

**FINAL MINUTES
OF THE
CITY OF SACRAMENTO
CITIZENS ADVISORY COMMITTEE FOR PARKS AND RECREATION**

**REGULAR MEETING
Thursday, November 4, 2004**

BUSINESS ITEMS:

1. The Regular Meeting of the Citizen's Advisory Committee for Parks and Recreation was called to order by Chair John Andrew at 7:02 p.m. on the above date at Hart Senior Center, located at 915 27th. Street, Sacramento, CA 95816

2. INTRODUCTION OF COMMITTEE MEMBERS, CITY STAFF, GUESTS

MEMBER	PLANNING AREA	Present	Absent
John Andrew	Chairperson, Planning Area 3- Pocket	X	
Cindy Cooke	Vice Chairperson, Member at Large	X	
George Raya	Planning Area 1- Central City	X	
Jordan Lang	Planning Area 2- Land Park	X	
Dave Tamayo	Planning Area 4- South Sacramento	X	
W. Ray White	Planning Area 5- East Broadway	X	
John Deglow	Planning Area 6- East Sacramento	X	
Bruce Pomer	Planning Area 7- Arden/Arcade	X	
Leo Lujan	Planning Area 8- North Sacramento	X	
Deirdre Price	Planning Area 9- South Natomas	X	
Sheila DeBlonk	Planning Area 10- North Natomas	X	
Virginia Guadiana	Planning Area 11- Airport/Meadowview	X	
Vacant	Member at Large		X
Bill Maynard	Member at Large	X	
TOTAL MEMBERS PRESENT- Quorum is 7 members		13	

3. REVIEW AND APPROVAL OF SEPTEMBER 30, 2004 DRAFT MEETING MINUTES

Motion to approve the meeting minutes with no amendments:

Motioned: White
Seconded: Guadiana
Ayes: All
Nays: None
Abstain: None
Absent:None

4. REVIEW AND APPROVAL OF SEPTEMBER 30, 2004 QUINN TREE APPEAL HEARING DRAFT MEETING MINUTES

John Andrew stated he had some minor revisions, nothing substantive, and will follow up with staff to implement.

Motion to approve the meeting minutes with minor revisions:

Motioned: Pomer
Seconded: Lujan
Ayes: All
Nays: None
Abstain: None
Absent:None

5. PUBLIC TESTIMONY FOR MATTERS NOT ON THE AGENDA

None.

6. MEETING DATES AND LOCATIONS FOR CALENDAR YEAR 2005

Staff proposed a list of locations and dates for CAC meetings in 2005. CAC members recommended a change in the December 2005 meeting site due to parking and difficult location concerns. CAC members expressed a desire to expand public notification in neighborhoods where future meetings will be held, and to include information on the role of the Commission. Staff will report back at the December 2004 CAC meeting to confirm meeting locations for 2005.

SPECIAL PRESENTATIONS:

None

CONSENT ITEMS:

7. SUPPORT MASTER PLAN FOR LINDEN PARK

Motion to support Item 7:

Motioned: White
Seconded: Raya
Ayes: All
Nays: None
Abstain: None
Absent:None

8. SUPPORT MASTER PLAN FOR HUMMINGBIRD PARK

Motion to support Item 8:

Motioned: White
Seconded: Raya
Ayes: All
Nays: None
Abstain: None
Absent:None

9. "CITY OF FESTIVALS" GOALS

Dave Tamayo asked staff what the impetus was behind this report. He asked for a meaning of the term "City of Festivals." Alan Tomiyama, Marketing and Special Event Services Manager, explained that for the past couple years members of the City Council have expressed a desire for the City of Sacramento to be known as the "City of Festivals." The current service structure of the City needs to be enhanced to accommodate this growth if Sacramento is to be the "City of Festivals." In addition, there has been a growing interest from external event planners as well as a rise of proposals for new events to be held in the City. A process to develop consensus with the City's partners and stakeholders is being proposed specifically discussing whether or not the City of Sacramento should become a "City of Festivals;" ascertaining the major events and festivals vision of the City of Sacramento; providing input relative to a "Major Event Festival Agreement" as an instrument to carry out partnerships with event organizers and promoters, including the evaluation of an event and its cost to the City; establishing a process that the City will employ when assessing the benefits and risks of major events and festivals; affirming that the City should be proactive by recruiting credible, reliable and successful major events and festivals; and providing input relative to subsidies provided to major events and festivals.

