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DEPARTMENT OF  
PLANNING AND DEVELOPMENT

CITY OF SACRAMENTO  
CALIFORNIA

1231 I STREET  
SACRAMENTO, CA

ADMINISTRATION  
ROOM 300  
95814-2987  
916-449-5571

ECONOMIC DEVELOPMENT  
ROOM 300  
95814-2987  
916-449-1223

NUISANCE ABATEMENT  
ROOM 301  
95814-3982  
916-449-5948

May 3, 1991

Budget and Finance/Transportation and Community Development Committee  
Sacramento, California

Honorable Members in Session

**SUBJECT: PLANNING AND DEVELOPMENT DEPARTMENT REPORTS BACK**

**SUMMARY**

The Planning and Development Department has completed a review of the follow-up log for City Council and Council Committee meetings from October 1989 - April 1991. This report includes a list of the pending reports and a list of current issues/studies and major projects in the Planning Division with a recommendation for prioritizing workload in the Division.

**BACKGROUND INFORMATION**

In addition to the day to day responsibilities of field inspections, substandard housing review, plan check, weed, sign and nuisance abatement, current planning activities, environmental review and permit processing, Department staff is continuing it's responsibility working on major projects such as Centrage, Coke/Raley's, Pacific Plaza, R Street. (A complete list of major projects currently in process is found in Exhibit B.) There are also many long term issues such as the update of the General Plan and an update of the zoning ordinance that need to be incorporated into the work program. There are currently 68 neighborhood groups that require notice of meetings and request staff participation in meetings.

A review of the follow up log for City Council meetings from October 1989 to April 1991 was recently completed. The Department has identified 39 items from that 18 month period that require a report back. All but one (1) item requires a report back from the Planning Division.

Exhibit A is a listing of all pending reports back. They have been ranked into three (3) groups: high priority, medium priority, and low priority. Staff have established as high priority those issues that are mandated by law or those that are identified and budgeted for in the Division's current work program. Items are not ranked within each group. The Department needs Committee input and we request that the members of the Joint Transportation and Community Development/Budget and Finance Committee review the staff recommendations and forward their individual responses to the Planning and Development Department within the next two (2) weeks. A final report will be scheduled for the committee meeting on June 11, 1991. This report will include recommendations based on responses collected and the department's resources available to perform the work. The list that will be developed will identify the department's responsible staff members and the projected due date for the report. Once this list is established, the department will update and present the list on a quarterly basis for review and evaluation by the Joint Council Committee. Additional Committee and City Council requests will be included in the quarterly lists and completed projects deleted.

Exhibit B is a list of current studies and major projects (in addition to the reports back) in the Planning Division. This list has also been prioritized into high, medium and low priority groups again taking into account budget, staffing and legal mandates.

The purpose of this report is to request council policy assistance in prioritizing the workplan of the Department. The final product will allow staff to focus its efforts on items of importance, establish completion dates within available resources and maintain improved communication between the Department, Managers Office and City Council on pending projects. Of critical importance to the success of this effort is to eliminate or postpone low priority projects to insure quality staff time is provided for priority projects.

**FINANCIAL INFORMATION**

There are no financial impacts associated with this report. There may be financial impacts associated with a particular item. These impacts can be reviewed at the time that the specific item is discussed.

**POLICY CONSIDERATION**

There may be policy considerations associated with a particular item on the attached lists. These considerations can be reviewed at the time the specific item is discussed.

**MBE/WBE**

None

**RECOMMENDATION**

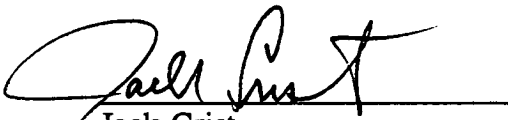
It is recommended that the Budget and Finance/Transportation and Community Development Committee review the list of pending reports back and forward their comments to the Planning and Development Department by May 28, 1991.

Respectfully submitted



Robert Thomas, Acting Director  
Planning and Development Department

Committee review and direction:



Jack Crist  
Deputy City Manager

Person to contact to answer questions:

Nancy Killian  
Administrative Analyst  
449-5574

May 14, 1991  
All Districts

**HIGH PRIORITY REPORTS**

<u>REPORT BACK/ISSUE</u>	<u>COMMITTEE</u>	<u>COMMITTEE DATE</u>	<u>COUNCIL DATE</u>	<u>STAFF</u>
1. 1/9/90 Cellular tower antenna ordinance	Transportation & Community Development	5/91	6/91	Weitman Holm
2. 2/6/90 Possible infill opportunities as result of flood policy and restriction on residential development in Natomas	Transportation & Community Development	7/91	7/91	Peterson Caudle
3. 2/6/90 Social services plan - community care facilities - drug rehab, day care, location of social services agencies by Council District	Transportation & Community Development	7/91	7/91	Weitman Patterson
4. 1/8/91 School impact fees - Sac City Unified School fee amendments	No decision on long term financing - schedule to be determined			Weitman Ziegenfuss
5. Inclusionary zoning for R Street and City wide	Transportation & Community Development	7/91	9/91	Peterson SHRA
6. Central City Housing Strategy w/ SHRA	Transportation & Community Development	6/91	8/91	Peterson SHRA
7. Capital area building heights restriction/view corridor study	Transportation & Community Development	10/91	11/91	Wendt
8. 4/91 Early review process (1) preliminary review of Capitol Towers	Transportation & Community Development	8/91 8/91	8/91 8/91	Weitman Peterson

