

APPROVED
BY THE CITY COUNCIL

DEC 16 1997



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OFFICE OF THE
CITY CLERK

DEPARTMENT OF
FINANCE
PROCUREMENT SERVICES DIVISION

CITY OF SACRAMENTO
CALIFORNIA

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December 16, 1997
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City Council
Sacramento, California

Honorable Members in Session:

SUBJECT: ADOPTION OF SPECIFICATIONS AND AWARD OF BID NO. 1760, ADVANCED AND BASIC LIFE SUPPORT MEDICAL SUPPLIES, IN AN AMOUNT NOT TO EXCEED \$350,000.00.

LOCATION AND COUNCIL DISTRICT: City-wide; All districts

RECOMMENDATION:

Staff recommends that the City Council adopt specifications and accept the lowest responsible bid for the contract resulting from Bid No. 1760 for Advanced and Basic Life Support Medical Supplies. Award is recommended to Promedix Inc., aka Pro-Med, 6760 9TH Avenue, Sacramento, CA 95820, in a total amount not to exceed \$350,000.00 per contract year, or as may otherwise be budgeted and approved by the City Council.

CONTACT PERSONS: Rod Chong, Battalion Chief, 264-7350
Dennis Kerhulas, Senior Buyer, 433-6242

FOR COUNCIL MEETING: December 16, 1997

SUMMARY:

Attached is a tabulation of sealed proposals received by the City Clerk for furnishing material in accordance with the specifications used in the bidding process, and recommendation for award of Bid No.1760 for Advanced and Basic Life Support Medical Supplies for the Fire Department.

BACKGROUND:

This contract is for medical supplies required for the Advanced Life Support (ALS) program which is administered by the City Fire Department. These supplies range from basic first aid type items to more sophisticated advanced life support supplies, such as EKG and diagnostic items, airways, IV solutions, and infection-control items, etc.

Staff recommends that the contract be awarded to Promedix Inc., aka Pro-Med, 6760 9TH Avenue, Sacramento, CA 95820, in a total amount not exceed \$350,000.00 per year, or as may otherwise be budgeted and approved by the City Council. Theirs was the lowest responsible bid received as shown in the attached bid tabulation sheet. Because the bid total of \$251,459.55 represents those items selected for bid evaluation purposes only, staff recommends that the City Council authorize a contract in a total amount not to exceed \$350,000.00 per year, which more closely reflects the actual amount anticipated to be expended each year of this potential four year contract.

FINANCIAL CONSIDERATIONS:

Sufficient funds are included in the operational budget of the City Fire Department under fund line 101-250-2534-4413.

ENVIRONMENTAL CONSIDERATIONS:

Ongoing administrative and maintenance activities, such as purchases of supplies, equipment or materials which are not made for purposes of a public works construction project, do not constitute a "project" and are exempt from the California Environmental Quality Act (CEQA). CEQA Guidelines, Sections 15061(b)(1), 15378(b)(3).

POLICY CONSIDERATIONS:

This recommendation is consistent with the requirements for competitive bidding as detailed in Title 57 of the Sacramento City Code.

MBE/WBE EFFORTS:


Requests for bid (RFB) were sent to sixty-nine (69) vendors, fourteen (14) of which were identified as M/WBE firms. One response was received from a City-certified MBE firm. Award is not recommended to this firm because their bid response was incomplete.

Respectfully Submitted,



Robert B. Holbrook
Procurement Services Manager

RECOMMENDATION APPROVED:


WILLIAM H. EDGAR
City Manager

1 Attachment

**BID TABULATION SHEET FOR
BID NO. 1760 - ADVANCED AND BASIC LIFE SUPPORT MEDICAL SUPPLIES**

<u>Category</u>	<u>Micro Bio Medics</u>	<u>Matrix Medical, Inc.</u>	<u>Promedix Inc.</u>	<u>Life Assist</u>	<u>U.S. Safety & Supply Co.</u>
I	\$ 2,970.84 Incomplete	\$ 13,453.50 Incomplete	\$ 13,357.49	\$ 14,902.11	No Bid
II	\$ 34,600.57 Incomplete	\$ 60,236.55 Incomplete	\$ 94,425.45	\$ 89,681.74	No Bid
III	\$ 3,884.05 Incomplete	\$ 8,308.50 Incomplete	\$ 11,209.38 ⁽¹⁾	\$ 15,067.43	No Bid
IV	\$ 56,328.37 Incomplete	\$ 50,378.00 Incomplete	\$ 41,135.90	\$ 42,325.86	No Bid
V	\$ 1,125.90 Incomplete	\$ 28,568.63 Incomplete	\$ 47,835.92	\$ 56,501.91	No Bid
VI	\$ 28,527.00 Incomplete	\$ 25,424.06 Incomplete	\$ 20,362.53	\$ 21,299.15	\$19,612.01 Incomplete
VII	\$ 6,747.60 Incomplete	\$ 22,520.35 Incomplete	\$ 23,132.88	\$ 22,416.13	\$17,434.54 Incomplete
Grand Total	\$133,371.04 Incomplete	\$208,889.59 Incomplete	<u>\$251,459.55</u>	\$262,194.33	\$37,046.55 Incomplete

⁽¹⁾ Total for Category III corrected for math extension error.

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	<u>Micro Bio Medics</u>	<u>Matrix Medical, Inc.</u>	<u>Promedix Inc.</u>	<u>Life Assist</u>	<u>U.S. Safety & Supply Co.</u>
Prompt Payment Discount	None	None	5%-22 days	1%-20 days	1%-20 days
M/WBE Preference	None	None	None	None	None (Not Preference Eligible)
City Tax Preference	None	None	Yes	None	None

Total Award of Contract To: Promedix, Inc.
6760 9th Avenue
Sacramento, CA 95820

Total Amount of Contract: \$350,000.00⁽²⁾

Using Department: Fire Department

Original Estimated Cost: \$190,000.00

Due Date: November 12, 1997

Total Bid Amount: \$251,459.55

⁽²⁾ The lowest responsible bid amount of \$251,459.55 represents the total for those items selected for evaluation purposes only. Authorization is requested to enter into a contract in an amount not to exceed \$350,000.00 per year, which more closely reflects the actual amount anticipated to be expended each year of this potential 4 year contract.

Total No. of Bids Solicited	No. of M/WBE Bids Solicited	No. of M/WBE Responses	Award to M/WBE Vendor?
69	14	1	No