

MINUTES OF CIVIL SERVICE BOARD
CITY OF SACRAMENTO
SPECIAL MEETING

May 6, 1948

The Civil Service Board met in special session in its office at 5 P.M.

PRESENT: Commissioners Deise and Marty

ABSENT : Commissioner Root

Minutes of the previous meeting were ordered approved as read.

ALFRED J. FELIX, PLUMBER
Requests Leave of Absent

In accordance with recommendation
of the department head and medical
report filed by Dr. E. E. Varanini,

Mr. Deise moved that request filed by Alfred J. Felix, Plumber, Engineering Department, for a 90-day leave of absence from April 16, 1948 to July 15, 1948, because of sickness, be granted; seconded by Mr. Marty and motion carried.

JACK JONES
Requests Reexamination
Practical Test
Garbageman Ex. #201

Communication from Mr. Jack Jones,
temporary employee in the Garbageman
Department, requesting permission to

be re-examined in the weight lifting portion of the Practical Test for Garbageman because of temporary physical disability when test was conducted, was considered.

Communication from Mr. W. J. McQuillan, Superintendent of the Waste Removal Department, substantiating claim of temporary disability of said employee was ordered filed.

After general discussion by members of the Board, Mr. Marty moved that the Secretary be instructed to retest said applicant in the Weight Lifting Test and if successful, that said name be added to the Eligible List for Garbageman Examination #201; seconded by Mr. Deise and motion carried.

TRUCK DRIVER EX. #209
Scope of Examination
approved

After consideration and discussion, Mr.
Deise moved that the Announcement Notice
dated May 5, 1948 for Truck Driver Ex-
amination #209 and the scope of said examination contained in said notice, be

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of insufficient education, were ordered approved, it being the opinion of the Board that employment experience and vocational training were equivalent to the high school education:

Katherine Burnett
Betty Helen Fontana
Addie P. Hershey

PATROLMAN EX. #207
UNIFORM FIREMAN EX. #208
Date set

After consideration and discussion, Mr. Deise moved that the examination booklet and material for joint Patrolman and Uniform Fireman Examinations #207 and #208 be approved and that the written portion of said examination be held on date of May 15, 1948 at 1 P.M. at the California Junior High School; seconded by Mr. Marty and motion carried.

POLICE WOMAN EX. #206
Date Set

After consideration and discussion, Mr. Marty moved that the booklet and material for Police Woman Examination #206 be approved and that the written portion of said examination be held on date of May 15, 1948 at 1 P.M. at the California Junior High School; seconded by Mr. Deise and motion carried.

DEPARTMENTAL REPORTS
APPROVAL OF

After review and agreement, it was the order of the Board that the following departmental reports be

approved:

City Purchasing

Pine, John - Temp. Appt. 4/28/48 Messenger @ 86¢ Hour

Street Maintenance Division

Arthur, Robert - Temp. Appt. 4/23/48 Street Const. Worker @ Hourly Rate
Calicutt, Walter - Temp. Appt. 4/27/48 Street Const. Worker @ Hourly Rate
Edwards, James A. - Temp. Appt. 4/29/48 Street Const. Worker @ Hourly Rate
Robinson, Guy - Temp. Appt. 4/28/48 Street Const. Worker @ Hourly Rate
Williams, Rodger M. - Temp. Appt. 4/29/48 Street Const. Worker @ Hourly Rate

by the State, that said employee be permitted to start at the second year level at \$254 per month and that request for vacation and sick leave privileges be denied; seconded by Mr. Marty and motion carried.

AUTO MECHANIC APPRENTICE
Classification Established

In accordance with recommendation of City Engineer, Mr. Deise moved that the Board recommend to the City

Council that the classification of Auto Mechanic Apprentice be included in the Salary Ordinance, with a salary range of \$1.00 to \$1.50 per hour, which rates are the minimum and maximum percentages of the prevailing Journeyman scale; seconded by Mr. Marty and motion carried.