<u>REPORT BACK/ISSUE</u>	<u>COMMITTEE</u>	<u>COMMITTEE DATE</u>	<u>COUNCIL DATE</u>	<u>STAFF</u>
9. 1/91 Policy regarding establishment of CC & R's - part of City's housing element General plan - housing elements	Transportation & Community Development (to be included in overall housing update)		9/91	Peterson

**MEDIUM PRIORITY REPORTS**

<u>REPORT BACK/ISSUE</u>	<u>COMMITTEE</u>	<u>COMMITTEE DATE</u>	<u>COUNCIL DATE</u>	<u>STAFF</u>
1. 12/11/90 Metro Airport Noise Abatement Study	(Part of North Natomas work - report on overall North Natomas joint to CPC on May 16)	6/91	6/91	Gee Melko
2. 8/14 North Natomas Community Plan - amendments land update, general policy for dealing with future projects in North Natomas air quality mitigation measures coordination financing plan	Transportation & Community Development	6/91	6/91	Gee Melko
3. 11/90, 2/91 Used tire ordinance	Transportation & Community Development	6/91	7/91	Weitman
4. Consumnes River College soundwalls & overall City policy on soundwalls, Mack Road soundwalls	Transportation & Community Development	8/91	9/91	Weitman
5. R Street Corridor land use plan	Joint	7/91	8/91	Peterson SHRA

**LOW PRIORITY REPORTS**

<b><u>REPORT BACK/ISSUE</u></b>	<b><u>COMMITTEE</u></b>	<b><u>COMMITTEE DATE</u></b>	<b><u>COUNCIL DATE</u></b>	<b><u>STAFF</u></b>
1. 1/23/90 Develop draft housing strategy for Wells Fargo Center	(Included within Central City Housing Strategy Report)			
2. 4/17/90 & 5/1/90 City sphere of influence	*Report is in Manager's office			
3. 5/15/90 Staff prepare ordinance to prohibit demolition of buildings until plans for new buildings are approved. Focus ordinance on Central City				Hastings Van Duyn
4. 3/5/91 Separate set of guidelines be developed for historic preservation and staff to issue written design review process for South Natomas				Hastings
5. 1/23/90 Councilmembers receive priority list of all buildings to be preserved				Hastings
6. 3/5/91 Alhambra Corridor design guidelines - boundaries be extended				Hastings Mende
7. 11/14/89, 1/23/90, 2/20/90 Signs on high-rise buildings				Hastings
8. 5/8/90 Report back - does Cultural Arts & Entertainment Dist. allow more high-rise buildings downtown.				Hastings

<u>REPORT BACK/ISSUE</u>	<u>COMMITTEE</u>	<u>COMMITTEE DATE</u>	<u>COUNCIL DATE</u>	<u>STAFF</u>
9. 6/5/90, 11/27/90 General review of historical structure ordinance with City being more proactive - (part of historic preservation ordinance update)				Hastings
10. 3/19/91 Strengthen ordinance (see #9) Mike Davis to provide memo on status				Hastings
11. 10/9/90 Staffing level related to construction review - do we need more staff for this function - Mike Davis to review with City Manager and report back				City Manager
12. 2/5/91 Design standards for State buildings - look at legislation related to				Hastings
13. 11/90, 4/91 South Natomas settlement agreement update	Transportation & Community Development			City Attorney Mende
14. 11/90 Fence setback ordinance	Transportation & Community Development			Weitman
15. 11/91 Pole Sign ordinance	Transportation & Community Development			Weitman
16. 1990 Update to downtown development since adoption of the urban design plan - issues related to wind effects & shading from tall buildings				Hastings
17. 1/91 Policy issues on condo conversion (to be incorporated with housing element)	Transportation & Community Development		9/91	Weitman

