

Sacramento, California,

August 29, 1929.

The Civil Service Board of the City of Sacramento met in special session on the above date at 8:10 o'clock P.M. in their office, Room 106 City Hall, President Chenu presiding.

PRESENT: Commissioners Mason, Weisman, and Chenu.

ABSENT : None.

The minutes of the previous meeting were read and approved as read.

A communication was received from Emanuel Hendricksen, Attorney-at-Law, with a communication enclosed and directed to the Civil Service Board by Bernice K. Burt. Mr. Hendricksen, representing Mrs. Burt, requested that the Board give careful consideration to her case. Mrs. Burt in her letter stated that she obtained a leave of absence due to illness and at the expiration of the two weeks granted she was allowed her annual vacation of two weeks and that since that time had been unable to return to work due to illness. Mrs. Burt complained in her letter that she had been informed by Dr. Hall, City Health Officer, that it would be necessary to fill the position left vacant due to her illness, and further stated that she was given to understand that she was discharged. Mrs. Burt respectfully requested the Board to make a careful survey of her case and to determine her Civil Service status. Dr. J. Howard Hall was present at the meeting.

Mrs. Hardin, Mrs. B. Edgar, and Mrs. Edith Kelly appeared before the Board in behalf of Mrs. Burt and presented several written statements that were read to the Board. After consideration of the case of Mrs. Burt and a review of all the records presented, it was the sense of the Board that Mrs. Burt was entitled to her Civil Service rights

and that sick leave would expire September 24, 1929. The Secretary was instructed to advise Mrs. Burt of this decision. This action was upon motion by Commissioner Weisman, seconded by Commissioner Mason, and unanimously carried.

The Secretary presented a communication from the City Attorney in reply to a request for an opinion as to whether Dr. D. B. Boyd and Owen Orr, employees of the City of Sacramento, should reside within the city. The City Attorney advised that it appeared that Dr. Boyd was exempt from Section 165 of the Charter, and that it would appear that Mr. Orr is required to reside within the city limits.

Upon motion by Commissioner Weisman, seconded by Commissioner Mason, and unanimously carried the Secretary was instructed to transmit to the City Manager the opinion handed down by the City Attorney with reference to Dr. D. B. Boyd and Owen Orr.

Upon motion by Commissioner Weisman, seconded by Commissioner Mason, and unanimously carried the Secretary was instructed to obtain an opinion from the City Attorney as to the financial responsibility of the Civil Service Board in approving pay rolls wherein unintentional errors might occur and upon which warrants are drawn by the City Controller and money paid out by the City Treasurer.

The statement presented to the Board at their meeting of August 28, 1929, from P. J. Wilkie with the opinion from the City Attorney was read to the Board. The Board was governed in this matter by the opinion of the City Attorney. Upon motion by Commissioner Mason, seconded by Commissioner Weisman, and unanimously carried the Secretary was instructed to so inform Mr. Wilkie.

Upon motion by Commissioner Mason, seconded by Commissioner

Weisman, and unanimously carried the rights of George Baker, a former employee of the city, were restored under Civil Service and he was given a classification as senior clerk and seniority over any eligible list that may be established under this classification.

Weisman. President Chenu relinquished the chair temporarily to Commissioner  
 Upon motion by Commissioner Chenu, seconded by Commissioner Mason, and unanimously carried, the Secretary was instructed to advise Mr. Bradford, the City Attorney, that the Civil Service Board has an eligible list for stenographer and on this list/<sup>are</sup> stenographers with law office experience, and to further request the City Attorney that he requisition the Civil Service Board for a stenographer from this list.

A communication was received from Edward Jennings relative to the grade received by him in the examination recently held for Collector. Upon motion by Commissioner Weisman, seconded by Commissioner Mason, and unanimously carried this request was denied.

A communication was read from Elvin C. Shealor stating that the position that he held with the city was abolished on February 17, 1929. From Mr. Shealor's communication it appeared that upon being employed by the city no provision was made for Barnman, and he was therefore provided for through appropriations set up for Garbagemen. It was Mr. Shealor's belief that if provision had been made he would have had a classification of laborer. The Secretary found where the position Mr. Shealor held was provided for in later budgets under the title of Barnman.

Mr. Shealor requested the Board to review his case and determine his status under Civil Service. Upon motion by Commissioner Mason, seconded by Commissioner Weisman, and unanimously carried the Board found after consideration of this case that Mr. Shealor's request must be denied.

Upon motion by Commissioner Weisman, seconded by Commissioner Mason, and unanimously carried the Secretary was instructed to not approve the pay roll of Owen Orr.

An opinion was received from Hugh B. Bradford, City Attorney, and read relative to promotional examinations in the police and fire departments. No action was taken by the Board.

Dr. J. Howard Hall appeared before the Board relative to the change in salary range for nurse at the Municipal Clinic. The present salary range is \$140.00 to \$160.00. At present the budget allows for one nurse at \$140.00 and a registration clerk at \$110.00. The Doctor stated the budget did not provide sufficient funds for two nurses, but he suggested that he be allowed to reduce one nurse to \$130.00 and take the remaining amount and add to the position of registration clerk, and then employ two nurses at \$130. The Board took this matter under advisement.

There being no further business, the Board adjourned at 11:05 o'clock P.M. to meet again at the call of the Chair.



S e c r e t a r y .

APPROVED:



P r e s i d e n t .