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DEPARTMENT OF
GENERAL SERVICES

PROCUREMENT SERVICES DIVISION

CITY OF SACRAMENTO
CALIFORNIA

May 31, 1994

PS:Admin:94032:RBH:SA:bd

5730 - 24TH STREET
BUILDING FOUR
SACRAMENTO, CA
95822-3699

916-449-5551

PURCHASING
CENTRAL STORES
CENTRAL SERVICES

City Council
Sacramento, California

Honorable Members In Session:

**SUBJECT: ADOPTION OF SPECIFICATIONS AND AWARD OF BID NO. 1640,
REPAIR AND/OR REBUILDING OF ALLISON TRANSMISSIONS, IN
THE AMOUNT OF \$120,000.00**

LOCATION AND COUNCIL DISTRICT

City-wide-All Districts

STAFF RECOMMENDATION

It is recommended that, in the best interest of the City, the City Council adopt the specifications used in the bidding process and accept the lowest responsible bid submitted for the contract resulting from Bid No. 1640 for Repair and/or Rebuilding of Allison Transmissions. Award is being recommended to F. B. Hart Company, 1441 Richards Blvd., Sacramento, CA 95814, in the amount of \$120,000.00.

CONTACT PERSON: Steve Alstrom, Buyer II, 433-6240

FOR COUNCIL MEETING OF: May 31, 1994

SUMMARY

Attached is a tabulation of sealed proposals received by the City Clerk for furnishing services in accordance with the specifications used in the bidding process, and recommendation of bid award for Bid No. 1640 for Repair and/or Rebuilding of Allison Transmissions, to be used by the Fleet Management Division of the Public Works Department.



BACKGROUND

This contract will be used by the Fleet Management Division and is for the repair and/or rebuilding of Allison transmissions as required during the contract period. Allison transmissions are commonly used in larger vehicles, such as refuse trucks, dump trucks and sewer maintenance trucks.

Specifications for Bid No. 1640 were publicly advertised and mailed by the City Clerk. Initial advertising and mailing to vendors, bid advertising firms and minority outreach agencies began on April 20, 1994. Sealed bids were publicly opened by the City Clerk on May 11, 1994.

The following is a summary of the recommendation for contract award:

| <u>Bidder</u> | <u>Award Items</u> | <u>Contract Amount</u> |
|---|------------------------|----------------------------|
| F. B. Hart Company 1441 Richards Blvd. Sacramento, CA 95814 | All | \$120,000.00* |

*The lowest responsible bid amount of \$67,589.15 represents the total for those items selected for evaluation purposes only. Authorization is being requested to enter into a contract in an amount not to exceed \$120,000.00 per year, which more closely reflects the actual amount to be expended each year of this potential 3 year contract.

FINANCIAL CONSIDERATIONS

Sufficient funds have been or will be budgeted by the Fleet Management Division for this service under budget line 420-310-3159-4241 for maintenance and repair.

POLICY CONSIDERATIONS

This recommendation is consistent with the requirements for competitive bidding as detailed in Title 57 of the Sacramento City Code.

MBE/WBE EFFORTS

Requests for bid (RFB) were sent to five contractors, none of which were identified as M/WBE firms. Staff researched the City bid list, the EBMUD Minority and Women Business Enterprise 1992-93 Directory and the State of California - Winter 1994 Disadvantaged Business (DB) and Women Business Enterprise (WBE) List. No M/WBEs were identified for this type of heavy duty transmission repair/service. However, in an effort to encourage and locate M/WBE participants, the RFB was sent to several bid advertising agencies, including the Minority Business Exchange and the Sacramento Business Development Center. This bid also

included provisions for a five percent (5%) bid evaluation preference for City-certified, preference-eligible M/WBE firms. Of the two (2) bids received, neither is an M/WBE firm.

Respectfully Submitted,



Robert B. Holbrook
Procurement Services Manager

RECOMMENDATION APPROVED:



For William H. Edgar
City Manager

1 Attachment

**BID TABULATION SHEET FOR
BID NO. 1640 - REPAIR AND/OR REBUILDING OF ALLISON TRANSMISSIONS**

| <u>Bidder</u> | <u>Total Bid</u> | <u>M/WBE Preference</u> | <u>Prompt Payment Discount</u> | <u>City Tax Preference</u> | <u>Net Total</u> |
|-------------------------------------|------------------|-------------------------|--------------------------------|----------------------------|--------------------|
| Sierra Detroit Diesel Allison, Inc. | \$85,354.70 | None | 2.25% - 20 days <1,920.48> | No | \$83,434.22 |
| F. B. Hart Company | \$67,589.15 | None | 2% - 20 days <1,351.78> | Yes <675.89> | <u>\$65,561.48</u> |

Award of Contract To: F. B. Hart Company
 1441 Richards Blvd.
 Sacramento, CA 95814

Original Estimated Cost: \$120,000.00

Total Bid Amount: \$ 67,589.15

Total Amount of Contract: \$120,000.00*

Using Department: Fleet Management Division

Due Date: May 11, 1994

*The lowest responsible bid amount of \$67,589.15 represents the total for those items selected for evaluation purposes only. Authorization is being requested to enter into a contract in an amount not to exceed \$120,000.00 per year, which more closely reflects the actual amount to be expended each year of this potential 3 year contract.

| Total No. of Bids Solicited | No. of M/WBE Bids Solicited | No. of M/WBE Responses | Award to M/WBE Vendor |
|-----------------------------|---|------------------------|-----------------------|
| 5 | There were no M/WBE firms known that provide this service | 0 | No |