REPORT BACK/ISSUE

COMMITTEE

COMMITTEE  
DATE

COUNCIL  
DATE

STAFF

- | <u>REPORT BACK/ISSUE</u>  | <u>COMMITTEE</u>                       | <u>COMMITTEE<br/>DATE</u> | <u>COUNCIL<br/>DATE</u> | <u>STAFF</u>         |
|---|--|---------------------------|-------------------------|----------------------|
| 18. 2/91 Feasibility of expanding minimum Building design requirements for all construction or remodeling in City (to be incorporated with housing element) | Transportation & Community Development |                           | 9/91                    | Hastings             |
| 19. 3/91 Alcohol permitting requirements/ convenience stores  |  |                           |                         |                      |
| 20. 11/90 Delta Shores rezone   | Transportation & Community Development |                           |                         |                      |
| 21. 11/90 I-5 Freeway Park overspan   |  |                           |                         | Parks Planning       |
| 22. 11/90 Report on SACOG Regional Government Planning  | Joint                                  |                           |                         | Mende                |
| 23. 3/91 Cost per mile for Natomas segment of light rail - work with RT   |  |                           |                         | RT                   |
| 24. Consumnes River College and Freeport Annexation   | Transportation & Community Development |                           |                         | Peterson<br>Martinez |
| 25. 5/90 Smoking and noise enforcement by County  |  |                           | 9/91                    | Hanamura             |



**EXHIBIT B**

**CURRENT ISSUES/ STUDIES**

**PLANNING DIVISION**

**HIGH PRIORITY**

<b><u>ISSUE</u></b>	<b><u>COMMITTEE</u></b>	<b><u>COMMITTEE DATE</u></b>	<b><u>COUNCIL DATE</u></b>	<b><u>STAFF</u></b>
1. Southern Pacific Railyards/ Richards Boulevard redevelopment plan land use amendments	Transportation & Community Development	6/91	6/91	
2. General Plan update				
3. Data system support work - including building permits data monitoring, social services, mapping, post - census and redistricting statistics, housing trust fund, general plan data set (transportation modeling, vacant land surveys) population and housing etc.				
4. Recycling ordinance	Transportation & Community Development	5/91	6/91	Shearly
5. Air Quality Plan Coordination, study, ordinances				Mende

**ISSUES**

**COMMITTEE**

**COMMITTEE  
DATE**

**COUNCIL  
DATE**

**STAFF**

- |    |  |  |      |      |           |
|----|--|--|------|------|-----------|
| 6. | Parking Study (city wide)                  | Transportation &<br>Community Development      |      |      | Mende     |
| 7. | Drought resistant ordinance                |  | 6/91 | 6/91 | Patterson |
| 8. | Housing Trust Fund Ordinance<br>amendments | (to be incorporated<br>Housing element update) |      |      | Peterson  |

**MEDIUM PRIORITY**

1. RT Systems Study review

**LOW PRIORITY**

- |    |  |   |      |      |                       |
|----|--|---|------|------|-----------------------|
| 1. | Granite Pits Land Use Specific Plan    |   |      |      | Archuleta<br>Peterson |
| 2. | Alhambra Corridor land use<br>elements | Transportation &<br>Community Development | 9/91 | 9/91 | Mende                 |
| 3. | Annexations - 6 in progress            |   |      |      |                       |
| 4. | Union Pacific Specific Plan            |   |      |      |                       |
| 5. | Height policy - Citywide               |   |      |      | Gee                   |
| 6. | South Natomas Riverfront Dist. Plan    |   |      |      | Mende                 |

<u>ISSUES</u>	<u>COMMITTEE</u>	<u>COMMITTEE DATE</u>	<u>COUNCIL DATE</u>	<u>STAFF</u>
7. Live/work Space Ordinance	Transportation & Community Development	7/91	7/91	Patterson Corcoran
8. North Sacramento Redevelopment area planning				Ziegenfuss
9. South Sacramento Redevelopment Plan Area				Ziegenfuss
10. Child Care Implementation Policy				Corcoran Parks Dept.
11. Capitol Area Plan Update				
12. Toxics element				
13. Truck Parking Ordinance				
14. Point West PUD Update				
15. Broadway Corridor planning area	Transportation & Community Development	7/91	7/91	Hastings
16. Docks Design Study				
17. Cosumnes River College Special Planning Area Study				

**ISSUES**

**COMMITTEE**

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18.	Design Guidelines for Industrial uses	Transportation & Community Development	8/91	9/91	Hastings Weitman
19.	San Francisco Estuary Project	Transportation & Community Development	11/91	11/91	Mende Hovey
20.	General Plan amendments for Review of residential structures	Transportation & Community Development	8/91	8/91	Hastings
21.	Outdoor Cafe Ordinance	(part of zoning ordinance)			
22.	G/H Street traffic issues				
23.	Route 102 Corridor Study				

**MAJOR PROJECTS IN PROCESS:**

Centrage  
Pacific Plaza "R" Street  
North Natomas applications (5 submitted)  
Expo Center  
Elvas Center  
Elvas Industrial Center  
Woodlake Business Park  
Shriners Hospital  
UC Med Center Expansions  
South Natomas (5 projects)  
Fairgrounds Development (Stockton Blvd.)  
"R" Street projects, Sacramento Bee, RJB, Duke, Watkins