Bob Overstreet, Director of Parks and Recreation, further explained that this particular issue came forward by an initiative in a proposal from the City Manager's Office to create a major event agreement that would address economic and social benefits. City Council rejected the

proposal and directed the City Manager's Office to assign a lead department to head this project which is how the subject matter came to Parks and Recreation's attention. Staff is currently working on the process of evaluating event needs, assessing partnerships, and expanding the capabilities and scope of services on a citywide level.

Motion to support Item 9:

Motioned: Guadiana
Seconded: Deglow
Ayes: All
Nays: None
Abstain: None
Absent:None

10. SUPPORT ENVIRONMENTAL ENHANCEMENT MITIGATION PROGRAM
GRANT APPLICATION FOR UNIVERSITY PARK

Motion to support Item 10:

Motioned: White
Seconded: Raya
Ayes: All
Nays: None
Abstain: None
Absent:None

11. SUPPORT US SOCCER FOUNDATION'S 24/7 FIELDS PROGRAM FOR ALL-
WEATHER, LIGHTED SOCCER FIELD AT GRANITE REGIONAL PARK

Motion to support Item 11:

Motioned: White
Seconded: Raya
Ayes: All
Nays: None
Abstain: None
Absent:None

12. UPDATE ON USES OF PROPOSITION 40 PER CAPITA & ROBERTI-Z'BERG
HARRIS BLOCK GRANT FUNDS

Motion to support Item 12:

Motioned: White
Seconded: Raya
Ayes: All
Nays: None
Abstain: None
Absent:None

13. SUPPORT "TREE BEST MANAGEMENT PRACTICES" IMPLEMENTATION PLAN

Motion to support Item 13:

Motioned: White
Seconded: Raya
Ayes: All
Nays: None
Abstain: None
Absent: None

STAFF REPORTS:

14. REQUEST TO NAME "STEVE JONES PARK"

Janet Baker, Park Development Manager, submitted a proposal to name Buena Park (informal name) to "Steve Jones Park." The City of Sacramento held a park naming contest and 31 name suggestions were submitted by the community residing near the park site. Five members of the Meadowview Neighborhood Association reviewed the naming contest entries and selected the final name, Steve Jones Park, on April 29, 2004.

Motion to support Item 14:

Motioned: Guadiana
Seconded: Lang
Ayes: All
Nays: None
Abstain: None
Absent: None

15. DECISION AND FINDINGS OF FACTS FOR DENIAL OF THE QUINN TREE REMOVAL APPEAL HEARING

John Andrew stated that Mr. and Mrs. Quinn were notified and invited to attend tonight's meeting for this agenda item.

Based on testimony and documents presented at the September 30, 2004 tree appeal hearing, the CAC approved an intent motion to approve staff's recommendation to deny the appeal, uphold the decision of the Director of Parks and Recreation, and to issue a pruning permit upon the request of Mr. Tom Quinn, and to prepare written findings and decisions consistent with the intent motion at the September 30, 2004 hearing date.

Staff presented and discussed these findings and decisions with CAC members, and recommended the adoption of both.

CAC members asked for clarification on the necessity of pruning the tree roots and if the department recommended the pruning. Staff explained that this was not a requirement nor recommendation, and would be the responsibility of the property owner to complete this task. Mr. Quinn has not yet applied for a pruning permit. If the issue becomes a public safety matter, the City will perform the pruning and bill Mr. Quinn for the appropriate costs.

Item to support Item 15:

Motioned: Raya
Seconded: Lang
Ayes: Andrew, Cooke, Lang, Tamayo, Deglow, Pomer, Lujan, Price, DeBlonk, Guadiana
Nays: None
Abstain: None
Absent: None
No Vote: White, Maynard

16. 2004-2010 DRAFT PARKS AND RECREATION MASTER PLAN

J.P. Tindell, Department of Parks and Recreation Master Plan Consultant, thanked the CAC and City Staff for their support and assistance with the complete Master Plan process. Ms. Tindell recommended support of the proposed Parks and Recreation Master Plan 2004-2010 update and to forward the plan to City Council for final action. Ms. Tindell reviewed the complete draft Master Plan and proposed General Plan Amendments for final consideration by the CAC, and information on other aspects of the project. Ms. Tindell also presented the CAC with the November 9, 2004 City Council staff report and reviewed with them the key points the department will be recommending for Council's approval. Ms. Tindell updated the CAC on the Planning Commission public hearing meeting for review and support of the proposed Master Plan, General Plan Amendment and Negative Declaration, and forwarding of these items to City Council for final action. These items were also presented to the Development Oversight Commission (DOC) for review and comment only, and Ms. Tindell updated the CAC members on some of the DOC's minor concerns/questions.

