



# Minutes

City of Sacramento  
Sacramento Disabilities Advisory Commission

## COMMISSION MEMBERS:

Darlene Anderson	David Bain, Chair	Joan Barden
Robert Benson	Dawn Correia	Debra Finch
Walter Johnson Jr.	Evangeline Skierka	Jessica Springer, Vice Chair

## CITY STAFF:

*Ken Fleming, Office of Civil Rights Manager  
Neal Albritton, Citywide ADA Coordinator  
Obi Agha, Program Specialist*

*New City Hall  
915 I Street, 1st Floor - Conference Room 1104  
July 21, 2011 - 6:00 P.M.*

*The Sacramento Disabilities Advisory Commission is an advisory board of the City Council with review and recommendation authority. Its purpose is to advise regarding compliance with federal and state disability laws; review policies, programs and activities that affect persons with disabilities; recommend procedures regarding reasonable accommodation; provide information, referral and technical assistance in matters pertaining to disabilities; and liaison with the City's ADA Coordinator.*

## NOTICE TO THE PUBLIC

You are welcomed and encouraged to participate in this meeting. Public comment is taken (3 minutes maximum) on items listed on the agenda when they are called. Public Comment on items not listed on the agenda will be heard at the end of the meeting as noted on the agenda. Comments on controversial items may be limited and large groups are encouraged to select 3-5 speakers to represent the opinion of the group.

**Notice to Lobbyists:** When addressing the Committee you must identify yourself as a lobbyist and announce the client/business/organization you are representing (City Code 2.15.160).

**Speaker slips are located in the meeting room and should be completed and submitted to the Commission Clerk.**

*Government Code 54950 (The Brown Act) requires that a brief description of each item to be transacted or discussed be posted at least 72 hours prior to a regular meeting. The City posts Agendas at City Hall as well as offsite meeting locations.*

The order of Agenda items are listed for reference and may be taken in any order deemed appropriate by the Committee. The Agenda provides a general description and staff recommendations; however, the Committee may take action other than what is recommended. The Agenda is available for public review no less than 72 hours prior to the meeting. Hard copies are available from the Office of Civil Rights, Human Resources Department. (10 cents per page)

Meeting facilities are accessible to persons with disabilities. If you require special assistance to participate in the meeting, need alternate formats, or other auxiliary aides, contact Obi Agha at (916) 808-8426 (voice), (916) 264-5707 (TTY), or e-mail at [oagha@cityofsacramento.org](mailto:oagha@cityofsacramento.org) at least 48 hours prior to the meeting.

# MINUTES

July 21, 2011

*New City Hall*

*915 I Street - 1<sup>st</sup> Floor, Conference Room 1104*

*(Enter from H Street side or Plaza Entrance  
between Historic and New City Halls)*

All items listed are heard and acted upon by the Sacramento Disabilities Advisory Commission unless otherwise noted.

## Call to Order - 6:00 p.m.

**Roll Call of Members:** Regular session called to order by Chair Commissioner Bain at 6:06 PM on Thursday, July 21, 2011. Meeting was held at the New City Hall, Conference Room 1104. The roll call of members was also carried out by Commissioner Bain.

**Present:** Anderson, Bain, Barden, Benson, Finch, Johnson Jr., Skierka, Springer,

**Absent:** Correia.

**Commission Staff:** Obi Agha, City of Sacramento, Office of Civil Rights  
Neal Albritton, City of Sacramento, Office of Civil Rights

**Presenters:** Neal Albritton, City ADA Coordinator, (916) 808-8795, Office of Civil Rights, Department of Human Resources, City of Sacramento.

Obi Agha, ADA Physical Access Specialist, (916) 808-8426, Office of Civil Rights, Department of Human Resources, City of Sacramento.

