



1.9

DEPARTMENT OF
FINANCE

PROCUREMENT SERVICES DIVISION

CITY OF SACRAMENTO
CALIFORNIA

5730 - 24TH STREET
BUILDING FOUR
SACRAMENTO, CA
95822-3699

October 1, 1996
PS:Admin:96060:RBH:SA:sa

PH 916-433-6240
FAX 916-399-0263

City Council
Sacramento, California

Honorable Members in Session:

**SUBJECT: ADOPTION OF SPECIFICATIONS AND AWARD OF BID NO. 1719 FOR GOLF COURSE
GROUNDSKEEPING EQUIPMENT IN THE TOTAL AMOUNT OF \$65,836.33**

LOCATION AND COUNCIL DISTRICT: City-wide; all districts

RECOMMENDATION:

Staff recommends that the City Council adopt the specifications and accept the lowest responsible bids for the contracts resulting from Bid No. 1719 for Golf Course Groundskeeping Equipment. Award is being recommended to the following contractors: West Star Distributing, Inc., Reed Equipment Company, and H. V. Carter Company, in the total amount of \$65,836.33.

CONTACT PERSONS: Ann Weaver, Golf Manager, 433-6315
Steve Alstrom, Buyer II, 433-6343

FOR COUNCIL MEETING OF: October 1, 1996

SUMMARY:

Attached is a tabulation of sealed proposals received by the City Clerk for furnishing equipment in accordance with the specifications used in the bidding process, and recommendation of award for Bid No. 1719 for Golf Course Groundskeeping Equipment.

BACKGROUND:

This new and replacement groundskeeping equipment is being purchased for the Golf Division and will be utilized at the various City golf courses. Three items were cancelled from this bid because the Golf Division is anticipating a potential budget revenue deficit. The cancelled items were lower priority equipment.



The following is a summary of the recommendation for contract awards:

<u>Bidder</u>	<u>Contract Items⁽¹⁾</u>	<u>Award Amounts⁽²⁾</u>
West Star Distributing, Inc. 11373 Sunrise Gold Circle Rancho Cordova, CA 95742	1 and 7	\$51,009.93
Reed Equipment Company P. O. Box 6279 Stockton, CA 95206	3	\$ 7,391.65
H. V. Carter Company, Inc. 2309 Lexington Street Sacramento, CA 95815	5	\$ 7,434.75

⁽¹⁾Items 2, 4 and 6 cancelled from bid.

⁽²⁾The City Council hereby authorizes subsequent purchase(s) of identical units under the same terms and conditions within 365 days of award providing such purchase(s) has/have been approved and budgeted by the City Council.

FINANCIAL CONSIDERATIONS:

Funds for these purchases are available in the Golf Division's various FY96/97 operating budgets for replacement machinery and equipment.

ENVIRONMENTAL CONSIDERATIONS:

Ongoing administrative and maintenance activities, such as purchases of supplies, equipment or materials which are not made for purposes of a public works construction project, do not constitute a "project" and are exempt from the California Environmental Quality Act (CEQA). CEQA Guidelines, Sections 15061(b)(1), 15378(b)(3).

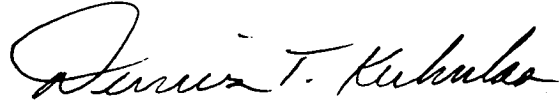
POLICY CONSIDERATIONS:

This recommendation is consistent with the requirements for competitive bidding as detailed in Title 57 of the Sacramento City Code.

MBE/WBE EFFORTS:

Requests for bid (RFB) were sent to ten contractors, four of which are Minority or Woman-Owned Business Enterprises. Of the six responses received, none was from a M/WBE firm.