PATROLMAN EX. #207
UNIFORM FIREMAN EX. #208
Passing Grade Set

After reviewing the outcome of raw scores for the written portion of joint Patrolman Examination #207

and Uniform Fireman Examination #208 which was held on date of May 15, 1948, Mr. Deise moved that those candidates receiving a raw score of at least 630, representing 63%, be considered as receiving passing grade of 70%; seconded by Mr. Mr. Marty and motion carried.

Identification envelopes were thereupon opened and Mr. Deise moved that the Mile Run be scheduled for June 6, 1948, at 9 A.M. at the Junior College Stadium; seconded by Mr. Marty and motion carried.

POLICEWOMAN EX. #206
Passing Grade Set

After reviewing the outcome of raw scores for the written portion of Policewoman Examination #206, which

was held May 15, 1948, Mr. Marty moved that those candidates receiving a raw score of at least 910, representing 65%, be considered as receiving a passing grade of 70%; seconded by Mr. Deise and motion carried.

Identification envelopes were thereupon opened and Mr. Marty moved that June 10, 1948 at 8 P.M. be set as the date for personal interviews; seconded by Mr. Deise and motion carried.

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ASSESSMENT CLERK EX. #210
Announcement Notice Approved

After consideration and discussion,
Mr. Marty moved that Announcement
Notice for Assessment Clerk Examin-

ation #210 and scope of said examination contained in said notice be approved
and that last date for receiving written applications be set for June 12, 1948;
seconded by Mr. Deise and motion carried.

APPRAISEMENT-ASSESSOR EX. #211
Announcement Notice Approved

After consideration and discussion,
Mr. Deise moved that Announcement
Notice for Appraisement Assessor

Examination #211 and scope of said examination contained in said notice, be
approved and that last date for receiving written applications be set for
June 19, 1948; seconded by Mr. Marty and motion carried.

DEPARTMENTAL REPORTS
APPROVAL OF

After review and agreement, it was
the order of the Board that the
following departmental reports be

approved:

City Clerk

Garrett, Betty J. - Temp. Appt. 5/3/48 Stenographer-Clerk Gr.1 @ \$200 Mo.

City Engineer

Bannister, Henry W. - Temp. Appt. 5/19/48 Janitor @ \$185 Month

City Hall

McCord, Howard - Temp. Appt. 4/16/48 Janitor @ \$185 Month

City Library

Aguero, Jeannie L. - Temp. Appt. 5/5/48 Library Clerk @ \$180 Month
Oldham, Edna - Temp. Appt. 4/23/48 Library Clerk @ \$180 Month

City Purchasing

Svilich, Anthony J. - Prob. Appt. 5/10/48 Senior Clerk @ \$220 Mo. from List

Dept. of Accounts

Smith, Audrey - Prob. Appt. 4/16/48 Junior Clerk @ \$180 Mo. from List

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Electrical and Radio

- Hubert F. - Prob. Appt. 5/3/48 Senior Clerk @ \$220 Mo. from List

Engineering Department

- Liam E. - Temp. Appt. 5/6/48 Carpenter @ \$2.00 Hour
 Daniel - Temp. Appt. 4/26/48 Construction Laborer @ \$1.40 Hr.
 R. - Temp. Appt. 5/17/48 Night Watchman @ \$180 Mo.
 Joseph - Temp. Appt. 5/6/48 Carpenter @ \$2.00 Hour
 E. W. - Temp. Appt. 5/12/48 Carpenter @ \$2.00 Hour

Fire Department

- O. - Prob. Appt. 4/16/48 Record Supervisor @ \$231 Mo. from List
 M. - Prob. Appt. 4/16/48 Record Supervisor @ \$220 Mo. from List
 R. B. - Prob. Appt. 5/10/48 Auto Mechanic @ \$1.725 Hr. from List

