

MINUTES OF THE REGULAR MEETING  
OF THE CIVIL SERVICE BOARD  
CITY OF SACRAMENTO  
APRIL 5, 1983

The regular meeting of the Civil Service Board, City of Sacramento, was called to order by President Jonathan E. Mayhew, in Conference Room 103, Department of Personnel, 801 - 9th Street, Sacramento, California, at 1:30 p.m.

Members Present: Ms. Gail A. Mabbutt  
Mr. Joseph L. Russell  
Mrs. Vivian Nance  
Mr. Jonathan E. Mayhew

Member Absent: Ms. Pamela C. Placencia

MINUTES OF THE REGULAR MEETING OF MARCH 15, 1983

The minutes of the regular meeting of March 15, 1983 were held over to next meeting due to lack of members present who were at the March 15th meeting.

REPORTS OF DIRECTOR OF PERSONNEL

Mrs. Donna L. Giles, Director of Personnel, informed the Board of the approval of a leave of absence extension for Francis Mengell and the approval of a military leave of absence for Luis Zendejas.

Mrs. Giles also informed the Board of the upcoming IPMA Conference this May in San Francisco.

RECOMMENDED DECISION OF ADMINISTRATIVE LAW JUDGE

Antonio Sanchez, Park Maintenance Worker I

Mr. Sam Jackson, Deputy City Attorney addressed the Board on this issue. Mr. Clarence S. Brown, Attorney at Law representing Mr. Sanchez also addressed the Board.

The Board felt that the transcript of the Administrative Law Judge Hearing was too brief and did not give them enough information to make a decision. The Board instructed the Secretary to write a letter to the Office of Administrative Hearings indicating their dissatisfaction with the transcript for the hearing of Antonio Sanchez.

A motion was made to remand the matter of appeal of Antonio Sanchez to a new Administrative Law Judge to conduct a new hearing; that the Administrative Law Judge and all parties be given copies of the transcript of the first hearing; and that the Administrative Law Judge shall not be limited by any testimony given previously.

Motion: Mr. Russell  
Second: Ms. Mabbutt

Motion was approved by unanimous roll call.

RECOMMENDED DECISION OF ADMINISTRATIVE LAW JUDGE

Donald R. Robinson, Sanitation Worker I

Mr. Weldon R. Reeves, Attorney at Law, representing Mr. Robinson addressed the Board and asked them not to accept the decision of the Administrative Law Judge.

Sam Jackson, Deputy City Attorney, addressed the Board and gave testimony as to why the Board should accept the decision of the Law Judge.

The Board felt that the proposed decision of the Law Judge was too harsh and asked both attorneys if they had any objection to the Board going into executive session. Neither attorney objected.

The Board went into executive session at 2:35 p.m.  
The Board reconvened at 2:50 p.m.

A motion was made that the findings of fact and proposed decision of the Administrative Law Judge be modified by deleting paragraph II in the determination of issues; reducing disciplinary action of termination to a six (6) months suspension of appellant's employment as a Sanitation Worker I, effective December 4, 1982; and deleting paragraph II of the determination of issues.

Motion: Ms. Mabbutt  
Second: Mr. Russell

Motion was approved by unanimous roll call.

Mr. Reeves informed the Board that he was due in Federal Court and had to leave. He stated that he had no objection to the Board deciding the case in his absence. The Board informed Mr. Reeves that he could contact the Secretary for the results.

APPEAL OF REINSTATEMENT - HAZEL ISING, STENOGRAPHER III

Verna Banks addressed the Board and informed them that since the appeal is under Civil Service Rule 1.3, they must decide whether or not to hear it. Ms. Ising addressed the Board and asked that her appeal be heard under Rule 2.0. She also asked the Board that if they decided to hear her appeal she would like a continuance until the next meeting in order for her to obtain legal counsel.

Bill Carnazzo, Deputy City Attorney, advised the Board that the appeal could not be heard under Rule 2.9 because that Rule pertains to reallocations, and that Ms. Ising's appeal involved reinstatement under Rule 10.6.

A motion was made that the Board hear the appeal of Hazel Ising under Rule 1.3 and that the appeal be continued until the April 19, 1983 Board meeting.

Motion: Mrs. Nance  
Second: Ms. Mabbutt

Motion was approved by unanimous roll call vote.

REVISION OF COMMUNITY CENTER ATTENDANT I AND II CLASS SPECIFICATIONS

Charlotte Hollis addressed the Board on this issue. There was a brief discussion and a motion was made to approve the revision of Community Center Attendant I and II Class Specifications and to waive the 2nd reading.

Motion: Mrs. Nance  
Second: Mr. Russell

Motion was approved by unanimous roll call vote.

LETTER TO CIVIL SERVICE BOARD FROM CHIEF KEARNS RE: DONALD GILLICK DISCIPLINARY ACTION

This item was continued for discussion to the April 19th meeting.

EXTENSION OF ELIGIBLE LIST

a. Dispatcher III (Fire) #1858

There were no questions.

ELIGIBLE LISTS ESTABLISHED

a. Programmer Analyst #1913  
b. Tree Maintenance Worker II #1928  
c. Media Production Specialist #1929

A question was asked as to why there was only one eligible on the list for Programmer Analyst.

Thelma Vanesian explained to the Board that there is another list which has two available eligibles. She also discussed the recruiting difficulty and repeated testing which has occurred for this class. The Board requested that staff make a notation on eligible lists if there is more than one list.

A question was asked in which department the Media Production Specialist is assigned. Thelma Vanesian answered that only the Police Department uses it.

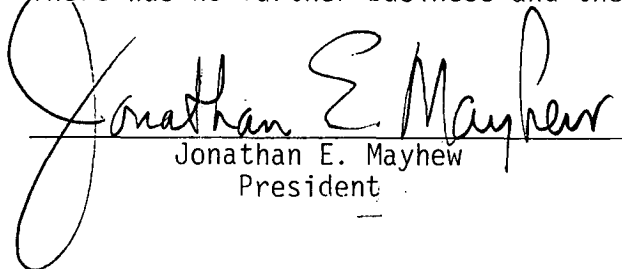
There were no other questions.

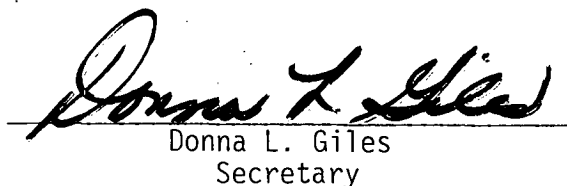
EXAMINATIONS ANNOUNCED

a. Animal Control Officer #1888  
b. Equipment Mechanic II #1936  
c. Stationary Engineer #1937  
d. Supervising Police Clerk #1933

There were no questions.

There was no further business and the meeting was adjourned at 3:13 p.m.

  
Jonathan E. Mayhew  
President

  
Donna L. Giles  
Secretary