

MINUTES OF REGULAR MEETING  
OF THE CIVIL SERVICE BOARD  
CITY OF SACRAMENTO  
SEPTEMBER 18, 1979

The regular meeting of the Civil Service Board, City of Sacramento was called to order by Vice-President Luis J. Campos at 1:30 p.m. in the Conference Room, Personnel Department, City of Sacramento, California.

Board Members present:                   Luis J. Campos, Vice-President  
  Vivian C. Nance  
  Joseph L. Russell

Board Members absent:                   Wilfred D. Street  
  Jonathan E. Mayhew

MINUTES OF MEETING OF SEPTEMBER 5, 1979

Motion was made to table the minutes of the meeting of September 5, 1979 to the next meeting as there were only two Board members present who had attended that meeting.

Motion:           Mr. Russell  
Second:           Mr. Campos

Motion was approved by unanimous voice vote.

REPORTS OF DIRECTOR OF PERSONNEL

Ordinance #4260 - Re: Attendance at  
Board and Commission Meetings

Mrs. Donna L. Giles, Director of Personnel addressed the Board and explained the background to the City ordinance, and together with City Attorney, David Benjamin answered questions on this matter.

Mrs. Giles suggested the scheduling of a special meeting in the near future to discuss appeal procedures. The Board approved this suggestion and requested Mrs. Giles to contact the individual Board members and set a date convenient to all members.

REQUEST FOR TRANSFER

Albert Gallegos

Ms. Verna Banks, Senior Personnel Analyst addressed the Board and referred to an amendment to the original transfer information. Mr. Gallegos was in the audience.

Motion was made to approve the request for transfer of Albert Gallegos.

Motion:           Mrs. Nance  
Second:           Mr. Russell

Motion was approved by unanimous voice vote.

RECLASSIFICATION APPEAL TO UTILITY BILLING REPRESENTATIVE III

Barry W. Philbin

Mr. Garland Rosauero, business representative of Local 39 addressed the Board and requested that this matter be tabled until the next meeting, and requested that the Director of Personnel, Susan Davidson, Associate Personnel Analyst, and himself listen to the original tape of the meeting of October 24, 1978.

Mrs. Nance requested information on the length of time and how often Mr. Philbin functions as a stand-in supervisor.

This appeal to be continued at the next regular meeting of the Civil Service Board.

EXAMINATIONS TO BE ANNOUNCED

#1717 Junior Stenographer-Clerk

Motion: Mrs. Nance  
Second: Mr. Russell

Motion was approved by unanimous voice vote.

#1642 Plant Operator III (Open and Promotional)

Ms. Julie Mayesh, Associate Personnel Analyst addressed the Board and informed them the reasons why the examination was scheduled as open and promotional. Ms. Mayesh cited the new State Laws requiring a grade 4 level certification which has not been obtained by many of the City employees who would be eligible for consideration for this position.

Mr. Garland Rosauero and Mr. Dennis Bonnefield, business representatives of Local #39 addressed the Board and stated their objection to the examination being open.

The Board was informed that present City employees could take the examination now, take the State examination for grade 4 level certification in January and if successful, be placed on an eligible list. Current City employees have precedence over outside applicants for available jobs.

Motion was made to approve staff recommendation and make examination #1642 Plant Operator III open and promotional,

Motion: Mr. Russell  
Second: Mrs. Nance

Motion was approved by unanimous roll call vote.

ELIGIBLE LISTS ESTABLISHED:

#1669 Equipment Mechanic I  
#1679 Senior Account Clerk

REPORT BY DEPUTY CITY ATTORNEY RELATING TO APPEAL OF DENIAL OF SICK LEAVE

This matter was continued from Civil Service Board meeting of September 5, 1979. Deputy City Attorney David Benjamin addressed the Board and referred to City Manager's memo of May 25, 1979, stating that in his opinion this was not a disciplinary matter, and was therefore outside the jurisdiction of the Civil Service Board. Mr. Garland Rosauro, business representative for Local #39, addressed the Board and requested that the appeal be granted.

Motion was made to deny the appeal of Morjana Coffman, Leslie Banta, Karen Horger, Beverley Harvey, Marjorie Howard, Diana K. Irvin, Dale Johnson, Eva Miranda, Thomas Schatz, Connie Roberts, Aleen Wilson, and Armando R. Velarde for lack of jurisdiction by the Civil Service Board rules and regulations.

Motion: Mr. Russell  
Second: Mrs. Nance

Motion was approved by unanimous roll call vote.

PROPOSED CIVIL SERVICE BOARD RULE CHANGES

Rule 7.4-1 Extension of Probationary Period  
Rule 7.6-1 Release from Basic Recruit Course

The Board briefly discussed these two proposed changes to the Civil Service Board rules, and Mr. David Simmons, representative for the Sacramento Police Officers Association, Mr. Garland Rosauro, business representative, Local #39, Mr. Amos Syas, representative of Local #522, and Deputy Chief of Police, Lee Dohm addressed the Board. Messrs. Rosauro, Simmons and Syas requested that there be a meet and confer session on these issues.

Motion was made to appoint the Secretary to the Board, Mrs. Donna Giles, as the representative to the Board to meet and confer with all recognized employee groups relative to proposed Civil Service Board rule 7.4-1 and 7.6-1.

Motion: Mrs. Nance  
Second: Mr. Russell

Motion was approved by unanimous roll call vote.

The Board went into executive session at 2:50 p.m. to discuss the proposed rule changes in relation to the upcoming meet and confer session. The meeting was reconvened at 3:29 p.m.

Vice-President Campos adjourned the meeting at 3:30 p.m.



Luis J. Campos  
Vice-President



Donna L. Giles  
Secretary