Hall of Justice

- John E. - Temp. Appt. 5/18/48 Janitor @ \$185 Month

Health Department

- Yetta K. - Prob. Appt. 4/16/48 Junior Clerk @ \$180 Mo. from List
 Mabel - Temp. Appt. 5/20/48 Dental Assistant @ \$180 Month
 Lillian - Temp. Appt. 5/1/48 Stenographer-Clerk Gr. 1 @ \$200 Mo.
 Raymon - Temp. Appt. 5/10/48 Custodian-Janitor @ \$205 Month
 an - Temp. Appt. 4/30/48 Stenographer-Clerk Gr. 1 @ \$200 Mo.

Municipal Airport

- John J. - Prob. Appt. 5/3/48 Airport Attendant @ \$215 Mo. from List
 Kenneth D. - Prob. Appt. 5/3/48 Airport Attendant @ \$226 Mo. from List
 Loren E. - Prob. Appt. 5/3/48 Airport Attendant @ \$215 Mo. from List

Park Department

- John F. - Temp. Appt. 5/7/48 Laborer @ \$200 Month
 R. - Temp. Appt. 5/11/48 Laborer @ \$200 Month
 H. - Temp. Appt. 5/10/48 Laborer @ \$220 Month
 A. - Prob. Appt. 4/23/48 Laborer @ \$200 Month from List
 G. - Prob. Appt. 4/23/48 Laborer @ \$200 Month from List
 T. - Temp. Appt. 5/3/48 Gardener @ \$220 Month
 A. D. - Temp. Appt. 5/7/48 Laborer @ \$200 Month
 - Temp. Appt. 5/6/48 Laborer @ \$200 Month
 J. - Temp. Appt. 5/10/48 Laborer @ \$200 Month
 nk - Temp. Appt. 5/4/48 Laborer @ \$200 Month
 D. - Temp. Appt. 4/29/48 Laborer @ \$200 Month
 - Temp. Appt. 5/10/48 Laborer @ \$200 Month
 - Reinst. 5/3/48 Laborer @ \$210 Month from Lay-off List
 ifton R. - Temp. Appt. 5/3/48 Laborer @ \$200 Month

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Recreation Department

Anderson, Virginia	- Prob. Appt. 5/1/48 Intermediate Clerk @ \$195 Mo. from List
Boland, Sheldon	- Temp. Appt. 5/6/48 Laborer @ \$200 Month
Jaramillo, Joseph	- Temp. Appt. 5/18/48 Laborer @ \$200 Month
Johnson, Barbara	- Prob. Appt. 4/16/48 Junior Clerk @ \$180 Month
Kramer, Barbara E.	- Prob. Appt. 5/1/48 Stenographer Clerk Gr.1 @ \$220 Mo. from List
McNew, Gilbert E.	- Prob. Appt. 4/23/48 Laborer @ \$200 Mo. from List
Nieto, Solomon	- Temp. Appt. 5/5/48 Laborer @ \$200 Mo.
Whitten, Virgil L.	- Temp. Appt. 5/11/48 Laborer @ \$200 Mo.
Wright, Hugh	- Temp. Appt. 5/12/48 Laborer @ \$200 Mo.

Street Maintenance Division

Black, Joseph	- Temp. Appt. 5/13/48 Street Const. Worker @ Hourly Rate
Bryant, Kimmie J.	- Temp. Appt. 5/17/48 Street Const. Worker @ Hourly Rate
Davenport, Ellis	- Temp. Appt. 5/11/48 Street Const. Worker @ Hourly Rate

Traffic Signs & Signals

Huggins, M. S.	- Temp. Appt. 5/1/48 Asst. Traffic Engineer @ \$375 Mo.
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Waste Removal Department

