



APPROVED  
BY THE CITY COUNCIL

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MAY 27 1997

OFFICE OF THE  
CITY CLERK

A697-079

DEPARTMENT OF  
PUBLIC WORKS

CITY OF SACRAMENTO  
CALIFORNIA

TRAFFIC ENGINEERING  
DIVISION

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May 6, 1997

City Council  
Sacramento, California

Honorable Members In Session:

**SUBJECT: REQUEST TO ACCEPT GRANT FUNDS FROM THE FEDERAL CONGESTION MITIGATION AND AIR QUALITY PROGRAM AND FROM THE STATE TRANSPORTATION SYSTEM MANAGEMENT PROGRAM TO IMPLEMENT A SCHOOL SAFETY PROGRAM, AND TO ESTABLISH AN OPERATING GRANT FOR THE PROGRAM (G033)**

**LOCATION AND COUNCIL DISTRICT:** Citywide, All Districts.

**RECOMMENDATION:**

This report recommends the City Council adopt the attached resolution authorizing the City Manager to execute a program supplement agreement with the California Department of Transportation (Caltrans) accepting grant funds in the amount of \$756,805 for the School Safety Program and establish an Operating Grant (G033) for the program.

**CONTACT PERSON:** Hinda Chandler, Architecture & Engineering, 264-8422

**FOR COUNCIL MEETING OF:** May 27, 1997

**SUMMARY:**

This report recommends that the City Council accept federal and state grant funds to implement a School Safety Program consisting of two components: expansion of the "Captain Jerry Traffic Safety Program" to fourth through sixth grade students and for parent education forums; and development of an Adult School Crossing Guard Program

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in partnership with the school districts. Recommendation is also made to approve amending the 1996/1997 Revenue Expenditure budget by establishing the School Safety Program (G033) based on the program supplement agreement with Caltrans.

**BACKGROUND INFORMATION:**

In July 1996 the City was awarded a grant for \$670,000 from the Intermodal Surface Transportation Act (ISTEA) through the Congestion Mitigation and Air Quality (CMAQ) Program and matching funds of \$86,805 from the State Transportation System Management (TSM) funds to expand one and implement another school safety program.

The program will involve:

- Expansion of the successful "Captain Jerry Traffic Safety Program" to include fourth through sixth grade elementary school students and parent education forums.
- Development of a self-sustaining adult school crossing guard program in partnership with the school districts within the city.

The goal of both programs is to enhance safety for children walking or cycling to school. A related objective is to reduce the number of motor vehicle trips for school destinations.

Currently, the "Captain Jerry Traffic Safety Program" presents fundamental traffic safety instruction to the lower elementary grades (kindergarten through third). This grant will allow the program to be expanded to provide instruction to older children and also to conduct evening parent forums coinciding with the school site visit.

The school guard crossing program will be initiated in partnership with interested school districts within the City's boundaries and will result in trained adults facilitating children crossing streets. A previous guard program was operated by the City between 1972 and 1992, after which it was defunded for budgetary reasons. Subsequently, some schools have run informal volunteer programs. Nationwide, adult crossing guard programs have been proven to reduce the number of pedestrian traffic accidents near elementary schools.

The concept for this new school guard program involves: (1) The City providing "seed money" to match the schools funds for hiring responsible crossing guards. Over successive years, City funding would be scaled back until the school districts were supporting it entirely; (2) The City creating a framework to enable the program to be easily started up and operated by each school district. Essentially, the City would

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develop a structure for the common elements of the program or for those that could be done more effectively overall. This would include developing and providing: training programs for guards; equipment and uniforms; surveys and evaluations; public outreach and recruiting; publicity; program support material and insurance.

The school district would be entering into this partnership with a commitment to make school trips safer for elementary students and with the knowledge that they would be taking over financial responsibility several years down the road. Thus, their level of participation could be planned and budgeted.

By the City providing the seed money and the mechanisms to start-up, operate and monitor the program, it would be easier for the schools to implement it. By transitioning the program to the districts, its sustainability would be assured and appropriately assumed by the agencies directly benefiting and operating it. The City would not be involved financially on a long term basis.

