



REPORT TO COUNCIL

City of Sacramento

915 I Street, Sacramento, CA 95814-2604
www.CityofSacramento.org

CONSENT
November 30, 2010

Honorable Mayor and
Members of the City Council

Title: Contract Supplement: Fleet Towing Services

Location/Council District: Citywide

Recommendation: Adopt a **Resolution** authorizing the City Manager or the City Manager's designee to execute Contract Supplement No. 1 to Contract No. 2008-242 with College Oak Towing for fleet towing services in an amount not to exceed \$350,117 for a revised total contract amount not to exceed \$733,000.

Contact: Keith Leech, Fleet Manager, 808-5869

Presenters: Not applicable

Department: General Services

Division: Fleet Management

Organization No: 13001311

Description/Analysis:

Issue: The Department of General Services, Fleet Management Division, has an ongoing need to provide fleet towing services (towing and roadside services) in support of various City departments.

Policy Considerations: The recommendations in this report are in accordance with the provisions of City Code Section 3.56, and Resolution 2010-346 prohibiting the City from entering into any contract to purchase goods or services from any business or entity headquartered in Arizona.

Committee/Commission Action: Not applicable

Environmental Considerations:


California Environmental Quality Act (CEQA): The Environmental Services Manager has determined that fleet towing services do not have the potential for causing a significant adverse effect on the environment and are therefore exempt under CEQA Guidelines, Section 15061(b)(3).

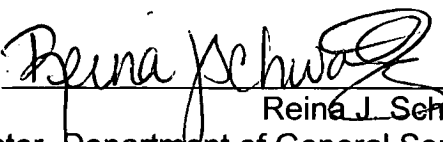
Sustainability Considerations: Not applicable

Rationale for Recommendation: On October 14, 2008, City Council adopted Resolution No. 2008-677, awarding a one-year contract with three one-year renewal options to College Oak Towing for fleet towing services. Due to an unanticipated volume of work performed under this contract, expenses are approaching the dollar limit of the original award. Executing Contract Supplement No. 1 with College Oak Towing will provide sufficient contract authority for fleet towing services through the end of the contract term.

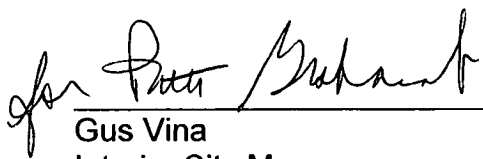
Financial Considerations: Sufficient funds are available in the Department of General Services, Fleet Management Division, FY2010/11 operating budget (Fleet Fund, Fund 6501) for the purchase of fleet towing services through June 30, 2011.

Emerging Small Business Development (ESBD): College Oak Towing is not certified as an emerging/small business.

Respectfully submitted by: 
Keith Leech
Fleet Manager

Approved by: 
Reina J. Schwartz
Director, Department of General Services

Recommendation Approved:


Gus Vina
Interim City Manager

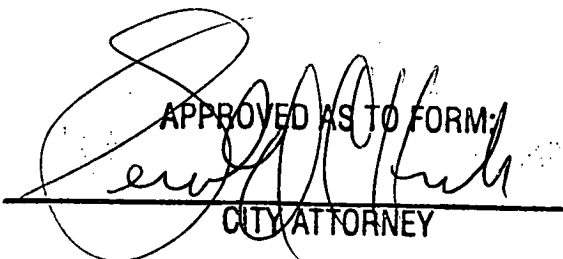
APPROVED AS TO FORM:

CITY ATTORNEY

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RESOLUTION NO. 2010-XXXX

Adopted by the Sacramento City Council

November 30, 2010

**APPROVING A CONTRACT SUPPLEMENT TO A CITY CONTRACT FOR
FLEET TOWING SERVICES**

BACKGROUND

- A. The Department of General Services, Fleet Management Division, has an ongoing need for to provide fleet towing services (towing and roadside services) in support of various City departments. Executing the recommended contract supplement will provide sufficient contract authority to continue this service through the end of each contract term.

**BASED ON THE FACTS SET FORTH IN THE BACKGROUND, THE CITY COUNCIL
RESOLVES AS FOLLOWS:**

- Section 1. The City Manager or the City Manager's designee is authorized to execute Contract Supplement No. 1 to Contract No. 2008-242 with College Oak Towing for fleet towing services in an amount not to exceed \$350,117 for a revised total contract amount not to exceed \$733,000.