



SACRAMENTO HOUSING AND REDEVELOPMENT AGENCY

July 8, 1980

CITY MANAGER'S OFFICE
RECEIVED
JUL 9 1980

Housing Authority of the
City of Sacramento
City Hall, 915 "I" Street
Sacramento, California 95814

Honorable Members in Session:

CITY GOVERNING BOARD

- PHILLIP L. ISENBERG, MAYOR
- LLOYD CONNELLY
- BLAINE H. FISHER
- THOMAS R. HOEBER
- DOUGLAS N. POPE
- JOHN ROBERTS
- LYNN ROBIE
- ANNE RUDIN
- DANIEL E. THOMPSON

SUBJECT: Approval of Specifications for Disposable Food Serving Supplies for Sacramento Elderly Nutrition Programs, and Authorization for Solicitation of Bids and Award of Purchasing Contract(s)

SUMMARY

COUNTY GOVERNING BOARD

- ILLA COLLIN
- C. TOBIAS (TOBY) JOHNSON
- JOSEPH E. (TED) SHEEDY
- SANDRA R. SMOLEY
- FRED G. WADE

Attached is a resolution by which you approve specifications and authorize solicitation of bids, and award of purchasing contract(s) to the responsible low bidder(s), for disposable food serving supplies for the Sacramento Elderly Nutrition Program and its purchasing cooperative members required for the six-months period, July 1 through December 31, 1980.

EXECUTIVE DIRECTOR

WILLIAM G. SELINE

The estimated total cost for the purchase of these products requires public bid solicitation.

P.O. Box 1834
SACRAMENTO, CA 95809
630 I STREET
SACRAMENTO, CA 95814
(916) 444-9210

BACKGROUND

The Sacramento Elderly Nutrition Program semi-annually goes out to bid for bulk purchase of disposable food serving supplies required for its own operations and those of five other elderly nutrition programs in the City and County of Sacramento. The five nutrition programs have entered into cooperative purchasing agreements with the Sacramento Elderly Nutrition Program to reduce costs for these products.

FINANCIAL DATA

The estimated total cost for this purchase is \$29,000. The Sacramento Elderly Nutrition Program's share of the bulk purchase is funded by a Title IIIC grant under the Older Americans Act. The remainder of the products will be paid for by the purchasing cooperative members.

No increase in personnel is required by adoption of the attached resolution.

APPROVED
SACRAMENTO HOUSING AUTHORITY

Date 7/15/80

SACRAMENTO HOUSING AND REDEVELOPMENT AGENCY

Housing Authority of the
City of Sacramento
July 8, 1980
Page Two

RECOMMENDATION AND VOTE OF COMMISSION

At its regular meeting on July 7, 1980, the Sacramento Housing and Redevelopment Commission recommended adoption of the attached resolution by the following vote:

Ayes: Knepprath, Luevano, Serna, Teramoto, B. Miller

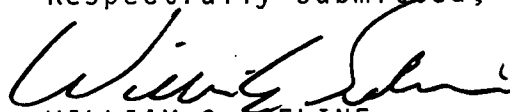
Noes: None

Absent: Coleman, Fisher, A. Miller, Walton

RECOMMENDATION

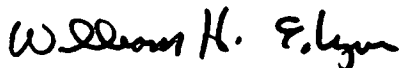
It is my recommendation that you adopt the attached resolution.

Respectfully submitted,


WILLIAM G. SELINE
Executive Director

WGS/MHC:jh

Transmittal to Council:



 WALTER J. SLIPE
City Manager

Contact Person: Daniel C. Borowiak
Phone 444-9533

RESOLUTION NO. 1813

Adopted by the Housing Authority of the City of Sacramento

July 15, 1980

APPROVING SPECIFICATIONS AND AUTHORIZING SOLICITATION OF BIDS AND AWARD OF CONTRACT(S) FOR DISPOSABLE FOOD SERVING SUPPLIES FOR SACRAMENTO ELDERLY NUTRITION PROGRAMS

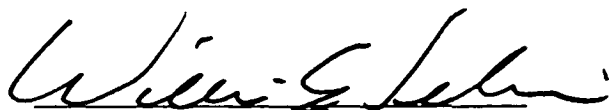
BE IT RESOLVED BY THE HOUSING AUTHORITY OF THE CITY OF SACRAMENTO:

1. The attached bid specifications for disposable products to be used in meal service for the elderly are approved.

2. The Executive Director is authorized to solicit bids for the disposable products listed in the attached bid specifications, and to award purchase contract(s) to the responsible low bidder(s).