Respectfully Submitted,



FOR Robert B. Holbrook
Procurement Services Manager

RECOMMENDATION APPROVED:



FOR William H. Edgar
City Manager

1 Attachment

**BID TABULATION SHEET FOR BID NO. 1719 -
GOLF COURSE GROUNDSKEEPING EQUIPMENT**

<u>Bidders</u>	Unit Price Item No. 1 <u>Fairway Mower</u>	Unit Price Item No. 2 <u>Greens- mowers</u>	Unit Price Item No. 3 <u>Sand Rake</u>	Unit Price Item No. 4 <u>Rough Mowers</u>	Unit Price Item No. 5 <u>Topdresser</u>	Unit Price Item No. 6 <u>Trim Mower</u>	Unit Price Item No. 7 <u>Fertilizer Spreader</u>	<u>M/WBE Preference</u>	<u>City Tax Preference</u>	<u>Prompt Payment Discount</u>
Sunwest Sales Co.	\$62,145.00	Cancelled ⁽¹⁾	\$10,997.00	Cancelled ⁽¹⁾	\$ 8,078.00	Cancelled ⁽¹⁾	\$ 3,706.75	None	None	8%-20 days
H. V. Carter Co., Inc.	\$45,339.00	Cancelled ⁽¹⁾	\$ 8,711.00	Cancelled ⁽¹⁾	<u>\$ 6,900.00</u>	Cancelled ⁽¹⁾	No Bid	None	Yes - 1%	Not Acceptable
Sacramento Ford Tractor	No Bid	Cancelled ⁽¹⁾	No Bid	Cancelled ⁽¹⁾	No Bid	Cancelled ⁽¹⁾	No Bid	None	Yes - 1%	None
Jenkins Machinery Co.	\$43,996.00	Cancelled ⁽¹⁾	\$ 7,108.12	Cancelled ⁽¹⁾	\$ 6,052.36 ⁽²⁾	Cancelled ⁽¹⁾	No Bid	None	None	None
West Star Distributing	\$45,950.00	Cancelled ⁽¹⁾	\$ 8,197.00	Cancelled ⁽¹⁾	\$ 6,992.00	Cancelled ⁽¹⁾	<u>\$ 3,391.00</u>	None	None	None
West Star Dist. (Alternate No.1 2-Wheel Drive)	<u>\$43,950.00</u>							None	None	None
Reed Equip. Co.	\$35,700.00 ⁽³⁾	Cancelled ⁽¹⁾	<u>\$ 6,860.00</u>	Cancelled ⁽¹⁾	No Bid	Cancelled ⁽¹⁾	\$ 3,478.00	None	None	None

⁽¹⁾ The Golf Division is anticipating a potential budget revenue deficit, and has decided not to purchase lower priority equipment.

⁽²⁾ Proposed unit does not meet Golf Division specifications regarding type of drive. Cushman unit proposed requires a 5th wheel hitch which the Golf trucksters do not have.

⁽³⁾ Proposed unit does not meet Golf Division specifications regarding minimum horsepower and ground clearance.

④

Total Award of Contracts To:

<u>Items 1 and 7</u>	<u>Item 3</u>	<u>Item 5</u>
West Star Distributing, Inc. 11373 Sunrise Gold Circle Rancho Cordova, CA 95742	Reed Equipment Company P. O. Box 6279 Stockton, CA 95206	H. V. Carter Company, Inc. 2309 Lexington Street Sacramento, CA 95815
\$51,009.93	\$7,391.65	\$7,434.75

Original Estimated Cost: \$170,000.00

Using Department: Golf Division

Total Bid Amounts: \$65,836.33

Due Date: September 4, 1996

Total Amount of Contracts: \$65,836.33⁽⁴⁾

⁽⁴⁾ The City Council hereby authorizes subsequent purchase(s) of identical units under the same terms and conditions within 365 days of award providing such purchase(s) has/have been approved and budgeted by the City Council.

Total No. of
Bids Solicited

10

No. of M/WBE
Bids Solicited

4

No. of M/WBE
Responses

0

Award to
M/WBE Vendor?

No