

DEVELOPMENT SERVICES  
DEPARTMENT

DEVELOPMENT ENGINEERING  
AND FINANCE

**CITY OF SACRAMENTO**  
California

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May 27, 2005

City Council  
Sacramento, California

Honorable Members in Session:

**SUBJECT: WILLOWCREEK MAINTENANCE ASSESSMENT DISTRICT -  
PUBLIC HEARING FY 2005/06**

**LOCATION AND COUNCIL DISTRICT:**

West of Natomas Main Drain and south of I-80 in Council District 1 (see Exhibit A to Budget Resolution).

**RECOMMENDATION:**

This report recommends that City Council adopt the attached resolutions:

- Overruling Protests for Willowcreek Assessment District for FY 2005/06
- Confirming Diagram and Assessment for Levying Assessment for the Willowcreek Maintenance Assessment District for FY 2005/06
- Amending FY 2005/06 Budget for the Willowcreek Maintenance Assessment District

**CONTACT PERSONS:** Ron Wicky, Program Specialist, 808-5628  
Edward Williams, Manager, 808-5440

**FOR COUNCIL MEETING OF:** June 21, 2005



**SUMMARY:**

The recommended Council action will levy the FY 2005/06 annual assessment for the Willowcreek Maintenance Assessment District. The district was established to recover the annual costs of maintenance related to the water quality mitigation program for the Willowcreek area. As of this date no protests have been received.

**COMMITTEE/COMMISSION ACTION:**

None.

**BACKGROUND INFORMATION:**

On August 18, 1998, City Council approved formation of the Willowcreek Maintenance Assessment District. The maintenance district was established in Willowcreek as one of several Best Management Practices (BMP) to reduce storm water pollution at the maximum extent possible as required by the Federal Clean Water Act and the City's National Pollutant Discharge Elimination System Permit. The maintenance district provides additional street sweeping during the winter months; cleaning of manholes; pipes and pump stations and monitoring of storm water discharge and sediments. Currently there are 10 subdivisions within the existing boundaries. As other subdivisions within the Willowcreek area are approved by Council and recorded, they will be required to annex to this district. On May 31, 2005 City Council adopted a Resolution of Intention that set a hearing for this date on the Annual Report (see Attachment A).

**FINANCIAL CONSIDERATIONS:**

The cost of maintenance for the Willowcreek Maintenance Assessment District Water Quality Mitigation Program, will be funded through the maintenance district. The total cost for FY 2005/06 is projected at \$45,375 as detailed on Exhibit B of the attached Budget Resolution.

**ENVIRONMENTAL CONSIDERATIONS:**

Under the California Environmental Quality Act (CEQA) guidelines, annual proceedings of a special district do not constitute a project, and are therefore exempt from review.

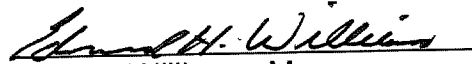
**POLICY CONSIDERATIONS:**

The annual proceedings for this district are being processed as set forth in Chapter 3.124 of the Sacramento City Code. This process is consistent with the City's Strategic Plan in preserving and enhancing the City's neighborhoods and quality of life.

**ESBD CONSIDERATIONS:**

City Council approval of these proceedings is not affected by City policy related to the ESBD Program.

Respectfully submitted,



Edward Williams, Manager  
Development Engineering and Finance

**RECOMMENDATION APPROVED:**



ROBERT P. THOMAS, City Manager

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5. Exhibit A - Location Map
6. Exhibit B - FY2005/06 Budget & Parcel Assessment

**ATTACHMENT A**

**WILLOWCREEK MAINTENANCE ASSESSMENT DISTRICT  
FY 2005/06 SCHEDULE**

May 31, 2005      Council Adopted Resolution of Intention and Set Date for Hearing

June 2005      Publish Notice of Hearing

**June 21, 2005      Hold Hearing  
COUNCIL CONSIDERS ALL PROTESTS, ORDERS ANNUAL LEVY**

July 2005      Assessments to County for Placement on Tax Roll

**RESOLUTION NO.**

ADOPTED BY THE SACRAMENTO CITY COUNCIL

ON DATE OF: \_\_\_\_\_

**RESOLUTION OVERRULING PROTESTS FOR  
FOR THE WILLOWCREEK MAINTENANCE ASSESSMENT DISTRICT  
FOR FY 2005/06**

**BE IT RESOLVED BY THE COUNCIL OF THE CITY OF SACRAMENTO:**

On June 21, 2005, City Council opened a public hearing on the Resolution of Intention and the Engineer's Annual Report for Willowcreek Maintenance Assessment District, City of Sacramento, County of Sacramento, State of California.

