



REPORT TO
Active Transportation Commission
915 I Street, Sacramento, CA 95814-2671
www.CityofSacramento.org

To: Members of the Active Transportation Commission

Subject: Brown Act and Public Records Act Training

Location/Council District: Active Transportation Commission

Recommendation: Receive and file

Contact: Jennifer Gore, City of Sacramento, Deputy City Attorney II, (916) 808-5346, City Legal Counsel

Summary: The Brown Act and the Public Records Act are key laws ensuring government, including Commissions, are conducted openly and publicly.

Background Information:

The Brown Act and the Public Records Act are two of the key laws enacted to ensure that local government, including citizen commissions, conduct the public's business openly and publicly.

The Brown Act governs the conduct of public meetings and requires that the public's business is conducted in open, noticed meetings. These requirements protect the public's right to participate in those meetings and provide input. The Public Records Act ensures the public's right of access to information concerning the conduct of business by local governments. Such access allows the public to monitor the functioning of local government.

This information item will provide an overview of several of the key provisions of the Brown Act and Public Records Act that are important for members of the Sacramento Active Transportation Commission.