

RESOLUTION NO. 92-012

ADOPTED BY THE REDEVELOPMENT AGENCY OF THE CITY OF SACRAMENTO

ON DATE OF MAR 3 1992

**AMENDMENT OF DESIGNATED EMPLOYEE LIST
FOR CONFLICT OF INTEREST CODE**

BE IT RESOLVED BY THE REDEVELOPMENT AGENCY OF THE
CITY OF SACRAMENTO:

Section 1: The Designated Employee List for the Agency's Conflict of Interest Code adopted on January 31, 1984, and thereafter amended from time to time, is further amended to read as set forth in Exhibit "A" attached to this resolution.

Section 2: This amendment is effective as of January 1, 1992.

Anne Rudin
CHAIR

ATTEST:

Valerie A. Burrows
SECRETARY

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FOR CITY CLERK USE ONLY

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DESIGNATED POSITION

DISCLOSURE CATEGORY

Agency Architect-----	2
Agency Clerk -----	1
Assistant Director - Administration -----	1
Assistant Director - Community Social Services -----	1
Assistant Director - Community Development -----	1
Assistant Director - Housing -----	1
Assistant General Counsel -----	1
Assistant/Associate Community Development Planner ---	2
Assistant/Associate Housing Finance Specialist -----	2
Associate Principal Construction Architect/Engineer -	2
Attorney I and II -----	1
Buyer I and II -----	4
Community Affairs Coordinator -----	1
Compliance Specialist I/II -----	1
Construction Supervisor -----	3
Construction Technician I and II -----	3
Deputy Executive Director -----	1
Director of Administration -----	1
Director of Community/Social Services -----	1
Director of Community Development -----	1
Director of Housing -----	1
Executive Director -----	1
General Counsel -----	1
Homeless Services Specialist I and II -----	2
Housing Inspector -----	3
Housing Manager -----	3
Housing Supervisor -----	3
Labor Compliance Supervisor -----	1
Maintenance Specialist/Building Inspector -----	4
Maintenance Supervisor -----	4
Personnel Director -----	1
Program Manager - Administration -----	1
Program Manager - Community/Social Services -----	4
Program Manager - Community Development -----	1
Program Manager - Housing -----	4
Program Manager - Housing Maintenance -----	4
Purchasing Supervisor -----	4
Sacramento Housing and Redevelopment Commission ----	1
Senior Community Development Planner -----	1
Senior Construction Technician -----	3
Senior Housing/Finance Specialist -----	2
Special Service Coordinator -----	1
Special Service Supervisor -----	1
Supervising Loan Officer -----	3
* Consultant -----	1

DISCLOSURE CATEGORIES

Category 1:

- a. Interest in real property located within the City and County of Sacramento
- b. All income, loans and gifts, investments, positions and ownership interests in any business located in or doing business in the City or County of Sacramento and/or doing business with any entity administered by the Sacramento Housing and Redevelopment Agency
- c. All sources of income, loans and gifts from individuals residing in the City or County of Sacramento, doing business in the City or County of Sacramento and/or doing business with any entity administered by the Sacramento Housing and Redevelopment Agency

Category 2:

- a. Interest in real property located within the City and County of Sacramento
- b. Income, loans and gifts, investments, positions and ownership interest in any business with any entity administered by the Sacramento Housing and Redevelopment Agency and/or doing business which relates to the types of activities carried on by these entities (e.g., real property construction and management, material and supplies for real property maintenance and construction, general office supplies and services, consulting and services relating to all property development and management businesses located in or near Redevelopment Project Areas, Community Development Target Areas or Agency-owned housing developments)
- c. All sources of income, loans and gifts from individuals residing in the City or County of Sacramento, doing business in the City or County of Sacramento and/or doing business with any entity administered by the Sacramento Housing and Redevelopment Agency

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DISCLOSURE CATEGORIES

Category 3:

- a. Interest in any real property improved for residential purposes or zoned for residential use located within the City or County of Sacramento
- b. Income, loans and gifts, investments, positions and ownership interest in any business with any entity administered by the Sacramento Housing and Redevelopment Agency and/or doing business which relates to the types of activities carried on by these entities (e.g., real property construction and management, material and supplies for real property maintenance and construction, general office supplies and services, consulting and services relating to all property development and management businesses located in or near Redevelopment Project Areas, Community Development Target Areas or Agency-owned housing developments)
- c. All sources of income, loans and gifts from individuals residing in the City or County of Sacramento, doing business in the City or County of Sacramento and/or doing business with any entity administered by the Sacramento Housing and Redevelopment Agency

Category 4:

- a. Income, loans and gifts, investments, positions and ownership interest in any business with any entity administered by the Sacramento Housing and Redevelopment Agency and/or doing business which relates to the types of activities carried on by these entities (e.g., real property construction and management, material and supplies for real property maintenance and construction, general office supplies and services, consulting and services relating to all property development and management businesses located in or near Redevelopment Project Areas, Community Development Target Areas or Agency-owned housing developments)
- b. All sources of income, loans and gifts from individuals residing in the City or County of Sacramento, doing business in the City or County of Sacramento and/or doing business with any entity administered by the Sacramento Housing and Redevelopment Agency

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CONSULTANTS

Definition: A "consultant" for purposes of this Code is a natural person: (1) who provides, under contract, information, advice, recommendation or counsel to a local government agency; and (2) whose consulting position entails the making or participation in the making of decisions which may foreseeably have a material effect on any financial interest. "Natural person" includes only the specific individual or individuals providing the consulting services, and does not include the corporate or other business entity which employs the individual.

Exclusions: The term "consultant" excludes a person who: (1) conducts research and arrives at conclusions with respect to his or her rendition of information, advice, recommendation or counsel independent of the control and direction of the agency or any Agency official, other than normal contract monitoring; and (2) possesses no authority with respect to any Agency decision beyond the rendition of information, advice, recommendation or counsel. Under these criteria, a person who provides consulting services, advice, information, recommendations or counsel on a regular basis, are included within the meaning of the term "consultant". However, persons hired to produce a finished product or study, construct a project, represent the Agency in a piece of litigation, or conduct similar activities on an ad hoc basis are not included within the meaning of the term "consultant".

Where a natural person is a "consultant" as defined above, such person is a designated employee under government code Section 82019 and is deemed to make or participate in the making of decisions which may foreseeably have a material effect on any financial interest.

Except as otherwise set forth in this Code, any reference hereto to "designated employee" shall include a natural person who is a consultant covered by this Code.

The Executive Director or designated representative, shall make the initial determination as to whether a person qualifies as a consultant under this code. In making such determination, the Executive Director or designated representative may consult with and rely upon the advice of the Agency's General Counsel.

The disclosure categories for a consultant who is subject to this Code shall be the broadest group of categories for the employees of the of the Agency, provided, however, that the Executive Director or designated representative may select a lesser group of categories where the circumstances so warrant.

The requirements of this code shall be included in the contract which is entered into between the Agency and the consultant.

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