

MINUTES OF THE REGULAR MEETING
OF THE CIVIL SERVICE BOARD
CITY OF SACRAMENTO
AUGUST 16, 1983

The regular meeting of the Civil Service Board, City of Sacramento, was called to order by President Jonathan Mayhew in Conference Room 103, Department of Personnel, 801 - 9th Street, Sacramento, CA at 1:30 p.m.

MEMBERS PRESENT: Ms. Gail Mabbutt
Mr. Joseph Russell
Mrs. Vivian Nance
Mr. Jonathan Mayhew

MEMBERS ABSENT: Ms. Pamela Placencia

MINUTES OF THE REGULAR MEETING OF AUGUST 2, 1983

A motion was made to approve the regular minutes of the August 2, 1983 meeting as read:

Motion: Mrs. Nance
Second: Ms. Mabbutt

The motion was approved by the following roll call:

Ayes: Ms. Mabbutt
Mrs. Nance
Abstain: Mr. Russell
Mr. Mayhew

REPORTS FROM DIRECTOR OF PERSONNEL

Mrs. Donna L. Giles, Director of Personnel, informed the Board that a leave of absence extension had been granted to Sara Minor, Dispatcher II.

Mrs. Giles also informed the Board that, because there would not be a first meeting in September due to Board Members' vacations, they might consider having a special meeting on the fifth Tuesday in August. She also mentioned that at this time there are no agenda items, but that one decision of an Administrative Law Judge was due to be returned momentarily.

RECOMMENDED DECISION OF ADMINISTRATIVE LAW JUDGE - EARL HIGGINS, SANITATION WORKER I

A motion was made to adopt the Findings of Fact denying Mr. Higgins' appeal.

Motion: Ms. Mabbutt
Second: Mrs. Nance

The motion was approved by unanimous roll call vote.

RECOMMENDED DECISION OF ADMINISTRATIVE LAW JUDGE - CONNIE DeCOE, POLICE OFFICER

Mr. Ken Hultz, attorney for Ms. DeCoe, requested a continuance. Mr. Sam Jackson, attorney representing the City, raised no objection and agreed to reschedule action on the Decision to the September 20 Board meeting.

REQUEST FOR VOLUNTARY DEMOTION - MARJORIE L. HOWARD, DISPATCHER III-DISPATCHER II

A motion was made to approve the voluntary demotion of Marjorie L. Howard from Dispatcher III to Dispatcher II.

Motion: Mrs. Nance
Second: Mr. Russell

REQUEST FOR SERVICE-WIDE LAYOFF PROCEDURE - PAMELA J. GRUTZMACHER, ADMINISTRATIVE ASSISTANT II

A motion was made that the Board deny the request of Pamela J. Grutzmacher for layoff on a service-wide basis.

Motion: Mrs. Nance
Second: Mr. Russell

Discussion by the Board followed the Motion. It was decided to amend the motion and deny Ms. Grutzmacher's request for layoff on a service-wide basis, and to include recall rights to the class of Administrative Assistant II and to lower level classes in the same series for a period of five years.

Motion: Mrs. Nance
Second: Mr. Russell

The motion was approved by the following roll call:

Ayes: Mr. Russell
Mrs. Nance
Mr. Mayhew

Noes: Ms. Mabbutt

RETITLING/REVISIONS OF EDP PROGRAMMER-TRAINEE, EDP PROGRAMMER I, EDP PROGRAMMER II, AND PROGRAMMER ANALYST TO PROGRAMMER TRAINEE, PROGRAMMER I, PROGRAMMER II, AND PROGRAMMER ANALYST I; AND A NEW CLASSIFICATION OF PROGRAMMER ANALYST II

A motion was made to approve both the first and second readings for the above named specifications.

Motion: Ms. Mabbutt
Mr. Russell

The motion was approved by unanimous roll call vote.

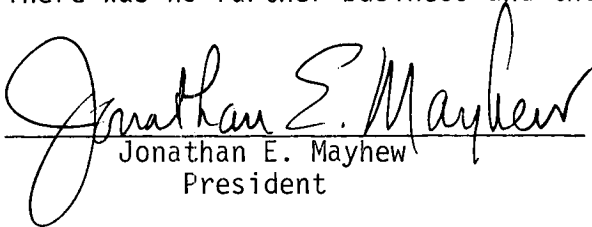
ELIGIBLE LISTS ESTABLISHED

Information item only. The Board requested that the eligible list established for Police Cadet/Police Officer - No. 1926 Original and Revised Lists be re-agendaed for the next Board meeting as an information item.

EXAMINATION ANNOUNCED

Information item only.

There was no further business and the meeting was adjourned at 3:05 p.m.


Jonathan E. Mayhew
President

Donna L. Giles
Secretary