

MINUTES OF CIVIL SERVICE BOARD
CITY OF SACRAMENTO
SPECIAL MEETING

February 5, 1935

The Civil Service Board met in special session in the office of the Board, Room 303, City Hall, at 7:40 o'clock P.M., President Deise presiding.

PRESENT: Commissioners Chenu, Stacy, President Deise.
ABSENT : None.

The minutes of the meeting of January 9, 1935, were read, and, there being no omissions or corrections, were ordered approved as read.

OLIVER, WILLIAM
INFORMATION REQUEST

Mrs. Laura Thomas, 514 $\frac{1}{2}$ 17th Street,
sister of Mr. Oliver, a discharged
employee of the Waste Removal Depart-

ment, appeared before the Board stating that she would like to explain Mr. Oliver's apparent desertion from work August 6, 1934. She stated that he left because of financial worries due to family difficulties and requested the Board to consider permitting his reemployment, inasmuch as Mr. Wm. J. McQuillan, Superintendent of Waste Removal, had submitted a discharge dated August 20, 1934.

After discussion, the Secretary was requested to secure information relative to the case from Mr. McQuillan.

RULES AND REGULATIONS
FINGERPRINTING AMENDMENT

The Board again reviewed the fingerprinting amendments to the Rules and Regulations as set forth in the

January 9, 1935, meeting.

Commissioner Stacy moved that after this second reading, the Rules and Regulations be amended to include the proposed changes.

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Seconded by Commissioner Chenu and unanimously carried.

LIBRARY EMPLOYEES
DUTIES

Due to the condition that titles and names of positions given Library employees seemed to be misleading and confusing, the Secretary was instructed to secure a list of each employee's duties and after securing same invite Miss Taylor, City Librarian, to meet with the Board for discussion.

SALARIES OF LINEMEN

A letter from Mr. H. H. Stead, Secretary of the International Brotherhood of Electrical Workers, was read. The letter requested information relative to wages and salaries paid employees working as Linemen for the City. After reviewing wages paid to Linemen in other cities and determining that wages paid Linemen employed by Sacramento were higher than the average, and also that the salary range as established by the City Council of \$155.00 - \$185.00 per month for a six day week and \$140.00 - \$170.00 per month for a five day week permitted a payment of wages similar to, if not greater than, those being paid elsewhere, the Secretary was instructed to provide Mr. Stead with such information.

WHITE, MARY B.
EMPLOYMENT DATE

The Board considered a letter from Mrs. White, dated January 30, 1935, an employee in the Health Department, stating that she had previously requested information as to her correct date of employment with the City. After reviewing her service record and determining that she had not been absent from work a full year during the period July 24, 1920, to July 1, 1921, Commissioner Chenu moved that Mrs. White be notified that her correct

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date of employment be established as July 1, 1915, but that she was not to consider the time July 24, 1920, until July 1, 1921, as counting toward pension or retirement benefits. Seconded by Commissioner Stacy and unanimously carried.

RADIO OPERATOR EXAM. #80
Review OF PAPERS

The Board carefully reviewed the questions as requested by those who had reviewed their papers. After reviewing all of the papers as requested, the Secretary was instructed to give Paul Farrelle credit for Section 1 of Problem 71 and change his grade accordingly. Other changes were found to be unwarranted.

RADIO OPERATOR EXAM. #80
ELIGIBLE REGISTER ESTABLISHED

At the conclusion of the review of papers and after Mr. Farrelle's change had been made, Commissioner Stacy moved that the tentative eligible register established December 17, 1934, be finally established as follows:

ELIGIBLE REGISTER FOR - RADIO OPERATOR

<u>No.</u>	<u>Grade</u>	<u>Name</u>
1	83.15	Newnan, Harold L.
2	88.13	Lindfeldt, Elvin W.
3	83.00	Carleton, Joseph H.
4	81.91	Koch, William F.
5	81.81	Pearson, Charles A.
6	79.80	Borgia, Anthony W.
7	77.30	Robinson, Stewart J.
8	76.35	Farrelle, Paul S.
9	74.63	DeMerritt, Lorin G.
10	74.45	Blair, Charles B.

JUNIOR CIVIL ENGINEER
CLASSIFICATION AND SALARY RANGE

Pursuant to the request of R. E. Mittelstaedt, Superintendent of the Water Department, Commissioner Chenu moved that the classification of Junior Civil Engineer be established

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with a salary range of from \$120.00 per month to \$200.00 per month. Seconded by Commissioner Stacy and unanimously carried.

JUNIOR CIVIL ENGINEER EXAM. #81 APPROVAL OF

After reviewing the form of the Official Announcement and questions as prepared by the Secretary, Com-

missioner Stacy moved that the material be approved and that the examination be held in the Council Chamber, City Hall, at 2:00 P.M.

