

MINUTES OF THE REGULAR MEETING  
OF THE CIVIL SERVICE BOARD  
CITY OF SACRAMENTO  
APRIL 15, 1980

The regular meeting of the Civil Service Board, City of Sacramento, was called to order by President Street at 1:40 p.m., in the Conference Room, Personnel Department, 801 - 9th Street, Sacramento, California.

Members Present: Mr. Wilfred D. Street  
Mrs. Vivian C. Nance  
Mr. Jonathan E. Mayhew  
Mr. Luis J. Campos

Member Absent: Mr. Joseph L. Russell

MINUTES OF THE REGULAR MEETING OF APRIL 1, 1980

Motion was made to approve the minutes of the regular meeting of April 1, 1980, as read.

Motion: Mr. Campos  
Second: Mrs. Nance

Motion was approved by the following roll call vote:

Ayes: Mr. Mayhew  
Mrs. Nance  
Mr. Campos  
Mr. Street

Absent: Mr. Russell

REPORTS OF DIRECTOR OF PERSONNEL

Donna L. Giles, Secretary to the Civil Service Board, informed the Board as follows:

There will be a special meeting of the Civil Service Board on Monday, April 28, 1980 at 1:30 p.m., at the Police Department, 813 6th Street, Sacramento, for the purpose of touring the Police Department facilities by the Civil Service Board Members. The Board expressed pleasure in the tour in that they would be able to expand their knowledge of City departments and their workings.

Ms. Giles indicated that the Preliminary City Budget was released today. There was one item affecting the Board. It was recommended by the City Manager's Staff to eliminate compensation to Boards and Commissions. The Board expressed displeasure of this recommendation and Ms. Giles suggested that the Board submit its reaction to the recommendation when it meets on April 28.

The Secretary also announced that a special meeting will be held on May 14, 1980 at 7:00 p.m. regarding Veteran's Preference. The Board should have already received a flyer indicating date, time and place of the special meeting.

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EXAMINATIONS TO BE ANNOUNCED

#1743 - Sanitary Chemist II (Open and Promotional)

Motion was made to approve Sanitary Chemist II (Open and Promotional) Examination #1743.

Motion: Mr. Mayhew  
Second: Mrs. Nance

Motion was approved by unanimous roll call vote.

#1745 - Events Supervisor

There was some discussion on this examination; particularly, Mrs. Nance indicated she was curious about the history of the position. Ms. Verna Banks, Senior Personnel Analyst in the Personnel Management Services Division of the Personnel Department, explained the position's purpose and function.

Motion was made to approve Events Supervisor Examination #1745.

Motion: Mr. Mayhew  
Second: Mrs. Nance

Motion was approved by unanimous roll call vote.

#1753 - Junior Typist-Clerk (Police)

Ms. Giles informed the Board that the examination title should read "Junior Typist-Clerk (Police)". The word "Police" was omitted on the Agenda.

Motion was made to approve Junior Typist-Clerk (Police) Examination #1753.

Motion: Mrs. Nance  
Second: Mr. Campos

ELIGIBLE LISTS ESTABLISHED

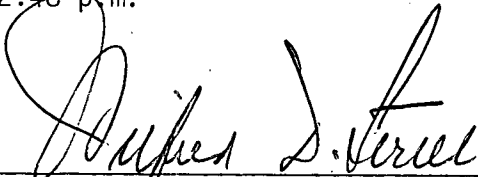
- #1688 - Assistant Planner
- #1678 - Cashier
- #1707-B - Building Inspector I (Electrical)
- #1729-B - Junior Stenographer-Clerk
- #1741 - Burglary/Robbery Alarm Inspector

The Board raised a question on the eligible list for Burglary/Robbery Alarm Inspector. Specifically, there was concern as to whether there would be a conflict of interest in the position relating to the sale of burglary alarms. A representative from the Police Department, Lt. Robbie Waters, and Susan Davidson, Associate Personnel Analyst in the Personnel Management Services Division of the Personnel Department, assured the Board that every precaution was taken in wording

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the Job Announcement and specifying in the Oral Interview process of the examination that the Burglary/Robbery Alarm Inspector position could not conflict in any way with someone selling burglary alarms or alarm systems.

There being no further business, President Street adjourned the meeting at 2:48 p. m.

  
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Wilfred D. Street  
President

  
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Donna L. Giles  
Secretary