	- Stenographer
Pearl L. Mitchell	- Stenographer
Claire Oldham	- Stenographer
Dorothy Senn	- Stenographer

DEPARTMENTAL REPORTS  
APPROVAL OF

After review and agreement, it was the order of the Board that the following Departmental Reports be approved:

City Library

Abolt, Barbara	- Temp. Appt. 12/10/45 Library Page @ 55¢ Hour
Peasley, Marvin	- Temp. Appt. 12/14/45 Janitor @ \$155 Month

Fire Department

Forbes, R. A.	- Reinst. 10/25/45 Uniform Fireman @ \$235 Mo. from Military Service
McColloch, M. E.	- Reinst. 10/25/45 Uniform Fireman @ \$235 Mo. from Military Service
Stine, Don	- Prob. Appt. 11/27/45 Uniform Fireman @ \$205 Mo. from List

Engineering Department

Jarvis, Clarence E.	- Reinst. 11/19/45 Electrical Inspector @ \$311 Mo. from Layoff List
Peasley, Marvin W.	- Temp. Appt. 11/29/45 Janitor @ \$155 Month

Police Department

Carroll, Dan	- Reinst. 12/1/45 Patrolman @ \$235 Mo. from Military Service
Cutting, Edward F.	- Temp. Appt. 12/1/45 Assistant Marshal @ \$235 Month
Irving, John E.	- Prob. Appt. 12/1/45 Patrolman @ \$205 Mo. from List
Kistler, Oscar	- Reinst. 12/1/45 Supt. Bureau of Records @ \$260 Month from Military Service
McCormick, Alexander	- Reinst. 12/1/45 Patrolman @ \$225 Mo. from Military Service

Recreation Department

Arnold, Andrew W.	- Temp. Appt. 11/1/45 Recreation Leader @ 65¢ Hour
Lucke, Wm. C.	- Temp. Appt. 10/16/45 Recreation Leader @ 65¢ Hour
Machado, James	- Temp. Appt. 10/16/45 Recreation Leader @ 65¢ Hour
McQuillan, Frank B.	- Temp. Appt. 10/16/45 Recreation Leader @ 65¢ Hour
Robinson, Harriett	- Temp. Appt. 11/16/45 Recreation Leader @ 65¢ Hour

Engineering Department (Cont.)

Cutshaw, J. E.	- Temp. Appt. 11/19/45 Painter @ \$249 Month
Sleuter, V. W.	- Temp. Appt. 11/30/45 Carpenter @ \$251 Month
Swords, Allen B.	- Temp. Appt. 10/8/45 Street Construction Insp. @ \$1.20 Hr.

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Recreation Department (Cont.)

- Russell, Charles - Temp. Appt. 12/7/45 Laborer @ \$160 Month
- Schmidt, Chester - Temp. Appt. 11/1/45 Recreation Leader @ 65¢ Hour
- Semon, John J. - Temp. Appt. 10/16/45 Recreation Leader @ 65¢ Hour
- Struth, Delores M. - Temp. Appt. 11/16/45 Recreation Leader @ 65¢ Hour
- Wagner, Earl - Temp. Appt. 10/16/45 Recreation Leader @ 65¢ Hour
- Wiegand, Roy W. - Temp. Appt. 10/16/45 Recreation Leader @ 65¢ Hour

Traffic Signs & Signals

- Busenitz, Gerhard A. - Temp. Appt. 11/30/45 Traffic Checker @ 95¢ Hour
- Flynn, William J. - Temp. Appt. 12/3/45 Traffic Checker @ 95¢ Hour
- Herndon, John C. - Temp. Appt. 11/30/45 Traffic Checker @ 95¢ Hour
- Koch, Robert W. - Temp. Appt. 11/30/45 Traffic Checker @ 95¢ Hour
- Levy, Fred - Temp. Appt. 11/28/45 Traffic Checker @ 95¢ Hour
- Moddison, Robert - Temp. Appt. 11/28/45 Traffic Checker @ 95¢ Hour
- Sherid, William - Temp. Appt. 12/3/45 Traffic Checker @ 95¢ Hour
- Stonum, Donald W. - Reinst. 12/10/45 Jr. Clerk @ \$180 Mo. from Military Service
- Martello, Joe - Temp. Appt. 12/11/45 Traffic Linesman @ \$175 Mo.

Memorial Auditorium

- Hammond, Gordon - Temp. Appt. 11/27/45 Janitor @ \$155 Month

Waste Removal Department

- Antonio, Robert J. - Temp. Appt. 11/30/45 Truck Driver @ \$185 Month
- Johnson, Jessie - Temp. Appt. 11/29/45 Garbageman @ \$7.15 Day
- Leman, Eldred B. - Temp. Appt. 11/27/45 Truck Driver @ \$185 Month
- Maxwell, Alfred - Temp. Appt. 12/18/45 Garbageman @ \$7.15 Day
- Patten, Reed A.E. - Temp. Appt. 11/28/45 Truck Driver @ \$185 Month
- Sims, L. B. - Temp. Appt. 11/20/45 Garbageman @ \$7.15 Day

Leave of Absence

- Knudson, Edward I. - Leave of Absence from September 28, 1945 to December 1, 1945 without pay
- Ottley, Ruth C. - Leave of Absence from November 27, 1945 to December 3, 1945 without pay
- Robison, Louise - Leave of Absence from November 16, 1945 to December 8, 1945 without pay
- Smith, Anna C. - Leave of Absence from January 1, 1946 to April 1, 1946 without pay

There being no further business, the Board adjourned to meet again at the Call of the Chair.

*S. C. Pittman*  
Secretary

APPROVED:  
*[Signature]*  
President