

February 26, 1996

MINUTES  
 REGULAR MEETING OF THE  
 SACRAMENTO CITY EMPLOYEES' RETIREMENT SYSTEM  
 ADMINISTRATION, INVESTMENT AND FISCAL MANAGEMENT BOARD  
 February 26, 1996

CALL TO ORDER AND ROLL CALL

The Administration, Investment and Fiscal Management Board met in regular session in Conference Room 101, 921 Tenth Street, at 1:37 p.m. on February 22, 1996.

PRESENT: DeCamilla, Friery, Nishimoto, Sperling

ABSENT: Masuoka

CONSENT CALENDAR

MINUTES OF REGULAR MEETING HELD JANUARY 22, 1996  
 APPROVED

The Board received and reviewed the minutes of the regular meeting held on January 22, 1996. Mr. Friery moved to approve the minutes. The motion was seconded by Mr. Nishimoto and was carried by the following vote:

AYES: DeCamilla, Friery, Nishimoto, Sperling

ABSENT: Masuoka

INVESTMENTS - TREASURER'S ACTIVITY REPORT  
 ACCEPTED

The Board received the December, 1995 Treasurer's Investment Activity Report. Mr. Glenn Hosokawa, Investment Officer, reviewed the investment report with the Board.

**Betty Masuoka arrived at 1:42 p.m.**

Mr. Nishimoto moved to accept the December, 1995 Treasurer's Investment Activity Report. The motion was seconded by Mr. Sperling and was carried by the following vote:

AYES: DeCamilla, Friery, Masuoka, Nishimoto, Sperling

NOES: None

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**REPORTS OF CONSULTANTS AND ADVISORS**

**REAL ESTATE ADVISOR'S REPORTS, FEBRUARY, 1996**  
**ACCEPTED**

The Board received the February, 1996 Real Estate Advisor's report submitted by Jim Smith, of WJS & Associates.

Mr. Smith reviewed the report with the Board. There was discussion regarding current negotiations with the Convention Center to lease a portion of 1414 K Street.

Mr. Smith reported to the Board that he had turned the collection of \$3,000 from Top Ten Video in Discovery Plaza over to attorneys for collection. Mr. Friery recommended that no more than \$3,000 in attorney's fees be spent.

Mr. Friery moved to accept the real estate report. The motion was seconded by Mr. Nishimoto and was carried by the following vote:

AYES: DeCamilla, Friery, Masuoka, Nishimoto, Sperling

NOES: None

**FIXED UTILITY HIGH INCOME PORTFOLIO DECEMBER 31, 1995,**  
**QUARTERLY PERFORMANCE REPORT**  
**ACCEPT**

Glen Hosokawa and Tom Friery reviewed the report. Following the discussion, it was moved by Ms. Masuoka to accept the report. The motion was seconded by Mr. Sperling and was carried by the following vote:

AYES: DeCamilla, Friery, Masuoka, Nishimoto, Sperling

NOES: None

**LARGE CAPITALIZATION/GROWTH STOCK PORTFOLIO, DECEMBER 31, 1995,**  
**QUARTERLY REPORT PRESENTATION**  
**ACCEPT**

Glen Hosokawa and Tom Friery reviewed the report for the Board. Following the discussion, it was moved by Ms. Masuoka to accept the report. The motion was seconded by Mr. Nishimoto and was carried by the following

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vote:

AYES: DeCamilla, Friery, Masuoka, Nishimoto, Sperling

NOES: None

**NEWBOLD'S ASSET MANAGEMENT, INC., DECEMBER 31, 1995 - QUARTERLY REPORT**  
**ACCEPT**

It was moved by Mr. Sperling and seconded by Mr. Friery to accept the quarterly report. The motion was carried by the following vote:

AYES: DeCamilla, Friery, Masuoka, Nishimoto, Sperling

NOES: None

**AXE-HOUGHTON ASSOCIATES, INC., DECEMBER 31, 1995 - QUARTERLY REPORT**  
**ACCEPT**

It was moved by Mr. Sperling and seconded by Mr. Friery to accept the quarterly report. The motion was carried by the following vote:

AYES: DeCamilla, Friery, Masuoka, Nishimoto, Sperling

NOES: None

**DELAWARE INVESTMENT ADVISERS, DECEMBER 31, 1995 - QUARTERLY REPORT AND**  
**JANUARY 31, 1996 PERFORMANCE REPORT**  
**ACCEPT**

It was moved by Mr. Sperling and seconded by Mr. Friery to accept the quarterly report. The motion was carried by the following vote:

AYES: DeCamilla, Friery, Masuoka, Nishimoto, Sperling

NOES: None

**POLICY MATTERS TO BE CONSIDERED AND ACTED UPON**

**1996 ASSET ALLOCATION AND STRATEGY RECOMMENDATION**  
**ADOPT**

Mike Medema reviewed the report for the Board. The timetable for reviewing the various managers was discussed. It was reported that the managers could be reviewed at any time, there is no set schedule/cycle.

Following the presentation it was moved by Ms. Masuoka to adopt the staff recommendation. The motion was seconded by Mr. Nishimoto which was

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carried by the following vote:

AYES: DeCamilla, Friery, Masuoka, Nishimoto, Sperling

NOES: None

**PROPOSED INVESTMENT PROGRAM - FIXED UTILITY HIGH INCOME FUND**  
**ADOPT**

Glen Hosokawa and Tom Friery reviewed the report. Following the discussion, it was moved by Ms. Masuoka to accept the report. The motion was seconded by Mr. Sperling and was carried by the following vote:

AYES: DeCamilla, Friery, Masuoka, Nishimoto, Sperling

NOES: None

**ACTUARIAL CONTRACT WITH TOWERS PERRIN**  
**APPROVE**

It was moved by Ms. Masuoka and seconded by Mr. Friery to approve the Towers Perrin contract. The motion was carried by the following vote:

AYES: DeCamilla, Friery, Masuoka, Nishimoto, Sperling

NOES: None

**REPORTS OF THE SECRETARY**

**IDEAS AND QUESTIONS, MEMBERS OF THE BOARD**

There being no further business, the meeting was adjourned at 3:30 p.m. to meet again at the call of the chair.