

## **RESOLUTION NO. 2007-647**

Adopted by the Sacramento City Council

September 4, 2007

### **APPROVING A CONSULTANT AND PROFESSIONAL SERVICES AGREEMENT WITH KUBRA DATA TRANSFER WEST LTD., FOR THE INSTALLATION AND IMPLEMENTATION OF UTILITY BILLING AND PAYMENT SERVICES**

#### **BACKGROUND:**

- A. October 31, 2007, the existing agreement to provide Utility Bill Printing and Mailing services will expire. The City conducted a competitive Request for Proposal (RFP) process as it had an opportunity to provide enhanced services in the area of utility billing and payment services to meet the ever-changing needs of its customers. An RFP evaluation team consisting of members from the Information Technology and Utilities departments reviewed fifteen (15) original proposals, conducted web-ex demonstrations, and interviewed vendor references. The evaluation team determined that it was in the best interest of the City to retain KUBRA Data Transfer West Ltd. (KUBRA).
- B. KUBRA's solution improves the efficiency and quality of the current utility printing and mail processes as well as provides enhanced features, particularly in the area of e-billing and e-payment functionality desired and expected by Department of Utilities' customers, while reducing current costs by a minimum of 25%.
- C. With its extensive suite of products and services, KUBRA will allow for an integrated and comprehensive solution that supports the entire document life cycle in both the traditional and digital arenas from data receipt to payment processing, and provides Utilities' customers with state-of-the-art technology to view and pay their bills online.

#### **BASED ON THE FACTS SET FORTH IN THE BACKGROUND, THE CITY COUNCIL RESOLVES AS FOLLOWS:**

- Section 1. The City Manager or authorized designee is authorized to execute an agreement with Kubra Data Transfer West Ltd. for utility billing and payment services, for a total amount not to exceed \$4,384,000.
- Section 2. The agreement provides for an initial base period beginning from date of execution of the agreement through June 30, 2008, with the option to extend for additional four one-year terms. The City Manager may authorize such extension(s) for the annual not to exceed amount specified

below, provided that sufficient funds are available in the budget adopted for the applicable Fiscal Year(s):

<u>Years</u>	<u>Not to exceed amount</u>
Base period (through 6/30/2008)	\$603,000
Year 1 (7/1/2008-6/30/2009)	\$915,000
Year 2 (7/1/2009-6/30/2010)	\$921,000
Year 3 (7/1/2010-6/30/2011)	\$968,000
Year 4 (7/1/2011-6/30/2012)	\$977,000


Adopted by the City of Sacramento City Council on September 4, 2007 by the following vote:

Ayes: Councilmembers Cohn, Fong, Hammond, McCarty, Pannell, Sheedy, Tretheway, Waters and Mayor Fargo.

Noes: None.

Abstain: None.

Absent: None.

  
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Mayor Heather Fargo

Attest:

  
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Shirley Concolino, City Clerk