Ms. Tindell reviewed with the CAC members some amended pages of the Master Plan, which had minor additions and corrections. There was discussion and review particularly with the "Acreage Service Level Analysis" table. The CAC members had several questions on the numbers represented on this table and how the numbers were obtained which Ms. Tindell addressed. Ms. Tindell will attend to these concerns with an addition of summarized footnotes to this table page.

There was also a discussion regarding the 2004-2010 date range of the Master Plan, and whether or not this should be a 6-year document or a full 10-year plan document. After further discussions, the CAC members suggested a review process every 5 years addressing necessary Master Plan amendments and updates as needed, and proposed the document be called "Parks and Recreation Master Plan 2005-2010."

Ms. Tindell reminded the CAC of the workshop to be conducted with the City Council on the evening of November 9, 2004, at which time the Council may elect to formally approve the Master Plan, General Plan Amendments and Negative Declaration. There may be a need for a later session with the City Council to complete the review and approval process on a date and time to be announced. If CAC members are available on November 9th, their presence and support at the City Council meeting would be greatly appreciated.

Motion to support Item 16:

Motioned: Raya
Seconded: Deglow
Ayes: All
Nays: None
Abstain: None
Absent:None

Review of CAC Master Plan Support Letter

John Andrew congratulated J.P. Tindell on her work and efforts with the Master Plan process and thanked her for her patience, help and the overall project management with this high-quality document.

CAC members reviewed and discussed the draft transmittal letter for City Council's consideration. Minor edits and changes were discussed and agreed upon. John Andrew will implement edits and changes, and forward to staff to be included with staff's council report.

Motion to send letter with edits to the City Council and include with Master Plan staff report:

Motioned: Pomer
Seconded: Raya
Ayes: All
Nays: None
Abstain: None
Absent:None

17. English Elm Tree Project

Jack Harrison, Interim Tree Services Superintendent, presented this report asking for the CAC's support for the Department of Parks and Recreation to complete an assessment and perform remedial work on approximately ten percent of the city-owned English Elm trees. There are approximately 1280 English Elm trees located throughout the city. Many have exceeded their life expectancy and are showing signs of failing health, and in order to prolong their life span and provide for public safety the trees need to be pruned and some may need to be removed. Staff reviewed the project timeline and tasks to be performed. Staff will report back on the assessments results upon completion of the project.

Jordan Lang asked if the English Elm trees were all planted at the same time. Staff stated that that most of the trees were planted in the late 1800's. Also, it was clarified that the street trees will be addressed first and park trees will be assessed at a later date.

The CAC members had concerns with the report's environmental considerations and recommended that instead of stating "insignificant environmental impacts" as a result of this project, it would be more accurate to state that due to the removal of these trees that it is not known what the full environmental impact will be until the study assessment is completed.

Staff stated that there will be an aggressive replanting program replacing the lost Elm trees with a variety of new large canopy trees. Staff also plans on documenting all study assessment results in a GIS database program and will be meeting with the department's IT section to develop this system.

Motion to support Item 17:

Motioned: DeBlonk
Seconded: Deglow
Ayes: All
Nays: None
Abstain: None
Absent:None

CAC MEMBERS IDEAS, QUESTIONS AND ANNOUNCEMENTS

Virginia Guadiana asked if staff knew what project was occurring at the corner of 24th Street and 47th Avenue. Staff reported that this is the beginning stage of the 24th Street Beautification Project and there will be a tree-planting event on December 9, 2004.

Deirdre Price commented that parents expressed disappointment to her regarding the maintenance of the South Natomas Community Center tot park and commented to her that the park needs some help. Maybe more awareness of volunteer help for such maintenance issues need to be addressed. Also, Ms. Price asked if the soccer field lights could be turned on manually at Witter Ranch Park why was a soccer coach denied such request to pay for the use of the field lights? Staff will look into this matter.

John Deglow shared some information regarding the removal of fencing at the encroachment on the river access opposite Glenbrook Park, and updated the CAC members that the worst encroacher has agreed to comply and is hiring a contractor to make the necessary fence improvements. As of November 1, 2004, all identified encroachments remain. As of December 1, 2004, same status.

Dave Tamayo thanked the CAC and staff for their help and support with the Liam's Lot dedication ceremony.

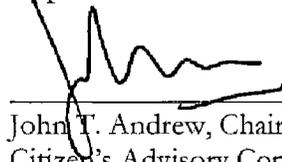
ADJOURNMENT

The CAC meeting adjourned at 9:51 p.m.

Respectfully Submitted:

Marcy Tierce, CAC Coordinator
Parks and Recreation

Approved:



John T. Andrew, Chair
Citizen's Advisory Committee for Parks and Recreation