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DEPARTMENT OF
FINANCE

PROCUREMENT SERVICES DIVISION

CITY OF SACRAMENTO
CALIFORNIA

June 11, 1996

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City Council
Sacramento, California

Honorable Members in Session:

SUBJECT: ADOPTION OF SPECIFICATIONS AND AWARD OF BID NO. 1703, RECAPPING/RETREADING OF TRUCK TIRES, IN A TOTAL AMOUNT NOT TO EXCEED \$175,000.00

LOCATION AND COUNCIL DISTRICT: City-wide, all districts

STAFF RECOMMENDATION:

Staff recommends that the City Council adopt specifications and accept the lowest responsible bid for the contract resulting from Bid No. 1703 for Recapping/Retreading of Truck Tires. Award is recommended to the following contractor: Morgan Tire Company, 1500 Auburn Blvd., Sacramento, CA 95815 in a total amount not to exceed \$175,000.00.

CONTACT PERSONS: Steve Alstrom, Buyer II, 433-6343
Robert E. Summersett, Fleet Management Superintendent, 433-6309

FOR COUNCIL MEETING OF: June 11, 1996

SUMMARY:

Attached is a tabulation of sealed proposals for furnishing services in accordance with the specifications used in the bidding process, and recommendation of award for Bid No. 1703 for Recapping/Retreading of Truck Tires to be used by the Fleet and Facility Management Division of the Public Works Department.

BACKGROUND:

This contract will be used by the Fleet and Facility Management Division of the Department of Public Works. It is for the repair and recapping/retreading of truck tires for various equipment owned and/or operated by the City of Sacramento as required during the one year contract period.



Staff recommends that a contract be awarded to Morgan Tire Company, 1500 Auburn Blvd., Sacramento, CA 95815, in a total amount not to exceed \$175,000.00 per year. Theirs was the lowest bid received, in the total amount of \$107,930.70. Because the bid total represents items selected for bid evaluation purposes only, staff recommends that the City Council authorize a contract in a total amount not to exceed \$175,000.00 per year, which more closely reflects the actual amount anticipated to be expended each year of this potential three-year contract.

FINANCIAL CONSIDERATIONS:

Sufficient funds have been budgeted by the Fleet and Facility Management Division for FY96/97. These purchases are initially charged to the Division's general inventory account whereby the items are debited to their operating budget as the items are actually disbursed.

ENVIRONMENTAL CONSIDERATIONS:

Ongoing administrative and maintenance activities, such as purchases of supplies, equipment or materials which are not made for purposes of a public works construction project, do not constitute a "project" and are exempt from the California Environmental Quality Act (CEQA). CEQA Guidelines, Sections 15061(b)(1), 15378(b)(3).

POLICY CONSIDERATIONS:

This recommendation is consistent with the requirements for competitive bidding as detailed in Title 57 of the Sacramento City Code.

M/WBE EFFORTS:

Requests for bid (RFB) were sent to ten contractors, none of which was identified as a minority or woman business enterprise firm. No M/WBE firms were listed under the category of tire recapping services on the City bid list. Of the six responses received, two firms indicated that they are woman-owned businesses, but neither is certified as such by the City Office of Minority, Women and Small Business. Morgan Tire Company, the firm to which the award is recommended, is not an MWBE firm.

Respectfully Submitted,



Robert B. Holbrook
Procurement Services Manager

RECOMMENDATION APPROVED:



for WILLIAM H. EDGAR
City Manager

**BID TABULATION SHEET FOR
BID NO. 1703 - RECAPPING/RETREADING OF TRUCK TIRES**

<u>Bidder</u>	<u>Total</u>	<u>M/WBE Preference</u>	<u>Prompt Payment Discount</u>	<u>City Preference</u>	<u>Net Evaluation Total</u>
Fletcher's Cobre Tire	\$121,027.31	None	None	None	\$121,027.31
Brannon Tire	\$113,858.50	None ⁽¹⁾	5% - 20 days	None	\$108,165.58
Goodyear Commercial Tire & Service Center	\$146,595.01	None	None	None	\$146,595.01
Dooley Commercial Tire Services, Inc.	\$116,055.33	None	5% - 20 days	None	\$110,252.56
Golden State Truck, Inc.	\$123,050.40	None ⁽¹⁾	5% - 20 days	None	\$116,897.88
Morgan Tire Company	\$107,930.70	None	5.25% - 20 days	Yes - 1%	<u>\$101,185.03</u>

Total Award of Contract To: Morgan Tire Company
 1500 Auburn Blvd.
 Sacramento, CA 95815

Total Amount of Contract: \$175,000.00⁽²⁾

Using Department: Fleet and Facility Management Division

Original Estimated Cost: \$175,000.00

Due Date: April 17, 1996

Total Bid Amount: \$107,930.70

Total No. of Bids Solicited	No. of M/WBE Bids Solicited	No. of M/WBE Responses	Award to M/WBE Vendor?
10	None known or Listed	0	No

⁽¹⁾ These companies indicated in their bid response that they are woman-owned businesses. However, neither is certified as such by the City Office of Minority, Women and Small Business.

⁽²⁾ The lowest responsible bid amount of \$107,930.70 represents the total for those items selected for evaluation purposes only. Authorization is being requested to enter into a contract in an amount not to exceed \$175,000 per year, which more closely reflects the actual amount to be expended each year of this potential 3 year contract.