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Legislative Body Personnel & Public Employee Committee

Posting Type Special Meeting Agenda

Posting Location 915 I Street Sacramento, CA 95814

Meeting Date & Time May 14, 2019 at 2PM

The document noted above was posted at the time and date displayed in the signature box below.

Signature **Ashley Flores** Digitally signed by Ashley Flores
Date: 2019.05.09 14:41:17 -07'00'

PERSONNEL AND PUBLIC EMPLOYEES COMMITTEE

Larry Carr, Chair, District 8

Angelique Ashby, District 1

Steve Hansen, Vice Chair, District 4

Darrell Steinberg, Mayor

COMMITTEE STAFF

Gary Lindsey, Senior Deputy City Attorney

Wendy Klock-Johnson, Assistant City Clerk



Special Meeting Agenda

Personnel and Public Employees Committee

**City Hall-Council Chamber
915 I Street, 1st Floor**

*Published by the Office of the City Clerk
(916) 808-5163*

**Tuesday, May 14, 2019
2:00 p.m.**

NOTICE TO THE PUBLIC

You are welcomed and encouraged to participate in this meeting. Public comment is taken on items listed on the agenda when they are called. Public Comment on items not listed on the agenda will be heard as noted on the agenda. Comments on controversial items may be limited and large groups are encouraged to select 3-5 speakers to represent the opinion of the group.

Notice to Lobbyists: When addressing the legislative bodies you must identify yourself as a lobbyist and announce the client/business/organization you are representing (*City Code 2.15.160*).

Speaker slips are available on the City's Website and located in racks inside the chamber and should be completed and submitted to the Assistant City Clerk.

Government Code 54950 (The Brown Act) requires that a brief description of each item to be transacted or discussed be posted at least 72 hours prior to a regular meeting. The City posts Agendas at City Hall as well as offsite meeting locations.

The order and estimated time for Agenda items are listed for reference and may be taken in any order deemed appropriate by the legislative body.

The Agenda provides a general description and staff Recommendation; however, the legislative bodies may take action other than what is recommended. Full staff reports are available for public review on the City's website and include all attachments and exhibits. "To Be Delivered" and "Supplemental" reports will be published as they are received. Hard copies are available at the Office of the City Clerk and all written material received is available at the meeting for public review.

Live videostreams and indexed archives of meetings are available via the internet. Visit the City's official website at http://sacramento.granicus.com/ViewPublisher.php?view_id=21 .

Meeting facilities are accessible to persons with disabilities. If you require special assistance to participate in the meeting, notify the Office of the City Clerk at (916) 808-7200 at least 48 hours prior to the meeting.

General Conduct for the Public Attending Committee Meetings

- Members of the public attending Personnel and Public Employees Committee meetings shall observe the same rules and decorum applicable to the Members and staff as noted in Chapters 3 and 4 of Council Rules of Procedure.
- Stamping of feet, whistles, yells or shouting, physically threatening conduct, and/or similar demonstrations are unacceptable public behavior and will be prohibited by the Sergeant-at-Arms.
- Lobbyists must identify themselves and the client(s), business or organization they represent before speaking to the Committee.
- Members of the public wishing to provide documents to the Committee shall comply with Rule 7 D of the Council Rules of Procedure.

Members of the Public Addressing the Personnel and Public Employees Committee

Purpose of Public Comment. The City provides opportunities for the public to address the Committee as a whole in order to listen to the public's opinions regarding non-agendized matters within the subject matter jurisdiction of the City during Regular meetings and regarding items on the Agenda at all other meetings.

- Public comments should not be addressed to individual Members nor to City officials, but rather to the Personnel and Public Employees Committee as a whole regarding City business.
- While the public may speak their opinions on City business, personal attacks on Members and City officials, use of swear words, and signs or displays of disrespect for individuals are discouraged as they impede good communication with the **Committee**.
- Consistent with the Brown Act, the public comment periods on the Agenda are not intended to be "Question and Answer" periods or conversations with the **Committee** and City officials. The limited circumstances under which Members may respond to public comments are set out in Rule 8 D 2 of the Council Rules of Procedure.
- Members of the public with questions concerning Consent Calendar items may contact the staff person or the **Committee** Member whose district is identified on the report prior to the meeting to reduce the need for discussion of Consent Calendar items and to better respond to the public's questions.

Speaker Time Limits. In the interest of facilitating the Committee's conduct of the business of the City, the following time limits apply to members of the public (speakers) who wish to address the Committee during the meeting.