Allen, Calvin C.	- Prob. Appt. 4/26/48 Garbageman @ \$10.56 Da. from List
Allen, Lawrence	- Prob. Appt. 5/17/48 Garbageman @ \$10.56 Da. from List
Bonton, Eugene	- Prob. Appt. 5/17/48 Garbageman @ \$10.56 Da. from List
Boston, Lee W.	- Prob. Appt. 5/17/48 Garbageman @ \$10.56 Da. from List
Brandon, Robert	- Prob. Appt. 4/26/48 Garbageman @ \$10.56 Da. from List
Butler, Sam Jr.	- Prob. Appt. 4/26/48 Garbageman @ \$10.56 Da. from List
Chatman, Wm. Jr.	- Prob. Appt. 4/26/48 Garbageman @ \$10.56 Da. from List
Crowley, Harold	- Prob. Appt. 4/26/48 Garbageman @ \$10.56 Da. from List
Dye, Moses	- Prob. Appt. 4/26/48 Garbageman @ \$10.56 Da. from List
Green, Herman W.	- Prob. Appt. 5/17/48 Garbageman @ \$10.56 Da. from List
Henderson, Lehman	- Prob. Appt. 4/26/48 Garbageman @ \$10.56 Da. from List
Hill, Lewis	- Prob. Appt. 5/17/48 Garbageman @ \$10.56 Da. from List
Horn, Raymond	- Prob. Appt. 4/26/48 Garbageman @ \$11.27 Da. from List
Johnson, Jessie	- Prob. Appt. 4/26/48 Garbageman @ \$10.56 Da. from List
Kimble, Wesley	- Prob. Appt. 4/26/48 Garbageman @ \$10.56 Da. from List
Maxwell, Alfred	- Prob. Appt. 4/26/48 Garbageman @ \$10.56 Da. from List
Nash, Archie	- Prob. Appt. 4/26/48 Garbageman @ \$11.27 Da. from List
Newman, Ray D.	- Prob. Appt. 4/26/48 Garbageman @ \$11.27 Da. from List
Robinson, Oby L.	- Prob. Appt. 5/17/48 Garbageman @ \$10.56 Da. from List
Sims, L. B.	- Prob. Appt. 4/26/48 Garbageman @ \$10.56 Da. from List
Spivey, Wilbert	- Prob. Appt. 4/26/48 Garbageman @ \$10.56 Da. from List
Stewart, Willie	- Prob. Appt. 4/26/48 Garbageman @ \$10.56 Da. from List
Tornatore, Dominic	- Prob. Appt. 4/26/48 Garbageman @ \$11.27 Da. from List
Turner, Flemming B.	- Prob. Appt. 5/18/48 Garbageman @ \$10.56 Da. from List
Williams, Isaac	- Prob. Appt. 5/17/48 Garbageman @ \$10.56 Da. from List
Yori, Frederick	- Prob. Appt. 4/26/48 Garbageman @ \$10.56 Da. from List

Water Department

Clark, Warren	- Temp. Appt. 5/12/48 Serviceman Helper @ \$205 Month
Cupps, John H.	- Temp. Appt. 5/10/48 Serviceman Helper @ \$205 Month
Gile, Ralph	- Temp. Appt. 5/12/48 Serviceman Helper @ \$205 Month
Hubert, Albert	- Prob. Appt. 5/10/48 Laborer @ \$200 Mo. from List

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Water Department (Continued)

- Anthony J. - Temp. Appt. 5/10/48 Machinist Helper @ \$1.37 Month
- Alfred Wm. - Prob. Appt. 5/6/48 Laborer @ \$200 Mo. from List
- Wm. - Prob. Appt. 5/16/48 Water Rate Inspector @ \$226 Month from List
- e, Clifford L. - Temp. Appt. 5/5/48 Serviceman Helper @ \$205 Month

Leave of Absence

- R. A. - Leave of Absence from April 21, 1948 to May 5, 1948 a/c Military Service
- James - Leave of Absence from May 22, 1948 to June 5, 1948 a/c Military Service

Transfer

- Alfred R. - Transfer 5/17/48 Senior Clerk from Traffic Signs and Signals to Real Estate @ \$231 Month

As there being no further business, the Board adjourned to meet again at the call of the Chair.

