



# REPORT TO COUNCIL

## City of Sacramento

915 I Street, Sacramento, CA 95814-2604  
[www. CityofSacramento.org](http://www.CityofSacramento.org)

**Consent**  
**August 18, 2009**

**Honorable Mayor and  
Members of the City Council**

**Title:** Agreement: Vendor for Sexual Assault Victims' Forensic Examinations

**Location/Council District:** All Districts

**Recommendation:** Adopt a **Resolution** 1) authorizing the City Manager or designee to execute an agreement with Children's Specialists Medical Group of Sacramento, Inc. (CSMGS) (initial term of 1 year and options to extend for four additional 1 year terms, up to a total agreement term of five years) for forensic examinations for victims of sexual assault or child abuse, for an annual amount not to exceed \$500,000 based on the number of examinations required in a typical Fiscal Year, and 2) authorizing the City Manager or designee to enter into such extension(s) for the foregoing annual not to exceed amount, provided that sufficient funds are available in the budget adopted for the applicable Fiscal Year(s).

**Contact:** Lieutenant David Johnson; 808-0652

**Presenters:** Lieutenant David Johnson

**Department:** Sacramento Police Department

**Division:** Office of Investigations; Major Crimes Division

**Department ID:** 11001221

### **Description/Analysis**

**Issue:** UC Davis Medical Center (UCD) currently provides forensic examinations for victims of sexual assaults and child abuse that occur within the City. Over time, the fees charged by UCD for these examinations have increased steadily. In the interest of reducing operational costs, the Police Department published a Request for Proposals (RFP) seeking other qualified vendors who could provide equivalent examination services, afford medical expertise and conduct examinations on a 24/7 basis at more competitive prices.

**Policy Considerations:** The adoption of this resolution will make these services more cost-effective to the department and the City taxpayers. This is also consistent with budgetary conservation plans outlined by City Council.

**Environmental Considerations:**

**California Environmental Quality Act (CEQA):** This activity is not subject to the California Environmental Quality Act (CEQA) because it does not constitute a "project" as defined in section 15378 of the CEQA Guidelines, and is otherwise exempt pursuant to Sections 15321 (b) (law enforcement activities) and 15061 (b) (3) (no significant effect on the environment) of the CEQA Guidelines.

**Sustainability Considerations:** None

**Other:** None

**Commission/Committee Action:** None

**Rationale for Recommendation:** The Police Department received two responses to the RFP; from CSMG and UCD. CSMG submitted the lowest responsive and responsible bid. CSMG's examination costs were 17.9% less than UCD, using examinations that were conducted in Fiscal Year (FY) 2007/08 as the basis for this comparison. UCD's bid established a minimum number of examinations that will be billed regardless of need, while the CSMG had no minimum. The principal medical examiner at CSMG is a former member of UCD and has conducted sexual assault examinations for the past 15 years. CSMG's bid also offered an improved physical environment in which the examinations will be conducted, considering the needs of both adult and child victims; examinations currently performed at UCD occur within the Regional trauma and emergency center. This center is often highly chaotic and can be particularly intimidating for children. CSMG will conduct examinations at either a clinic or the Sutter Medical Center. Either of these locations provides victims an environment that is sensitive to the physical and emotional trauma they have experienced. CSMG's bid indicates that wait times for both victims and police officers will be reduced and services will be available on a 24/7 basis.

**Financial Considerations:** This action will enable the Police Department to provide forensic examinations for victims of sexual assault or child abuse/neglect on a more cost-effective basis. Using FY2007/08 examinations, UCD's response to the RFP indicated that a total of \$493,615 would have been billed. CSMG would have billed \$418,800 for conducting the same examinations. This 17.9% reduction in examination costs, while maintaining the same level of service and increased responsiveness provides a significant economic advantage to the Police Department during this period of adverse budget conditions. The number of forensic examinations that are required fluctuate from year to year. As a result, the \$500,000 annual amount that shall not be exceeded under this agreement has been established based on the Police Department's projections for a typical Fiscal Year. This agreement will be funded out of existing resources within the Police Department's operating budget.

**Emerging Small Business Development (ESBD): None**

Respectfully Submitted by:   
Dave Johnson, Lieutenant

Approved by:   
Rick Brazier, Chief of Police

Recommendation Approved:

  
Ray Kerridge  
City Manager

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**Attachment 1****Background**

The Sacramento Police Department has secured sexual assault forensic examinations for victims of sexual assault and child abuse from UCD for approximately 20 years. However, over time, rising costs of exam fees has become a concern, particularly as the Police Department began addressing operating budget reductions in the prior two years. In 2008, the Police Department was approached by another examination provider, CSMG, stating they could accomplish these examinations at a lower cost while provide increased service, responsiveness and in an improved physical environment.

In February 2009, the Department published a Request for Proposals with three critical requirements that it sought to be addressed by responders: 24/7 availability, competitive pricing, and requisite medical expertise. Two vendors, UCD and CSMG, submitted proposals for consideration.

CSMG's Medical Director, Dr. Angela Rosas, is also the Medical Director of the child abuse program at Sutter Medical Center, Sacramento. Dr. Rosas is a nationally recognized expert in child abuse and neglect, with extensive experience and training. Prior to founding CSMG, Dr. Rosas was the Associate Medical Director at UC Davis Medical Center Child and Adolescent Resource and Evaluation Diagnostic and Treatment Center. The CSMG staff includes a combination of seven doctors, nurse practitioners and physician assistants. Each of these medical professionals has considerable experience and training in their field of expertise. CSMG fully compiled with all of the RFP requirements, and its examination rates are lower than the rates provided in the UCD bid. As a result, CSMG is the vendor of choice in terms of responsiveness and cost.

**Attachment 2**

**RESOLUTION NO.**

Adopted by the Sacramento City Council

**Vendor for Sexual Assault Victims' Forensic Examinations**

**BACKGROUND**

- A. The Sacramento Police Department published a Request for Proposals (RFP), seeking qualified vendors to perform forensic examinations of sexual assault and child abuse victims. Two vendors, University of California Davis (UCD) and the Children's Specialist Medical Group of Sacramento, Inc. (CSMG), responded to the RFP.
- B. The response submitted by CSMG was determined to be the lowest responsive and responsible bid. CSMG will perform the forensic examinations in an improved physical environment, in a responsive and capable manner and at a lower cost.

**BASED ON THE FACTS SET FORTH IN THE BACKGROUND, THE CITY COUNCIL RESOLVES AS FOLLOWS:**

- Section 1. The City Manager or designee is authorized to execute an agreement with Children's Specialists Medical Group of Sacramento, Inc. (CSMG) (initial term of 1 year and options to extend for four additional 1 year terms, up to a total agreement term of five years) for forensic examinations for victims of sexual assault or child abuse, for an annual amount not to exceed \$500,000.
- Section 2. The City Manager or designee is authorized to enter into such extension(s) for the foregoing annual not to exceed amount, provided that sufficient funds are available in the budget adopted for the applicable Fiscal Year(s).