The tentative schedule for the project is as follows:

May 27, 1997	City Council accepts grant
June & July, 1997	Meet with school districts and other interested parties
June-August, 1997	<u>Captain Jerry Traffic Safety Program</u> Develop programs for older elementary students and for parent forums  <u>School Guard Crossing Program-First Round</u> Identify level of school district participation Identify locations for guards Develop training programs, publicize program Recruit and hire guards. Develop support programs for daily operations and administration, (scheduling, employee information, schools .. database)
September, 1997	<u>Captain Jerry and School Guard Crossing Programs</u> Implement programs at schools

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**COMMITTEE/COMMISSION ACTION:** None.

**FINANCIAL CONSIDERATIONS:**

The grant funds, as shown below, will fund the programs 100%.

Federal CMAQ =	\$670,000	( 88.53%)
State TSM =	\$ 86,805	( 11.47%)
Total	\$756,805	(100.00%)

The funding for this project was authorized in "Program Supplement No. 067 to Local Agency-State Agreement for Federal-Aid Projects, No. 03-5002", dated July 24, 1996, between the City and Caltrans.

It is anticipated that the School Crossing Guard Program will utilize 90% of the grant with the "Captain Jerry Traffic Safety" program using 10%.

**ENVIRONMENTAL CONSIDERATIONS:**

These actions are not considered a "project" under California Environmental Quality Act (CEQA) (Section 21065 of the public Resources Code). Accordingly, no environmental review is required at this time.

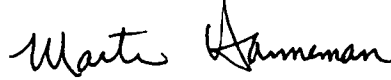
**POLICY CONSIDERATIONS:**

This program meets the City Council's priority of Neighborhood Revitalization and Enhancement and Public Safety, and the acceptance of grant funds and authorization for the City Manager to execute grant agreements is consistent with past practices.

**MBE/WBE EFFORTS:**

Materials and services will be procured in accordance with the City's MBE/WBE policy.

Respectfully submitted,



**MARTIN W. HANNEMAN**  
Manager, Traffic Engineering Division

**RECOMMENDATION APPROVED:**



**WILLIAM H. EDGAR**  
City Manager

**APPROVED:**



**Michael Kashiwagi**  
Director of Public Works

*for*  
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APPROVED  
BY THE CITY COUNCIL

MAY 27 1997

OFFICE OF THE  
CITY CLERK

# RESOLUTION NO. 97-269

ADOPTED BY THE SACRAMENTO CITY COUNCIL

ON DATE OF \_\_\_\_\_

RESOLUTION AUTHORIZING THE CITY MANAGER  
TO EXECUTE A PROGRAM SUPPLEMENT AGREEMENT WITH  
THE CALIFORNIA DEPARTMENT OF TRANSPORTATION  
IN THE AMOUNT OF \$756,805 FOR THE SCHOOL SAFETY PROGRAM

BE IT RESOLVED BY THE COUNCIL OF THE CITY OF SACRAMENTO THAT:

1. The School Safety Program is established as an Operating Grant G033, in the 1996/1997 budget year.
2. The City Manager is authorized to execute a program supplement agreement with the California Department of Transportation in the amount of \$756,805 to develop and implement the school safety program expanding the "Captain Jerry Traffic Safety Program" and instituting a school crossing guard program in partnership with the school districts in the City.
3. The 1996/1997 Revenue and Expenditure budget is amended to reflect approval of grant funds as follows:

Revenue Budget:	250-OGR-G033-3511	\$670,000
	250-OGR-G033-3513	\$ 86,805
		<u>\$756,805</u>
Expense Budget:	250-OGR-G033-4461	\$ 50,000
	250-OGR-G033-4462	\$ 50,000
	250-OGR-G033-4802	\$556,805
	250-OGR-G033-4880	\$ 70,000
	250-OGR-G033-4881	<u>\$ 30,000</u>
		<u>\$756,805</u>

\_\_\_\_\_  
MAYOR

ATTEST:

\_\_\_\_\_  
CITY CLERK

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**FOR CITY CLERK USE ONLY**

RESOLUTION NO.: \_\_\_\_\_

DATE ADOPTED: \_\_\_\_\_