Secretary

President

MINUTES OF CIVIL SERVICE BOARD
CITY OF SACRAMENTO
SPECIAL MEETING

June 10, 1948

Civil Service Board met in special session in its office at 7:30 P.M.

PRESENT: Commissioners Deise, Marty and Root
ABSENT: None

Minutes of the previous meeting were ordered approved as read.

MAN. EX. #206
Personal Interviews

The members of the Board conducted personal interviews for those candidates who had successfully passed

the written portion of the Policewoman Examination #206.

LIVAN
Requested Retake of
Exam

Communication from Mr. Jack Sullivan requesting permission to re-run the Mile Test in the Patrolman Exam-

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ation #208 because of a physical disability resulting from an operation by Dr. George L. Moss on May 4, 1948, was considered. Mr. Deise moved that the foregoing request be denied for the reason that all applicants were given the opportunity before the running of the Mile Test to request postponement due to any physical disability; seconded by Mr. Marty and motion carried.

PATROLMAN EX. #207
UNIFORM FIREMAN EX. #208
Results of Height and
Weight Test

The Board reviewed the results of the Height and Weight Test for Patrolman and Uniform Fireman and

action was taken as follows:

A. R. Connolly - Candidate for Patrolman	Overweight 25 lbs.	Rejected
A. R. Connolly - Candidate for Fireman	Overweight 10 lbs.	Reweighting ordered before Athletic Test
John R. Radich - Candidate for Patrolman	Overweight 27 lbs.	Rejected
John R. Radich - Candidate for Fireman	Overweight 17 lbs.	Reweighting ordered before Athletic Test
Wm. J. Woska, Jr. - Candidate for Patrolman	Overweight 26 lbs.	Rejected
Wm. J. Woska, Jr. - Candidate for Fireman	Overweight 11 lbs.	Reweighting ordered before Athletic Test

PATROLMAN EX. #207
UNIFORM FIREMAN EX. #208
Results of Mile Run

The Secretary notified the Board the results of the Mile Run Test for Patrolman and Fireman Examinations

#207 and #208 and that the following candidates were disqualified;

Melvin R. Culp
Edward L. Gardiner
David W. Mason
Preston J. McVicar
Jos. K. Pidd

Jack B. Schoemaker
Marion G. Short
Arthur M. Silverstein
Jos. A. Smolich
Jack Sullivan

RESIDENCE OF CITY
EMPLOYEES

The members of the Board reviewed the status of temporary and permanent City employees now residing outside the City Limits in violation of Section 165 of the City Charter. It was the opinion of the Board that the war emergency and housing shortage during the last few years no longer necessitates a waiver of the residence restrictions, and Mr. Root thereupon moved that all employees residing outside the City Limits

be notified that their employment will be terminated as of July 31, 1948, without further notice, unless residence is established within the City before that date; seconded by Mr. Marty and motion carried.

Mr. Root thereupon moved that the Secretary be instructed to disapprove the payroll of any employee after July 31, 1948 who has not established legal residence within the City Limits.

DEPARTMENTAL REPORTS
APPROVAL OF

After review and agreement, it was the order of the Board that the following departmental reports be

approved:

City Attorney

- Baldwin, Norman D. - Temp. Appt. 5/20/48 Acting Prosecuting Attorney @ \$440 Mo.
Bottaro, Frank - Temp. Appt. 5/27/48 Acting Prosecuting Attorney @ \$440 Mo.