At or before the time set for the hearing, certain interested persons made protests or objections to the proposed maintenance, the extent of the assessment district, or the proposed assessment.

City Council finds that the protest against the proposed maintenance (including all written protests not withdrawn in writing before the conclusion of the protest hearing) is made by the owners of less than one-half of the area of the land to be assessed for the improvement.

\_\_\_\_\_  
MAYOR

ATTEST:

\_\_\_\_\_  
CITY CLERK

**FOR CITY CLERK USE ONLY**

RESOLUTION NO.: \_\_\_\_\_

DATE ADOPTED: \_\_\_\_\_

# RESOLUTION NO.

ADOPTED BY THE SACRAMENTO CITY COUNCIL

ON DATE OF: \_\_\_\_\_

## RESOLUTION CONFIRMING DIAGRAM AND ASSESSMENT FOR LEVYING ASSESSMENTS FOR WILLOWCREEK MAINTENANCE ASSESSMENT DISTRICT FOR FY 2005/06

### BE IT RESOLVED BY THE COUNCIL OF THE CITY OF SACRAMENTO:

1. Pursuant to Title 3.124 of the Sacramento City Code, City Council directed the Development Engineering & Finance Manager of the Development Services Department as the Engineer of Work for the Willowcreek Maintenance Assessment District to prepare and file an Annual Report for the FY 2005/06.
2. The Engineer of Work filed the Annual Report on May 31, 2005 and City Council adopted its Resolution approving Engineer's Report and Intention to levy and collect assessments within the assessment district for FY 2005/06 and set a public hearing to be held at 2:00 p.m. on June 21, 2005, in City Council Chambers, Interim City Hall, 730 I St. 1<sup>st</sup> floor, Sacramento, California 95814. Notice of the hearing was given in the time and manner required by law.
3. At the public hearing, City Council afforded to every interested person an opportunity to make a protest to the Annual Report, either in writing or orally, and City Council has considered each protest.
4. City Council hereby confirms the diagram and assessment as set forth in the Annual Report to the Engineer of Work and hereby levies the assessment set forth herein for FY 2005/06.

\_\_\_\_\_  
MAYOR

ATTEST:

\_\_\_\_\_  
CITY CLERK

\_\_\_\_\_  
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RESOLUTION NO.: \_\_\_\_\_

DATE ADOPTED: \_\_\_\_\_

**RESOLUTION NO.**

ADOPTED BY THE SACRAMENTO CITY COUNCIL

ON DATE OF: \_\_\_\_\_

**RESOLUTION AMENDING THE FISCAL YEAR 2005/06  
BUDGET FOR THE WILLOWCREEK MAINTENANCE ASSESSMENT DISTRICT, FUND 223**

**Whereas** the Willowcreek Maintenance Assessment District (See Exhibit A) was established by the City Council on August 18, 1989; and

**Whereas** property owners within the boundaries of the Willowcreek Maintenance Assessment District are assessed a fee (See Exhibit B) to cover the cost of delivering Landscaping maintenance services;

**NOW THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF SACRAMENTO:**

1. The FY2006 revenue \$45,375 (\$123,850 - \$78,475 surplus) and expenditure \$123,850 budgets to be amended for the Willowcreek Maintenance Assessment District (WMAD) No. 1998-03. See Exhibit B for detailed information on the budget.
2. The Finance Director is authorized to amend the expenditure authority for General Services, Utilities, Development Services and the Department of Finance (See Exhibit B) necessary to provide services for the WMAD in the amount of \$123,850 which will be reimbursed by the WMAD.

\_\_\_\_\_  
MAYOR

ATTEST:

\_\_\_\_\_  
CITY CLERK

Exhibit A - Location Map (1 page)  
Exhibit B - FY 2005/06 Budget & Parcel Assessment (1 page)

