

RESOLUTION NO. 1364

Adopted by the Housing Authority of the City of Sacramento

October 30, 1975

CREATING THE ADVISORY COUNCIL
SACRAMENTO FOSTER GRANDPARENT PROGRAM

BE IT RESOLVED BY THE HOUSING AUTHORITY OF THE CITY OF
SACRAMENTO:

Section 1. Created. There is hereby created, in conjunction with the County of Sacramento, a Foster Grandparent Advisory Council pursuant to Order 4405.12 of the Foster Grandparent Program Policies promulgated pursuant to Public Law 93-113, Title II, National Older American Volunteer Programs, October 1, 1973.

Section 2. Name. The name of the Advisory Council shall be the Sacramento Foster Grandparent Program Advisory Council.

Section 3. Definitions.

- a. "Advisory Council" shall mean the Advisory Council to the Sacramento Foster Grandparent Program.
- b. "City Housing Authority" shall mean the Housing Authority of the City of Sacramento, a public entity.
- c. "County Housing Authority" shall mean the Housing Authority of the County of Sacramento, a public entity.
- d. "Foster Grandparent" shall mean a low-income person, aged 60 or over, accepted by written enrollment as a volunteer in the Foster Grandparent Program.
- e. "Member" shall mean a member of the Foster Grandparent Program Advisory Council.
- f. "Project Director" shall mean a person employed by the sponsor for the regular direction and supervision of the project.
- g. "Sponsor" shall mean the City Housing Authority and the County Housing Authority acting jointly.
- h. "Volunteer Station" shall mean a public or private nonprofit agency, institution, or organization, or proprietary health care organization or facility located within Sacramento County qualified and licensed to care for children with exceptional needs, where and through which Foster Grandparents are assigned under a Memorandum of Understanding.

Section 4. Function. The functions of the Sacramento Foster Grandparent Program Advisory Council shall include, but not necessarily be limited to, the following:

- a. To advise and assist the sponsor and project director on matters concerning planning, community participation and financial support of the program, program policies and operational issues.
- b. To hear appeals from Foster Grandparents to any action or decision by the sponsor, program staff, or supervisory

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staff of the volunteer station that affects the Foster Grandparent, including separation, and to recommend to the sponsor's executive director what action to take.

- c. To conduct an annual written evaluation as to the effectiveness of the program.
- d. To assist in development of opportunities for the employment of senior citizens and of favorable public attitudes toward the employment of senior citizens.
- e. To provide guidance concerning the needs of the exceptional children relative to the Foster Grandparent Program.
- f. To provide an organized system of obtaining information and advice on community interests, concerns and needs as they pertain to senior citizens.

Section 4. Composition; appointment, terms, qualifications, and removal of members; filling vacancies. The Advisory Council shall consist of eighteen (18) members. The Chairperson of the Sacramento Housing and Redevelopment Commission and the Executive Director of the Sacramento Housing and Redevelopment Agency, or their designees, and the Project Director shall be ex-officio members in addition to fifteen (15) members who shall be appointed as follows:

- a. Seven (7) members shall be appointed by the Chairperson of the City Housing Authority with the approval of the governing body of the City Housing Authority;
- b. Seven (7) members shall be appointed by the governing body of the County Housing Authority;
- c. One (1) member shall be appointed by the governing body of the County Housing Authority and the Chairperson of the City Housing Authority with the approval of the governing body of the City Housing Authority, and shall be a Foster Grandparent;
- d. The term of office of each member shall be four (4) years, except that the terms of office of the members first appointed shall be determined as follows:
 - (1) At the first meeting of the Advisory Council the members first appointed, except the member appointed pursuant to subsection (c) of this Section, shall draw lots to determine their individual terms. Based upon the results of the lot drawing, the members first appointed shall have terms as provided in subparagraph (2) through (5) of this subsection;
 - (2) Two members appointed pursuant to subsection (a) of this Section and two members appointed pursuant to subsection (b) of this Section, shall have an initial term of one (1) year;
 - (3) Two members appointed pursuant to subsection (a) of this Section and two members appointed pursuant to subsection (b) of this Section shall have initial terms of two (2) years;
 - (4) Two members appointed pursuant to subsection (a) of this Section and two members appointed pursuant to subsection (b) of this Section shall have initial terms of three (3) years;
 - (5) One member appointed pursuant to subsection (a)

- of this Section and one member appointed pursuant to subsection (b) of this Section shall have an initial term of four (4) years;
- (6) The member appointed pursuant to subsection (c) of this Section shall serve an initial term of four (4) years;
 - (7) The results of the lot drawing shall be reported to the City Council and the Board of Supervisors of the County and shall become the initial terms for the Advisory Council members.
- e. Vacancies occurring during a term shall be filled for the unexpired term by the appointing authority or authorities. A member shall hold office until his successor has been appointed and qualified.
 - f. A member shall not be an elective officer or an employee of the City Housing Authority or County Housing Authority, but notwithstanding any other law, may be a member, commissioner, or other employee of any other agency board, commission or authority of or created by or for the City or County or of the City or County.
 - g. Each member shall receive necessary travel and subsistence expenses incurred in the discharge of his duties.
 - h. Members shall be appointed from major private and public community agencies, civic and service organizations, volunteer stations and organizations concerned with the interests of older persons and volunteerism.
 - i. One-fourth of the members shall be or shall represent low-income older persons and may include Foster Grandparents as appropriate.
 - j. An ex-officio member shall be a non-voting member and may not serve as an officer of the Advisory Council.
 - k. For inefficiency, neglect of duty, or misconduct in office, a member may be removed upon the affirmative vote of:
 - (1) a majority vote of the members of the City Housing Authority as to an Advisory Council member appointed pursuant to subsection (a) of this Section, or
 - (2) a majority vote of the members of the County Housing Authority as to an Advisory Council member appointed pursuant to subsection (b) of this Section, or
 - (3) a majority vote of either the members of the City Housing Authority or the County Housing Authority as to the Advisory Council member appointed pursuant to subsection (c) of this Section.

An Advisory Council member may be removed only after the affected member has been given a copy of the charges constituting grounds for the removal and the opportunity to appear before the appointing authority or authorities in executive session to answer such charges unless the member requests a public hearing in person or by counsel. A request to appear must be made by the affected member in writing within ten (10) days after his receipt of the copy of the charges.

Section 5. Chairperson and Organization of the Advisory Council. At its first meeting the Advisory Council shall elect a Chairperson and Vice Chairperson, and determine the time, place and frequency of its meetings. The Advisory Council may adopt rules of procedure for the conduct of its business and may do any other thing necessary or proper to carry out its functions. The term of office for the Chairperson and Vice Chairperson shall be the calendar year, or for that portion remaining after they are appointed or elected. When there is a vacancy in the office of the Chairperson or Vice Chairperson, the Advisory Council shall fill said office from among its members for the unexpired term.

Philip L. Bentley
CHAIRPERSON

ATTEST:

William Selman
SECRETARY