

**MINUTES OF THE REGULAR MEETING
OF THE CIVIL SERVICE BOARD
CITY OF SACRAMENTO
OCTOBER 4, 1983**

The regular meeting of the Civil Service Board, City of Sacramento, was called to order by President Jonathan Mayhew in Conference Room 103, Department of Personnel, 801 - 9th Street, Sacramento, CA at 1:35 p.m.

MEMBERS PRESENT: Ms. Pamela Placencia
Mr. Joseph Russell
Mrs. Vivian Nance
Mr. Jonathan Mayhew

MEMBER ABSENT: Ms. Gail Mabbutt

MINUTES OF THE REGULAR MEETING OF AUGUST 16, 1983

A motion was made to approve the regular minutes of the August 16, 1983 meeting as read:

Motion: Mrs. Nance
Second: Mr. Russell

The motion was approved by the following roll call:

Ayes: Mr. Russell
Mrs. Nance
Mr. Mayhew

Abstain: Ms. Placencia

REPORTS FROM DIRECTOR OF PERSONNEL

Mrs. Donna L. Giles, Director of Personnel, informed the Board that a leave of absence had been approved for Maureen McAleer, Typist Clerk and a request for medical/personal leave of absence extension had been approved for Cynthia Schmalz, Dispatcher II.

RECOMMENDED DECISION OF ADMINISTRATIVE LAW JUDGE - ANTONIO SANCHEZ,
PARK MAINTENANCE WORKER I

Mrs. Giles informed the Board that a letter had been received from Clarence Brown, Attorney for Mr. Sanchez, requesting a continuance of this hearing until the October 18, 1983 meeting. She also informed the Board that both attorneys were in agreement.

A motion was made that the hearing of Antonio Sanchez be continued until the October 18, 1983 meeting:

Motion: Ms. Placencia
Second: Mr. Russell

The motion was approved by a unanimous roll call vote.

RECOMMENDED DECISION OF ADMINISTRATIVE LAW JUDGE - MICHAEL LEE,
POLICE OFFICER

Mrs. Giles informed the Board that a letter had been received from Ken Hulse, Attorney for Mr. Lee requesting a continuance of this hearing until the October 18, 1983 meeting. She also informed the Board that both attorneys were in agreement.

A motion was made that the hearing of Michael Lee be continued until the October 18, 1983 meeting.

Motion: Ms. Placencia
Second: Mr. Russell

The motion was approved by unanimous roll call vote.

Ms. Mabbutt entered the meeting at 1:40 p.m.

RECOMMENDED DECISION OF ADMINISTRATIVE LAW JUDGE - CONNIE DE COE,
POLICE OFFICER

A motion was made to adopt the findings of fact, the determination of issues, and the proposed decision of the Administrative Law Judge.

Motion: Mrs. Nance
Second: Mr. Russell

The motion was approved by unanimous roll call vote.

REQUEST FOR HEARING BY CIVIL SERVICE BOARD

Diane Gonzales, Police Clerk II
Joyce Peete, Police Clerk I

Mrs. Giles asked the Board to refer to the letter handed out to them from W. Daniel Boone, the Attorney representing Ms. Gonzales and Ms. Peete.

Mr. Steve Booth, Business Representative, Local 39 was present and asked the Board to hear both cases as one.

The Board agreed to hear the cases as one.

A motion was made to deny the request for a hearing by the Civil Service Board and that the hearing would be conducted along normal channels.

Motion: Mr. Russell
Second: Ms. Placencia

The motion was approved by unanimous roll call vote.

RECOMMENDED DECISION OF ADMINISTRATIVE LAW JUDGE -
EDWARD E. COOPER, JR.

A motion was made to adopt the determination of issues, findings of fact and the proposed decision of the Administrative Law Judge.

Motion: Mr. Russell
Second: Ms. Mabbutt

The motion was approved by the following roll call vote:

Ayes: Ms. Mabbutt
Mr. Russell
Mrs. Nance
Mr. Mayhew

Noes: Ms. Placencia

REQUEST FOR HEARING, EXAMINATION APPEAL - RECREATION PROGRAM
COORDINATOR EXAMINATION No. 1960 - LOUIS D. CALHOUN

A motion was made to deny the request for hearing.

Motion: Mrs. Nance
Second: Ms. Mabbutt

The motion was approved by the following roll call vote:

Ayes: Ms. Placencia
Ms. Mabbutt
Mrs. Nance

Noes: Mr. Russell
Mr. Mayhew

APPEAL FROM SACRAMENTO POLICE OFFICERS' ASSOCIATION -
ALL ELIGIBLE POLICE OFFICERS BE ALLOWED TO SIGN UP FOR THE
POLICE SERGEANT WRITTEN EXAMINATION

Motion was made to deny the request for hearing from the Sacramento Police Officers' Association on the Police Sergeant's written examination.

Motion: Ms. Mabbutt
Second: Mrs. Nance

The motion was approved by unanimous roll call vote.

REVISION OF CLASS SPECIFICATION - PLANT OPERATOR II

A motion was made to approve the revision of Class Specification for Plant Operator II and to conduct the 1st and 2nd reading simultaneously.

Motion: Mr. Russell
Second: Ms. Mabbutt

The motion was approved by unanimous roll call vote.

REQUEST FOR VOLUNTARY DEMOTION - GERALD A. SYLVIA

Mrs. Giles asked the Board to approve this request as an off-agenda item. She indicated that all parties involved concurred with this voluntary demotion.

A motion was made to approve the request for voluntary demotion of Gerald A. Sylvia.

Motion: Mrs. Nance
Second: Ms. Placencia

The motion was approved by unanimous roll call vote.

EXTENSION OF ELIGIBLE LIST

Information item only.


ELIGIBLE LIST ESTABLISHED

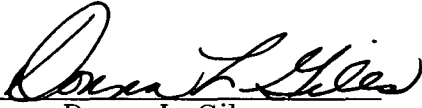
Information item only.

EXAMINATION ANNOUNCED

Information item only.

There was no further business and the meeting was adjourned at 3:45 p.m.


Jonathan E. Mayhew
President


Donna L. Giles
Secretary