



CITY OF SACRAMENTO

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DEPARTMENT OF FINANCE DIVISION OF PURCHASING

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HOWARD F. ISHIDA
PURCHASING AGENT

September 8, 1980

CITY MANAGER'S OFFICE
RECEIVED
SEP 10 1980

City Council
Sacramento, California

Honorable Members in Session:

SUBJECT: Extension of Existing Contract for Microfiche Services

SUMMARY

Since the requirement for microfiche services still exists, it is recommended that the City Council approve exercising the option of extending the contract for these services with the Mark Larwood Company through September 30, 1981 at an estimated annual cost of \$19,196.60.

BACKGROUND INFORMATION

This contract was awarded by the City Council from competitive bids received and contained a provision allowing a one year extension, at the same terms and conditions, if mutually agreeable to both parties. The Mark Larwood Company has performed in a satisfactory manner during the past year and an informal sampling confirms that the existing prices are as low or lower than any prices that would be available through any rebidding process.

FINANCIAL DATA

The annual estimated cost for these services is \$19,196.60. Sufficient funds have been approved in the various departments' 1980/81 fiscal year budget.

RECOMMENDATION

It is recommended that the City Council approve the extension of the existing contract for microfiche services with the Mark Larwood

APPROVED
BY THE CITY COUNCIL

SEP 16 1980

OFFICE OF THE
CITY CLERK

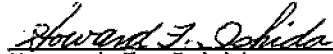
City Council

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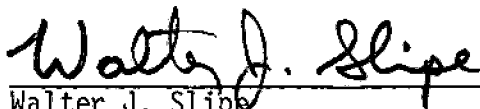
September 8, 1980

Company through September 30, 1981 at an estimated annual cost of \$19,196.60.

Respectfully Submitted,


Howard F. Ishida
Purchasing Agent

Recommendation Approved:


Walter J. Slife
City Manager

HFI:jc

September 16, 1980