- **Matters not on the Agenda.** Two (2) minutes per speaker.
- **Consent Calendar Items.** The Consent Calendar is considered a single item, and speakers are therefore subject to the two (2) minute time limit for the entire Consent Calendar. Consent Calendar items can be pulled at a Committee member's request. Such pulled Consent Calendar items will be considered individually and up to two (2) minutes of public comment per speaker on those items will be permitted.
- **Discussion Calendar Items.** Two (2) minutes per speaker.

Time Limits per Meeting In addition to the above time limits per item, the total amount of time any one individual may address the **Committee** at any meeting is eight (8) minutes.

- Each speaker shall limit his/her remarks to the specified time allotment.
- The Presiding Officer shall consistently utilize the timing system which provides speakers with notice of their remaining time to complete their comments. A countdown display of the allotted time will appear and will flash red at the end of the allotted time.
- In the further interest of time, speakers may be asked to limit their comments to new materials and not repeat what a prior speaker said. Organized groups may choose a single spokesperson who may speak for the group but with no increase in time.
- Speakers shall not concede any part of their allotted time to another speaker.
- The Presiding Officer may further limit the time allotted for public comments per speaker or in total for the orderly conduct of the meeting and such limits shall be fairly applied.

City of Sacramento
Personnel and Public Employees Committee

Tuesday, May 14, 2019

2:00 PM

915 I Street, 1st Floor

Special Meeting Agenda

City Hall Council Chamber

All items listed are heard and acted upon by the Sacramento Personnel and Public Employees Committee unless otherwise noted.

Open Session - 2:00 p.m.

Roll Call

Consent Calendar

All items listed under the Consent Calendar are considered and acted upon by one Motion. Anyone may request an item be removed for separate consideration.

1. 2019 Regular Meeting Schedule for the Personnel and Public Employees Committee

File ID: 2019-00459

Location: Citywide

Recommendation: Pass a Motion approving the 2019 Regular Meeting Schedule for the Personnel and Public Employees Committee.

Contact: Mindy Cuppy, MMC, City Clerk, (916) 808-5442, Office of the City Clerk

Discussion Calendar

Discussion calendar items include an oral presentation including those recommending "receive and file".

2. Nomination and Selection of Vice Chair for the Personnel and Public Employees Committee

File ID: 2019-00460

Location: Citywide.

Recommendation: Pass a Motion selecting a Personnel and Public Employees Committee Vice Chair for the year 2019.

Contact: Wendy Klock-Johnson, MMC, Assistant City Clerk, (916) 808-7509, Office of the City Clerk

3. Interviews for the Civil Service Board

File ID: 2019-00441

Location: Citywide**Recommendation:** 1) Conduct interviews of applicants to the Civil Service Board for **Seats A and D:** A member who is a citizen of the City and has no connection with city government; and 2) continue the item to the next meeting for discussion and nomination.**Contact:** Wendy Klock-Johnson, MMC, Assistant City Clerk, (916) 808-7509, Office of the City Clerk; Luby Mitrovich, Administrative Assistant, (916) 808-1738, Department of Human Resources**4. Interviews for the Sacramento Environmental Commission**

File ID: 2019-00452

Location: Citywide**Recommendation:** 1) Conduct interviews of applicants to the Sacramento Environmental Commission for **Seat C:** A member appointed by the Sacramento City Council who is not an elected official or employee of a governmental agency of Sacramento County from one of the following vocational discipline areas of interest or experience: health or legal services profession, industry, engineering, transportation planning, environmental group, toxics/hazardous materials, environmental health, industrial hygiene, water quality, waste disposal, land use planning, vector control, or chemical reuse/recycling and the general public; and 2) continue the item to the next meeting for discussion and nomination.**Contact:** Wendy Klock-Johnson, MMC, Assistant City Clerk, (916) 808-7509, Office of the City Clerk; Jill Koehn, (916) 875-8584, County of Sacramento, Environmental Management Department**5. Interviews for the Paratransit Inc. Board of Directors**

File ID: 2019-00444

Location: Citywide**Recommendation:** 1) Conduct interviews of applicants to the Paratransit Inc. Board of Directors for **Seat B:** A member representing the general public who does not use Paratransit services; and 2) continue the item to the next meeting for discussion and nomination.**Contact:** Wendy Klock-Johnson, MMC, Assistant City Clerk, (916) 808-7509, Office of the City Clerk; Linda Parker, (916) 429-2009 x7846, Paratransit Inc.

