

## **CIVIL SERVICE BOARD**

**Lauren Morgan**, Chair  
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## **BOARD STAFF**

Ken Cosgrove, Human Resources Manager  
Audreyell Anderson, Attorney  
Renita Nelson, Staff

# **Agenda**

## **Civil Service Board**

**Historic City Hall, Hearing Room**  
**915 I Street**

**Published by the**  
**Department of Human Resources**  
**(916) 808-7473**

**Tuesday, December 8, 2015**  
**1:00 p.m.**

### **NOTICE TO THE PUBLIC**

You are welcomed and encouraged to participate in this meeting. Public comment is taken on items listed on the agenda when they are called. Public Comment on items not listed on the agenda will be heard as noted on the agenda. Comments on controversial items may be limited and large groups are encouraged to select 3-5 speakers to represent the opinion of the group.

**Notice to Lobbyists:** When addressing the legislative bodies you must identify yourself as a lobbyist and announce the client/business/organization you are representing (*City Code 2.15.160*).

**Speaker slips are available on the City's Website and from staff, and should be completed and submitted to the Board Clerk.**

*Government Code 54950 (The Brown Act)* requires that a brief description of each item to be transacted or discussed be posted at least 72 hours prior to a regular meeting. The City posts Agendas at City Hall as well as offsite meeting locations. The order and estimated time for Agenda items are listed for reference and may be taken in any order deemed appropriate by the legislative body. The Agenda provides a general description and staff Recommendation; however, the legislative bodies may take action other than what is recommended. Full staff reports are available for public review on the City's website and include all attachments and exhibits. "To Be Delivered" and "Supplemental" reports will be published as they are received. Hard copies are available at the Department of Human Resources and all written material received is available at the meeting for public review.

Meeting facilities are accessible to persons with disabilities. If you require special assistance to participate in the meeting, notify the Department of Human Resources at (916) 808-7473 at least 48 hours prior to the meeting.

# AGENDA

**Tuesday, December 8, 2015**

**1:00 p.m.**

**915 I Street, Historic City Hall, Hearing Room**

## Open Session - 1:00 p.m.

### Roll Call

Public Comments-Matters Not on the Agenda (2 minutes per speaker)

### Consent Calendar Estimated Time: 5 minutes

All items listed under the Consent Calendar are considered and acted upon by one Motion. Anyone may request an item be removed for separate consideration.

#### 1. **Approval of Minutes for October 6, 2015**

**Location:** (Citywide)

**Recommendation:** Pass a motion approving the CSB Meeting Minutes dated October 6, 2015.

**Contact:** Ken Cosgrove, Human Resources Manager, (916) 808-8249, Department of Human Resources.

#### 2. **Proposed New Classification: Aquatics Recreation Supervisor**

**Location:** (Citywide)

**Recommendation:** Pass a motion adopting the proposed new classification of Aquatics Recreation Supervisor.

**Contact:** Theresa Shelton, Principal Personnel Analyst, (916) 808-6887, Department of Human Resources.

## Member Comments-Ideas, Questions and Meeting/Conference Reports

## Adjournment