City Hall

- Lopez, Raymond - Temp. Appt. 5/27/48 Janitor @ \$185 Month

City Library

- Campbell, Janet - Temp. Appt. 6/8/48 Library Clerk @ \$180 Month

City Purchasing

- Flitcroft, Arthur I. - Temp. Appt. 5/26/48 Messenger @ 86¢ per hour

Department of Accounts

- Lord, Marie - Temp. Appt. 6/2/48 Junior Clerk @ \$180 Month

Engineering Department

- Beam, James - Temp. Appt. 6/3/48 Carpenter @ \$2.00 Hour
Fairchilds, Robt. - Temp. Appt. 5/24/48 Street Construction Inspector @ \$1.75 Hr
Parr, Helen M. - Temp. Appt. 5/21/48 Stenographer-Clerk Gr. II @ \$210 Mo.

Public Service

- Wiseman, J. J. - Reinst. 5/1/48 Laborer @ \$220 Mo. from Layoff List

Hall of Justice

- Campbell, James S. - Temp. Appt. 6/2/48 Janitor @ \$185 Month

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Health Department

- Francis, Wm. - Appointed 5/28/48 Chief Sanitary Inspector @ \$323 Mo.
 Metcalf, Ila - Temp. Appt. 5/31/48 Registered Nurse @ \$220 Mo. - Exempt

Memorial Auditorium

- Pringle, Chas. L. - Temp. Appt. 6/3/48 Janitor @ \$185 Month

Park Department

- Byard, W. A. - Temp. Appt. 5/20/48 Laborer @ \$200 Month
 Holdener, John - Reinst. 5/17/48 Laborer @ \$220 Month from Layoff List
 Holdener, Jos. - Temp. Appt. 5/17/48 Laborer @ \$200 Month
 Hughes, J. M. - Temp. Appt. 5/19/48 Laborer @ \$200 Month
 Messer, Les. - Temp. Appt. 5/26/48 Laborer @ \$200 Month

Police Department

- Blair, Donald W. - Prob. Appt. 6/16/48 Patrolman @ \$242 Month from List
 Guerrero, Albert - Prob. Appt. 6/21/48 Patrolman @ \$242 Month from List

Recreation Department

- Anderson, Robert - Temp. Appt. 6/11/48 Locker Attendant @ 75¢ Hour
 Beumer, Bill - Temp. Appt. 5/27/48 Life Guard @ 85¢ Hour
 Congdon, Marilyn - Temp. Appt. 5/27/48 Locker Attendant @ 75¢ Hour
 Griffin, Jimmy - Temp. Appt. 6/11/48 Life Guard @ 75¢ Hour
 Humphrey, Keith - Temp. Appt. 5/27/48 Locker Attendant @ 75¢ Hour
 Kattenhorn, Henry - Temp. Appt. 6/1/48 Caretaker - Camp Sacto. @ \$185 Mo.
 O'Hare, Tommy - Temp. Appt. 6/11/48 Life Guard @ 75¢ Hour
 O'Keefe, Katherine - Temp. Appt. 5/27/48 Locker Attendant @ 75¢ Hour
 Riolo, Mattio - Temp. Appt. 5/27/48 Locker Attendant @ \$1.00 Hour
 Shearer, Margaret - Temp. Appt. 5/27/48 Cashier @ \$1.00 Hour
 Wollenberg, Kenneth - Temp. Appt. 5/27/48 Locker Attendant @ 75¢ Hour
 Wheeler, James - Temp. Appt. 5/28/48 Life Guard @ 80¢ Hour

Street Cleaning Division

- Lee, Jamie - Prob. Appt. 6/7/48 Senior Clerk @ \$220 Mo. from List

Water Department

- Ostby, Russell C. - Temp. Appt. 5/24/48 Serviceman Helper @ \$205 Month
 Penney, R. W. - Temp. Appt. 6/1/48 Oiler @ \$236 Month

Change in Classification (Temporary Appointment)

- Neeley, Leland F. - From Machinist Helper to Apprentice Mechanic 6/1/48 @
 \$1.50 Hour

Transfer

- Magdaleno, Raymon - Transfer 5/29/48 Janitor-Custodian from Health Dept. to
 Engineering Dept. @ \$205 Mo.