**FOR CITY CLERK USE ONLY**

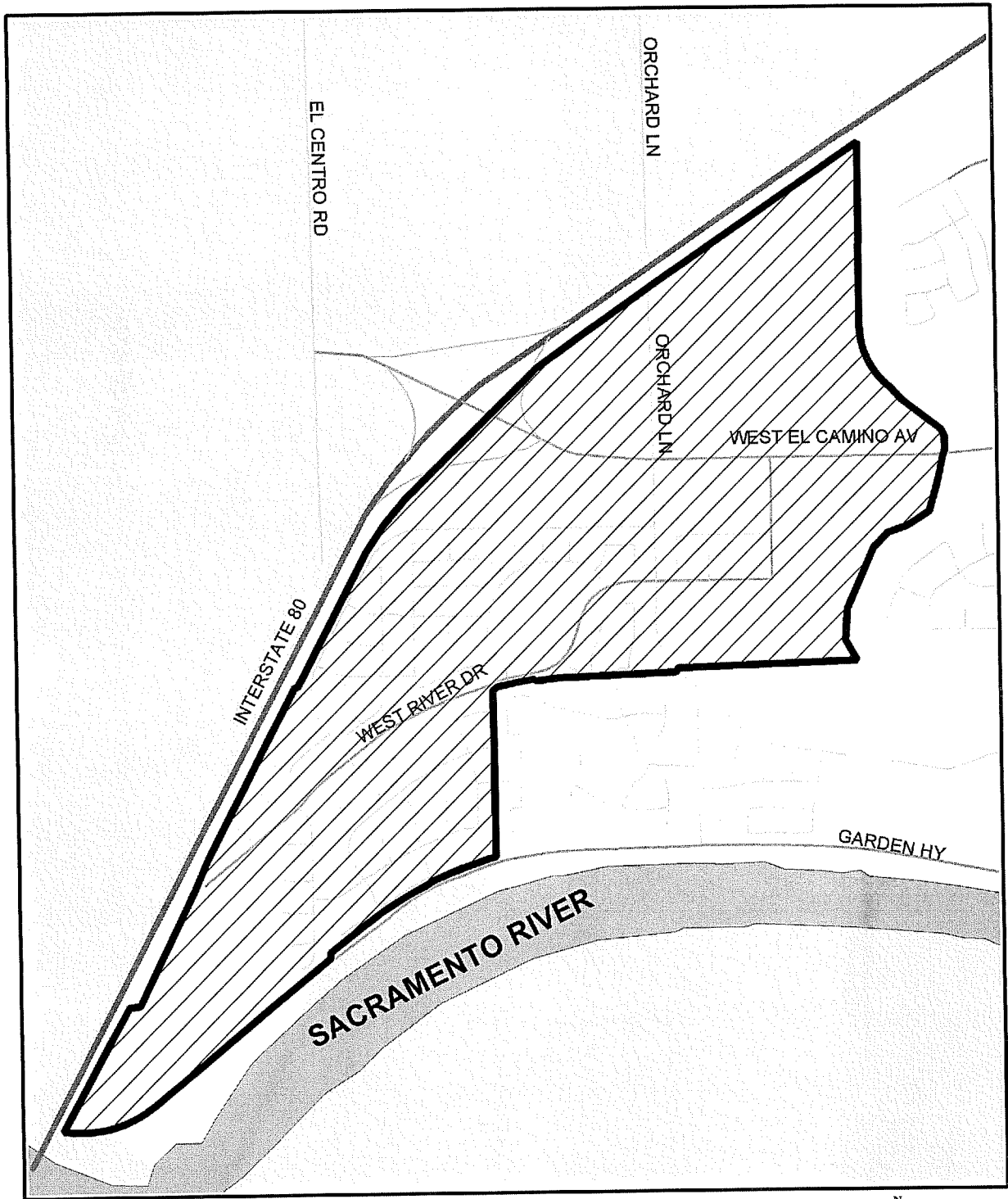
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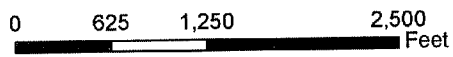


Willowcreek Maintenance Assessment District No. 98-03  
Area of Work

Exhibit A



City Of Sacramento  
**Development Services**  
Department  
Special Districts  
B Mueller 1/27/03



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RESOLUTION NO.: \_\_\_\_\_

DATE ADOPTED: \_\_\_\_\_

## EXHIBIT B

### WILLOWCREEK MAINTENANCE ASSESSMENT DISTRICT FY 2005/06 BUDGET & PARCEL ASSESSMENT

#### BUDGET

General Services Solid Waste Costs	\$5,000
Utilities Maintenance Costs	60,000
Special Districts Administration	6,800
Consultant (NBS) Reporting	972
Finance Administration	592
County Billing Cost	486
Contingency	<u>50,000</u>
<b>Subtotal</b>	\$123,850
Less Fund Balance	<u>78,475</u>
<b>Total Assessed to Property Owners</b>	\$45,375

#### PARCEL ASSESSMENT

Maintenance costs will be assessed to the 825 single-family lots within the district. The following is the total assessment per single-family home.

Neighborhood	Maximum Authorized	FY 2004/05	FY 2005/06
Willowcreek Maintenance Assessment District	\$80	\$55	\$55

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DATE ADOPTED: \_\_\_\_\_