

MINUTES OF THE REGULAR MEETING  
OF THE CIVIL SERVICE BOARD  
CITY OF SACRAMENTO  
DECEMBER 21, 1982

The regular meeting of the Civil Service Board, City of Sacramento, was called to order by Vice-President Vivian C. Nance, in Conference Room 103, Department of Personnel, 801 - 9th Street, Sacramento, California, at 1:35 p.m.

Members present: Ms. Gail A. Mabbutt  
Mr. Jonathan E. Mayhew  
Ms. Pamela C. Placencia  
Mrs. Vivian C. Nance

Member absent: Mr. Joseph L. Russell

MINUTES OF THE REGULAR MEETING OF DECEMBER 7, 1982

Motion was made to approve the minutes of the regular meeting of December 7, 1982.

Motion: Mr. Mayhew  
Second: Ms. Placencia

Motion was approved by unanimous voice vote, with Mrs. Nance abstaining.

REPORTS OF DIRECTOR OF PERSONNEL

In the absence of Mrs. Donna L. Giles, Director of Personnel, Mr. John Worcester, Personnel Services Manager, assumed the position of Secretary to the Board and introduced Mr. Kenneth Hulse, the newly appointed attorney to the Sacramento Police Officers Association who was in the audience.

Mr. Worcester informed the Board that a medical leave of absence had been granted to Gerald A. Silvia, a Dispatcher I with the Police Department.

REQUEST FOR VOLUNTARY DEMOTION

Irma Gochenour, Senior Key Data Entry  
Operator - Key Data Entry Operator

Ms. Gochenour addressed the Board and explained her reasons for requesting this voluntary demotion, and Mr. Jim Puthuff, Data Processing Manager, and Mr. Van Mitchell, Operations Manager, answered questions from the Board.

Mr. Joseph L. Russell entered the meeting at 1:42 p.m.

Motion was made to approve the request for voluntary demotion of Irma Gochenour from Senior Key Data Entry Operator to Key Data Entry Operator.

Motion: Mr. Mayhew  
Second: Ms. Mabbutt

December 21, 1982

Motion was approved by the following roll call vote:

Ayes:           Mrs. Nance  
                  Mr. Mayhew  
                  Ms. Placencia  
                  Ms. Mabbutt

Abstain:       Mr. Russell

RECOMMENDED DECISION OF ADMINISTRATIVE LAW JUDGE

Police Officer Steven Stafford

Mr. Ken Hulse, S.P.O.A. attorney representing Police Officer Stafford, addressed the Board and requested that the matter be tabled to the next regular meeting of the Civil Service Board.

Mr. Sam Jackson, Deputy City Attorney, indicated that he had no objections to this request.

The Board agreed to allow the postponement of the appeal of Police Officer Steven Stafford and the recommended decision of the Administrative Law Judge to the next regular meeting of the Civil Service Board scheduled for January 4, 1983.

EXTENSION OF ELIGIBLE LIST

#1854 - Community Center Attendant II

There were no questions on this item.

EXAMINATIONS ANNOUNCED

#1882 - Chief Museum Attendant  
#1925 - Exhibits Technician  
#1919 - Code Enforcement Officer

There was some discussion on examination #1925 - Exhibits Technician, and the desirable qualifications involved. Ms. Placencia questioned if an artist could not be considered for this type of position, and Mr. Worcester informed her that the desirable experience encompassed a large range of art objects and was not limited to one art medium.

ELIGIBLE LISTS ESTABLISHED

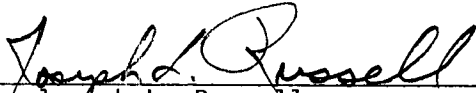
#1906 - Computer Operator  
#1924 - Maintenance Worker I

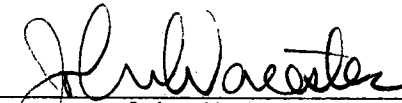
There was some discussion on the one candidate on the Maintenance Worker I list, and Ms. Susan Dong, Personnel Technician, explained that this was a reallocation examination.

December 21, 1982

Mr. Worcester and Ms. Dong answered questions from the Board on this eligible list.

There being no further business, President Russell declared the meeting adjourned at 2:01 p.m.

  
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Joseph L. Russell  
President

  
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John Worcester  
Acting Secretary