**Guest:** Ken Fleming, Manager, Office of Civil Rights, (916) 808-5825, Department of Human Resources, City of Sacramento

**Agenda Review:** Commissioner Bain reviewed the order of the Agenda. The Agenda order was not changed.

## Discussion / Action Reports

Discussion or action reports include oral presentations including those recommending receive and file.

### **1. APPROVAL OF MINUTES FOR JUNE 16, 2011**

Recommendation: Approve Commission minutes.

**Contact:** Obi Agha, Program Specialist, (916) 808-8426 or Neal Albritton, ADA Coordinator, (916) 808-8795, Office of Civil Rights, Human Resources Department.

**The Commission approved (as amended) the meeting minutes of June 16, 2010**

**Action:** Moved/Seconded: Commissioners Benson and Finch  
**Yes:** Anderson, Bain, Barden, Benson, Finch, Johnson Jr., Springer, Skierka,  
**No:** N/A

**Absent:** Correia

**2. FOLLOW-UP PRESENTATION ON the draft NARRATIVE OF THE FACILITIES ADA TRANSITION PLAN UPDATE**

**Recommendation:** Review and comment or provide feedback. Seek concurrence from Commissioners.

**Contact:** Neal Albritton, ADA Coordinator, (916) 808-8795, or Obi Agha, Program Specialist, (916) 808-8426, Office of Civil Rights, Human Resources Department.

**Discussion:** This is an initial discussion regarding materials presented to the Commission at the previous meeting. Office of Civil Rights (OCR) staff presentation started with a review of the overall concept and the rationale of the city's ADA Transition Plan (TP) Update. Staff highlighted the difference between the City's 1992 TP and the 2011 Update. The 2011 TP process utilizes a tiered approach to evaluating barrier removal priorities and focuses on programmatic access rather than remediating all non-compliant items within a facility or park per City's initial approach. The ability to provide programmatic access rather than remediating all non-compliant items [per our initial approach] within a facility represents an opportunity for cost saving and provides effective access to city programs and services.

Staff explained the rationale for updating the City's TP:

- a) State and Federal codes have changed vastly since the original TP was developed.
- b) Recent case laws and regulatory changes have created expectations that are different than when the ADA was first signed into law.
- c) These changes take into consideration the results of the US DOJ's Project Civic Access agreements with other municipalities.

OCR staff sought feedback and concurrence from Commissioners and requested that DAC endorse the concept of city's ADA TP process that focuses on "barrier removal for program access", consisting of a tiered implementation workplan.

**Action:** Moved/Seconded: Commissioners Barden/ Johnson Jr.  
**Yes:** Anderson, Bain, Barden, Finch, Johnson Jr., Skierka  
**No:** N/A

**Abstain:** Springer

**Absent:** Correia

**DAC accepts in concept the ADA TP Update (as presented), awaiting the completion of DAC providing their feedback items to staff.**

**3. CELEBRATE OAK PARK EVENT (JUNE 11, 2011) FEEDBACK (COMMISSIONER BARDEN)**

**Recommendation:** Receive and file.

**Contact:** Neal Albritton, ADA Coordinator, (916) 808-8795, or Obi Agha, Program Specialist, (916) 808-8426, Office of Civil Rights, Human Resources Department.

Discussion: Commissioner Barden reported that 5<sup>th</sup> Annual Celebration of Oak Park that occurred on Saturday June 11, 2011 was a very successful, positive outcome. Also, provided a great learning experience for some neighborhood kids who have been exposed to both challenges and opportunities faced by persons with disabilities. Ms. Barden indicated that the event will occur next year in 2012.