February 16, 1935. Seconded by Commissioner Chenu and unanimously carried.

OILERS - OPERATORS

Commissioner Chenu reported to the Board that employees holding Operator's classifications and

who had been laid off had spoken to him regarding the filling of vacancies as Oilers when such occurred. After reviewing the Eligible Register for Oilers, it was the opinion of the Board that whenever possible the Water Department should employ laid off Operators as Oilers, inasmuch as it had proved impossible to secure Oilers from the list. The Secretary was instructed to so notify the Water Department.

ELIGIBLE REGISTERS NAMES REMOVED

The Secretary informed the Board that in accordance with the Rules and Regulations that the follow-

ing names had been removed from Eligible Registers:

	<u>Eligible Register</u>	<u>Reason</u>
Stephenson, C. E.	Carpenter	Did not report
Whitsell, Earl C.	Carpenter	Did not report
Stober, Milton R.	Auto Mechanic	Notice returned
Silva, George	Auto Mechanic	Notice returned

<u>Eligible Register</u>	<u>Reason</u>
Turner, Hazel D. Stenographer	Did not report
Stewart, Alfonso Patrolman	Reached age limit

ELE, ROLAND G.
HEALTH DEPT. APPOINTMENT

During review of reports submitted by Departments, the Board instructed the Secretary to secure information from Dr. True, Superintendent of the Health Department, as to the duties of Mr. Ele who was recently appointed as Assistant Health Officer, it being the Board's opinion that perhaps Mr. Ele's duties were those of a Junior Clerk.

DEPARTMENTAL REPORTS
APPROVAL OF

The following reports received from Departments were submitted to the Board for consideration:

Auditorium

McInturff, J. E. - Temp.Appt. Janitor, Jan. 8, 1935, *from list*

Engineering

Derr, M. C. - Temp.Appt. Electrician Jan. 17, 1935.
Strauch, C. H. - Temp.Appt. Elevator Operator, Jan. 21, 1935
Sloan, Tom - Temp.Appt. Asst. Store Keeper, Jan. 1, 1935
Fitzgerald, Arthur - Temp.Appt., Electrician, Jan. 14, 1935.
Williams, L. E. - Temp.Appt. Electrician, Jan. 17, 1935, *from list*
Wilson, J. H. - Temp.Appt. Lineman, Jan. 14, 1935.

Library

Bonsack, Peggy Anne - Temp.Appt. Reference Assistant, Jan. 16, 1935.
Park Department

Howard, J. H. - Permanent Appt. Laborer, October 5, 1935.
Von Holben, E. - Permanent Appt. Laborer, October 5, 1935.
Bacchi, Joseph G. - Permanent Appt. Laborer, December 26, 1935.

Police Department

Noone, A. P. - Temp.Appt. Sergeant of Police, Jan. 1, 1935.
LaDue, C. N. - Temp.Appt. Sergeant of Police, Jan. 4, 1935.
Horstmyer, Geo. H. - Prob.Appt. Sergeant of Police, Jan. 3, 1935.
Newnan, Harold L. - Prob.Appt. Radio Operator, Feb. 1, 1935.

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Purchasing Department

Bottomley, Ruby L. - Probationary Appt. Stenographer, Feb. 4, 1935.

Waste Removal

Thompson, D. A. - Permanent Appt. Laborer, Jan. 23, 1935.
 Holt, Lester E. - Permanent Appt. Laborer, Jan. 17, 1935.
 Senna, A. J. - Reinstatement as Garbageman, 1/1/35 to 1/15/35.
 Hudson, Dan - Reinstatement as Garbageman, 1/14/35 & 1/15/35.
 Perry, A. - Reinstatement as Garbageman, 1/1/35 & 1/2/35.
 Atchison, Jas. P. - Resinstatement as Garbageman, 1/1/35 to 1/12/35.
 Winckler, Chas. - Reinstatement as Garbageman, 1/7/35 to 1/15/35
 Satti, M.P. - Permanent Appt. as Laborer, 1/16/35.
 Fields, Geo. - Permanent Appt., Garbageman, 1/24/35.

Water Department

Davis, Frank - Temp. Appt. Machinist Helper, 1/1/35.

Transfers

Tronsen, Alex - From Laborer at Corporation Yard to Cook at
 Municipal Shelter at \$150.00 mo.
 Schwander, Francis - From Street cleaning Dept. as Laborer to Hall
 of Justice as Elevator Operator 1/15/35.

See C.S.B. minutes of 2/12/35 for approval.

There being no further business, the Board adjourned at 10:50

P.M. to meet again at the call of the Chair.

H. N. Jaqueth
 Secretary.

APPROVED:

Leroy E. Seise
 President.