Chairperson

ATTEST:


Secretary

APPROVED
SACRAMENTO HOUSING AUTHORITY

Date 7/15/80

REQUISITION

P.O. NO. _____

(DO NOT WRITE IN THIS SPACE)

Date 6/16/80

TO: _____

Confirming: _____

PURCHASING DEPARTMENT USE ONLY

TERMS OF SALE 2% 10TH PROX
 NET 30 DAYS
 F.O.B. POINT DESTINATION VIA Best Way
 SELLER'S PLANT
 DELIVERY DATE _____

PLEASE USE SEPARATE LINES FOR EACH ITEM ALWAYS INDICATE SIZE, COLOR, QUALITY AND ALL INFORMATION PERTINENT TO ITEM				DO NOT WRITE IN THESE COLUMNS	
ITEM	QUANTITY	UNIT	DESCRIPTION	UNIT PRICE	EXTENSION
1.	96	gals.	Liquid Bleach 6/0 1 gallon plastic containers		
2.	25	gals.	Liquid hand dishwashing Detergent 1 gallon plastic containers		
3.	25	cs.	Plastic Trashcan Liners, clear, virgin plastic 33 gallon cans, 33"X40", .0014 gauge 250/cs.		
4.	222	cs.	Styrofoam Cups, 6 oz., 1000/cs.		
5.	13	cs.	Plastic Disposable Gloves, Wrist Length, Large size, 100 per box/10 box per cs.		
6.	35	cs.	Flat Paper Napkins, 13X13½ quarterfold - 8/750, Forenap or equal		
7.	140	cs.	Paper placemats, 10"X14", White or colored, 1000/cs.		
ROUGH ESTIMATED COST: \$ 29,000 (Do not call Supplier for price. Call Purchasing if necessary.)					

Suggested Supplier Responsible Low Bidder		DELIVER TO See Note on Page 3		REQUIRED DELIVERY DATE ASAP	
DELIVER REQUISITION TO PURCHASING AGENT, SACRAMENTO HOUSING AND REDEVELOPMENT AGENCY REQ. MUST NOT BE HANDED TO SALESMAN.		Area Mgr. Ident. Code		SIGNED BY _____ (Requisitioner)	
		Housing Ident. Code			
		Account No. See Note Below			
		Work Order No.			
		Redevelopment Proj. No.			
ORDER DOCUMENTATION		<input type="checkbox"/> LOWEST PRICE <input type="checkbox"/> STANDARD PRICE <input type="checkbox"/> PROPRIETARY ITEM <input type="checkbox"/> ONLY SOURCE <input type="checkbox"/> URGENCY <input type="checkbox"/> BASIS OF PREVIOUS BEST PRICE		APPROVED BY _____ (Dept. Head)	
				FISCAL _____	

PURCHASING DEPARTMENT BUYE

WHITE-PURCHASING CANARY-ACCOUNTING PINK-REQUISITIONER

Charge all items except 18 thru 22 to Title III-CI (FY 80-81)

REQUISITION

Continuation

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PLEASE USE SEPARATE LINES FOR EACH ITEM ALWAYS INDICATE SIZE, COLOR, QUALITY AND ALL INFORMATION PERTINENT TO ITEM				DO NOT WRITE IN THESE COLUMNS	
ITEM	QUANTITY	UNIT	DESCRIPTION	UNIT PRICE	EXTENSION
8.	166	cs.	Plastic Knives, Medium weight, 6-3/4", 1000/cs.		
9.	175	cs.	Plastic Forks, Medium weight, 6 1/2", 1000/cs.		
10.	175	cs.	Plastic Spoons, Medium Weight, 5-7/8", 1000/cs.		
11.	370	cs.	Paper Plates, 10 1/2", 3-compartment, Chinet or equal, 500/cs.		
12.	12	cs.	Paper Plates, 6", Round Economy white, fluted, 1000/cs.		
13.	29	cs.	Souffle Cups, 5 1/2 oz., Lily #550 or equal, 250/box - 20 box/cs.		
14.	50	cs.	Dessert dishes, 5 oz. capacity; 1000 per case (provide a sample)		
15.	50	cs.	Paper Cold Drink Cups, 10 oz., Waxed, Lily Mosaic or equal, 2500/cs.		
16.	30	cs.	Singlefold Paper Towels, 10"X10 1/2", Natural, 250 Towels per pkg., 15 pkg. per case, Crown Certified #755 or equal		
17.	4	ctns.	Toilet Tissue-rolls, 500, 2 ply, Sheets per roll 4 1/2"X4 1/2", 96 rolls per carton, Crown Chiffon #139 or equal		
18.	32	cs.	Aluminum foil sheets, Standard gauge, 12X10-3/4" interfold, 12 box of 200 sheets each per case		
19.	35	cs.	Clear Plastic Trays, oblong, 6 1/2"X5", 1000/cs., Zellerbach #101 or equal		
20.	35	rolls	Rolls of Plastic Cling, perforated sheets, 10"X10", 1900 sheet/roll		
				Estimated Cost:	

