

**MINUTES OF THE ART IN PUBLIC PLACES COMMITTEE MEETING
HELD ON NOVEMBER 19, 1992**

COMMITTEE MEMBERS PRESENT:

Chris Kidd
Kim Scott
Sandra Yee
George Esquibel
Jack Nielsen

COMMITTEE MEMBERS ABSENT:

Gloria Burt

STAFF PRESENT:

Michelle Walker
Kathy Gee

- I. The meeting was called to order at 3:39 p.m.
- II. The minutes of the October 15, 1992 meeting were reviewed. **It was moved to approve the minutes as written (M/S: Nielsen/Scott). Motion passed unanimously.**

III. Action Item

A. Indirect Rate

M. Walker noted a change in the staff report to read that the indirect rate should be 102.9% instead of 102%. She gave background on the Trust Fund and CIP methods of accounting.

For small projects that cannot handle the indirect rate, 20% will be taken out of the budget for administration.

Ken Nishimoto, Budget Analyst, stated that with indirect rate, administration should be less than 20% on large projects. Funds for maintenance, which will be deposited into the Trust Fund, will need to be set aside out of the arts budget--approximately 5% on large projects. A determination needs to be made at what point a project is large enough to be charged for maintenance. The indirect method will be evaluated over a year's time. If there are problems, the method may be altered if there is a feasible alternative.

M. Walker stated that APP will get full cost recovery from the County and SHRA by using the indirect method. She is also working on an agreement with Regional Transit for a 1-3% for art program.

K. Nishimoto said that the indirect rate will cover the \$50,000 shortfall for Metro Arts.

S. Yee suggested a quarterly review of the new accounting procedures.

It was moved to approve the indirect rate method of accounting for the APP Program with the understanding that the procedure will be reviewed after one year, and amended if problems are encountered (M/S: Nielsen/Esquibel). Motion passed unanimously.

IV. Discussion Items

Art and Architecture in Sacramento

M. Walker asked Committee if anyone would be interested and willing to work with a student, Cecelia Hampton, on developing a video on art and architecture in Sacramento. The Committee suggested forwarding the request to Dean Moniz and the Visual Arts Committee.

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V. New Business

M. Walker brought resumes and letters of interest from persons responding to the call for new APP Committee members. The Nominating Committee will be meeting to review applicants. Committee reviewed all applications, and gave comments and suggestions to S. Yee.

VI. Meeting was adjourned at 5:52 p.m. (M/S: Kidd/Nielsen).