**4. UPDATE ON CURRENT ACCESSIBILITY PROGRAMS AND ACTIVITIES**

**Recommendation:** Receive and file or provide advice. (Refer to list on Page 6 of this Agenda for additional information)

- Staff Obi Agha updated the DAC on the Commissions Vacancy Activities:
  - (a) Three (3) positions and seats are available to be filled; two (2) seats are for incumbents, and one (1) for a Commissioner's seat being termed out. Four (4) applications were received, including the two incumbents who re-applied. Two applicants were after the termed-out seats. The application period closed on July 14, 2011.
  - (b) Staff reported that the successful grand opening of the Sacramento Greyhound Terminal held on July 13, 2011.
  - (c) Staff Neal Albritton talked about the "reverse 911" program, and DAC should anticipate this coming before then in a near future for feedback.
  - (d) Jeff Thom, former DAC chair acknowledgment activities was discussed briefly, with no date set for the event.

**Public Comments- Matters Not on the Agenda**

**5. TO BE ANNOUNCED**

None

**Commission Ideas, Questions and Announcements**

**6. ISSUES FOR FUTURE MEETINGS**

Commissioner Johnson Jr. will like to a report back on the definition of "Program Access" and "Complaint Process" as it relates to the updated ADA TP as presented to the Commission at this date of July 21, 2011.

**Adjournment**

The meeting was adjourned at 7:55 PM. Moved / Seconded: Commissioners Benson/Finch.

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David Bain, Chair

Attest:

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Commission Clerk-Secretary

Obi Agha, Program Specialist  
Equal Opportunity / ADA Program

<b>Status of City Accessibility Programs and Activities (for reference)</b>	
<b>Program/Activity:</b>	<b>Status: [as listed below, or will be discussed at the meeting]</b>
1. Council Awards Presentation for Stellar Efforts Relating to Accessibility.	
2. Website content addressing quarterly recognition of individuals for remarkable efforts in accessibility.	Post DOT recognition letter to Mayor.
3. CASp Certification and Permit Process. <ul style="list-style-type: none"> <li>• Effectiveness of CASp training and certification;</li> <li>• Request presentation by City Inspectors.</li> </ul>	
4. Accessibility Device Transition Plan <ul style="list-style-type: none"> <li>• Survey: <ol style="list-style-type: none"> <li>i. How many conference rooms?</li> <li>ii. What is required by code checklist?</li> </ol> </li> </ul>	
5. Crocker Art Museum: <ul style="list-style-type: none"> <li>• Follow-up on accessibility programs including assistive listening devices?</li> <li>• Checklist or review process for all museums?</li> <li>• Follow-up on evacuation training program?</li> <li>• Follow-up regarding audio description efforts.</li> <li>• Accessible path of travel/crosswalk to museum entrance.</li> </ul>	Invitation has been extended to DGS staff.
6. Accessibility Issues related to meetings. <ul style="list-style-type: none"> <li>• Is there a review process for scheduled meetings that address accessibility/ADA issues when setting a venue?</li> <li>• Issues relating to: <ol style="list-style-type: none"> <li>i. Public Transportation access</li> <li>ii. Meeting Room access</li> <li>iii. Restroom access</li> <li>iv. Accessible information and materials</li> </ol> </li> </ul>	
7. Management Education Program: <ul style="list-style-type: none"> <li>• Is there a training program for management regarding ADA policies and programs?</li> <li>• Steps needed to improve</li> </ul>	

training?	
8. Well Springs (3 <sup>rd</sup> /4 <sup>th</sup> Avenues): <ul style="list-style-type: none"> <li>• Issues relating to overcrowding, permits and safety</li> </ul>	
9. Accessible Taxis: <ul style="list-style-type: none"> <li>• Status of Sting Operations</li> </ul>	Community Development staff has agreed to attend the DAC meeting of 5/2/11.
10. Universal Design: <ul style="list-style-type: none"> <li>• Impact on new developments?</li> <li>• Process to encourage and expand Universal Access?</li> </ul>	
11. Township Nine Project	
12. Business Permit Process: Advisory and Educational Checklist for Business License Application	
13. Building Permit Process: Is Accessibility review a separate discipline and /or process.	
14. DAC Educational Outreach Opportunities throughout the city.	
15. City of Sacramento ADA/Access Compliance Performance Standards.	Review Chapters with DAC