

Sacramento, California,

February 27, 1930.

The Civil Service Board of the City of Sacramento met in special session on the above date at 7:15 o'clock P. M., President Chenu presiding.

PRESENT: Commissioners Maloney, Weisman, and Chenu.
ABSENT : None.

Resolution No. 7 adopted by the Sacramento City Council January 16, 1930, was read and ordered spread upon the minutes. The resolution:

"BE IT RESOLVED, that Mr. John B. Maloney be and is hereby appointed a member of the Civil Service Board vice Wallace Mason for a term expiring December 31, 1935."

The minutes of the special meeting of December 18, 1929, were read and approved as read.

Mr. Maloney was welcomed to the Board by Commissioner Chenu, President of the Civil Service Board.

Commissioner Weisman welcomed Commissioner Maloney to the Board and commended the City Council on their action in selecting an ex-service man to be a member of the Civil Service Board.

A communication was received from L. O. Kirchgater requesting the Board to permit him to take an examination for Truck Driver in order that he might return to work for the City. Mr. Kirchgater was at one time employed by the City of Sacramento in the Street Cleaning Division as Truck Driver. Due to the fact that Mr. Kirchgater's service was not of sufficient length to permit of his retention under the resolution adopted by the Civil Service Board May 29, 1928, it was necessary to sever his services and choose some one from the eligible list established for the classification in which he was

serving. From Mr. Kirchgater's communication it appears that he was lead to believe that he was not subject to examination. Mr. Kirchgater appeared before the Board and was advised that his period of service had previously been considered and that his termination was in accordance with Civil Service regulations. Mr. Kirchgater was advised that an eligible list exists for Truck Driver and until this list is exhausted or expires, no examination would be held.

Upon motion by Commissioner Weisman, seconded by Commissioner Maloney and unanimously carried, Mr. Kirchgater's request was denied.

A communication was received from Mr. F. A. Hobson requesting that his classification be changed from that of Foreman to that of Chief Engineer, with a supplementary letter showing the salary of the various Foremen in the employ of the city with their salaries and requesting the Board to give consideration to the difference between his salary and the salaries paid other Foremen.

Upon motion by Commissioner Weisman, seconded by Commissioner Maloney and unanimously carried, the Secretary was instructed to make a thorough investigation of the salaries paid Foremen working for the city and submit the report at the next Board meeting.

A communication was received from Mr. A. M. Gillette with reference to whether he was a Civil Service employee. The Secretary was instructed to obtain full information from the City Engineer relative to Mr. Gillette's work.

A report of a leave of absence for 30 days on account of illness for Marie DeBack , Junior Clerk in the Purchasing Department, was received with a letter from Miss De Bach addressed to Mr. Plato requesting such leave. A letter from Dr. E. T. Rulison accompanied the report verifying the illness. Upon motion by Commissioner Weisman, seconded by Commissioner Maloney and unanimously carried, the leave was approved.

A communication was received from Bernice K. Burt requesting an extension of her leave of absence for three months. This request would cover the period from February 1st until May 1, 1930. Upon motion by Commissioner Weisman, seconded by Commissioner Maloney and unanimously carried, this request for an extension of leave was granted in accordance with Rule 8 of the Civil Service Regulations.

A communication was received from H. Broc. concerning his dismissal from the City service. A report received from the Engineering Department was also presented to the Board. Upon motion by Commissioner Weisman, seconded by Commissioner Maloney and unanimously carried the matter was referred to the City Attorney.

A communication was received from Mr. Hugh Kunz requesting that he be reinstated in the classified service. Upon motion by Commissioner Weisman, seconded by Commissioner Maloney and unanimously carried, the request of Mr. H. Kunz was denied.

A communication was received from the City Engineer with reference to J. R. Harris and L. D. Brandon requesting that these men now classified as laborers be classified in the work that they are now doing; namely, truck driving. Upon motion by Commissioner Weisman, seconded by Commissioner Maloney and unanimously carried, this request was denied and the Secretary was instructed to forward an eligible list for Truck Driver to the Engineering Department. It was the sense of the Board that if these men were working as Truck Drivers when their real classification is that of Laborer, that they should revert to a Laborers' position and be replaced by men from the Truck Drivers' eligible list.

A communication was received from the City Engineer requesting that Mr. G. Ward, a steam roller operator at the present receiving the

Union rate of \$10.00 per day, be placed upon a salary basis of \$190.00 per months and the position be made one of continuous employment. Upon motion by Commissioner Maloney, seconded by Commissioner Weisman, and unanimously carried, this request was denied. In connection with this matter, it was the sense of the Board that this employee should remain within his Civil Service classification and the Secretary was instructed to so advise the Department.

The pay roll for employees in the Civil Service Department was next presented to the Board for the President's signature. An opinion from the City Attorney in connection with this matter was read.

A communication was received from Mr. H. A. Kluegel, City Manager, with reference to a change of classification for Mrs. Lillian R. Beilby from Junior Clerk to that of Stenographer. Upon motion by Commissioner Weisman, seconded by Commissioner Maloney and unanimously carried, this request was denied.

A transfer of employees in the City Manager's office and the Civil Service Department was next discussed by the Board. Upon motion by Commissioner Weisman, seconded by Commissioner Maloney and unanimously carried, this matter was laid over. With reference to the case of Mrs. Beilby, now serving in the capacity of stenographer in the City Manager's office, it was the sense of the Board that in the event of any change in the personnel of the City Manager's office, that this employee should be returned to her former position as Junior Clerk in the Purchasing Department.

The Board next reviewed the examination papers for Engineer, and then proceeded to open the envelopes and establish the identify of the candidates.

Upon motion by Commissioner Weisman, seconded by Commissioner Maloney and unanimously carried, the Personal Fitness test for Engineer was set

for March 4, 1930, at 7:00 o'clock P. M.

There being no further business, the meeting adjourned to meet again March 4, 1930, at 7:00 o'clock P. M.



Secretary.

APPROVED:



P r e s i d e n t .