6. Interviews for the Administration, Investment, & Fiscal Management Board

File ID: 2019-00439

Location: Citywide**Recommendation:** 1) Conduct interviews of applicants to the Administration, Investment, & Fiscal Management Board for **Seat E:** A member representing the public at large, and not connected with city government; and 2) continue the item to the next meeting for discussion and nomination.**Contact:** Wendy Klock-Johnson, MMC, Assistant City Clerk, (916) 808-7509, Office of the City Clerk; Valerie Tedrow, Administrative Analyst, (916) 808-8294, Office of the City Treasurer**7. Interviews for the Ann Land and Bertha Henschel Memorial Funds Commission**

File ID: 2019-00440

Location: Citywide**Recommendation:** 1) Conduct interviews of applicants to the Ann Land and Bertha Henschel Memorial Funds Commission for **Seats B, C, and F:** A member representing the general public; and 2) continue the item to the next meeting for discussion and nomination.**Contact:** Wendy Klock-Johnson, MMC, Assistant City Clerk, (916) 808-7509, Office of the City Clerk; Ilee Muller, Administrative Analyst, (916) 808-1022, Youth, Parks, and Community Enrichment Department**8. Interviews for the Housing Code Advisory and Appeals Board**

File ID: 2019-00442

Location: Citywide**Recommendation:** 1) Conduct interviews of applicants to the Housing Code Advisory and Appeals Board for **Seat C:** A member who is not an employee of the City of Sacramento; and 2) continue the item to the next meeting for discussion and nomination.**Contact:** Wendy Klock-Johnson, MMC, Assistant City Clerk, (916) 808-7509, Office of the City Clerk; Laurie Ward, Customer Service Specialist, (916) 808-1335, Community Development Department.**9. Interviews for the Natomas Basin Conservancy Board of Directors**

File ID: 2019-00443

Location: Citywide**Recommendation:** 1) Conduct interviews of applicants to the Natomas Basin Conservancy Board of Directors for **Seats B and C:** A member who is not a current employee of the United States Fish and Wildlife Service, the United States Department of Interior, California Department of Fish and Game, or the State of California's Resources Agency; and 2) continue the item to the next meeting for discussion and nomination.**Contact:** Wendy Klock-Johnson, MMC, Assistant City Clerk, (916) 808-7509, Office of the City Clerk; Valerie Huevo, (916) 649-3331, The Natomas Basin Conservancy

10. Interviews for the Planning and Design Commission

File ID: 2019-00449

Location: Citywide**Recommendation:** 1) Conduct interviews of applicants to the Planning and Design Commission for **Seat M:** A member with demonstrated interest in urban, landscape or architectural design, or physical development of the City and shall be a licensed architect, LEED architect, landscaped architect, contractor, or licensed engineer, recommended for appointment by the Personnel and Public Employees Committee; and 2) continue the item to the next meeting for discussion and nomination.**Contact:** Wendy Klock-Johnson, MMC, Assistant City Clerk, (916) 808-7509, Office of the City Clerk; Stacia Cosgrove, Principal Planner, (916) 808-7110, Community Development Department**11. Interviews for the Preservation Commission**

File ID: 2019-00450

Location: Citywide**Recommendation:**1) Conduct interviews of applicants to the Preservation Commission for **Seat B:** An architectural historian with training or experience in the architectural history of Sacramento, the Sacramento region, Northern California, or the West who meets the Secretary of the Interior's qualifications for architectural histories (with preference to a city resident or owner of a business in the city) demonstrating knowledge of Secretary of the Interior's Standards for the Treatment of Historic Properties and the California Historical Building Code; **Seat F:** A landscape architect, designer, or historian with training or experience in historical landscapes (with preference to a city resident or owner of a business in the city) demonstrating knowledge of the Secretary of the Interior's Standards for the Treatment of Historic Properties and the California Historical Building Code; and **Seat G:** A member representing the public at large (with preference to a city resident or owner of a business in the city) demonstrating knowledge of Secretary of the Interior's Standards for the Treatment of Historic Properties and the California Historical Building Code; and 2) continue the item to the next meeting for discussion and nomination.**Contact:** Wendy Klock-Johnson, MMC, Assistant City Clerk, (916) 808-7509, Office of the City Clerk; Carson Anderson, Senior Planner, (916) 808-7200, Community Development Department

12. Interviews for the Utilities Rate Advisory Commission

File ID: 2019-00453

Location: Citywide**Recommendation:** 1) Conduct interviews of applicants to the Utilities Rate Advisory Commission for **Seat F:** A member who is a City resident and receives utility service; and 2) continue the item to the next meeting for discussion and nomination.**Contact:** Wendy Klock-Johnson, MMC, Assistant City Clerk, (916) 808-7509, Office of the City Clerk; Erin Treadwell, Program Specialist, (916) 808-4934, Department of Public Works**Committee Comments-Ideas, Questions and Meeting Reports****Adjournment**