

# REPORT TO COUNCIL

## City of Sacramento

915 I Street, Sacramento, CA 95814-2604  
www.CityofSacramento.org

CONSENT  
May 25, 2010

Honorable Mayor and  
Members of the City Council

**Title: Contract: Willow Creek Streetscapes Maintenance**

**Location/Council District:** District 1.

**Recommendation:** Adopt a **Resolution** awarding a one-year non-professional services agreement for the maintenance of the Willow Creek Streetscapes with Dominguez Landscape for an amount not to exceed \$36,088 and options to extend the agreement for up to two additional one-year periods, with the total amount of the agreement including the optional two one-year extensions not to exceed \$116,364.

**Contact:** Juan Montanez, Street Services Manager, 808-2254; Erick Talavera, Program Specialist, 808-2272

**Presenters:** None

**Department:** Transportation

**Division:** Street Services

**Organization No:** 15001681

### **Description/Analysis**

**Issue:** The Street Services Division of the Department of Transportation has an ongoing need to maintain the landscaping along the transportation corridors within the City of Sacramento. Invitation for Bid No. B103497011 was issued for maintenance of the Willow Creek Streetscapes. City Council approval is necessary to award a non-professional services agreement to Dominguez Landscape.

**Policy Considerations:** The recommendations in this report are consistent with Sacramento City Code Section 3.56, Purchasing of Supplies and Services, as well as API 4101, Procurement of Non-professional Services.

### **Environmental Considerations:**

**California Environmental Quality Act (CEQA):** Under the California Environmental Quality Act (CEQA) guidelines, continuing administrative or

maintenance activities do not constitute a project and are therefore exempt from review.

**Sustainability Considerations:** The streetscape maintenance services purchased under this contract will support the goals of the City of Sacramento's Sustainability Master Plan by improving and optimizing the transportation infrastructure. Further, maintenance of streetscapes contributes to the quality of life by promoting "greening" within the City.

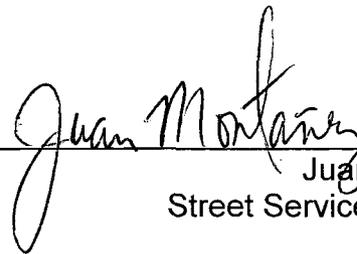
**Rationale for Recommendation:** Ten companies submitted responsive bids in response to Invitation for Bid No. B103497011 (see Attachment 2). Dominguez Landscape is the lowest responsive and responsible bidder.

**Financial Considerations:** Streetscape maintenance is funded out of the department's Streetscape Maintenance operating budget. Streetscape maintenance contracts are primarily funded by fees from the Citywide Landscaping & Lighting District and 15 special districts. There are no General Funds planned for these services. There is sufficient funding available in the operating budget to support the projected maintenance requirements for fiscal year 2009/10. Extensions of the contract in succeeding fiscal years shall be subject to funding availability in the adopted budgets for each fiscal year.

The approval of this project will support 3.32 jobs in the City of Sacramento based upon the model provided by the Federal Highway Administration (FHWA) of one new job for every \$35,000 of transportation project investment.

**Emerging Small Business Development (ESBD):** Dominguez Landscape is certified by the City of Sacramento as an Emerging/Small Business Enterprise.

Respectfully Submitted by:



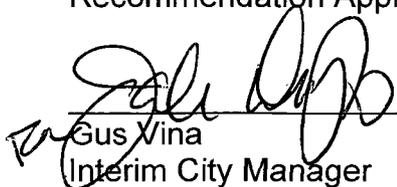
Juan Montanez  
Street Services Manager

Approved by:



Jerry Way  
Director of Transportation

Recommendation Approved:

  
\_\_\_\_\_  
Gus Vina  
Interim City Manager

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**Attachment 1****Background**

In February, 2010, Invitation for Bid No. B103497011 was issued to procure streetscape maintenance services. Ten bidders responded to the solicitation. Three of the ten bid proposals were found to be non-responsive for failure to submit complete bids, and, hence, were rejected. A fourth bidder was deemed to be non-responsive.

Based upon the results of that competitive solicitation, which may be found in Attachment 2, staff recommends award of a one-year non-professional agreement, with two optional extensions, to the lowest responsive and responsible bidder, Dominguez Landscape. The amount of the initial one-year purchase agreement will not exceed \$36,088. The total amount of the agreement, with two optional one-year extensions, will not exceed \$116,364. Dominguez Landscape currently has four additional contracts with the City for streetscape maintenance services, all of which were bid separately and competitively. In each bid, Dominguez Landscape was determined to be the lowest responsive and responsible bidder, in accordance with City Code and policies.

The total amount of the agreement, \$116,364, includes \$9,706 for additional maintenance and repairs not included in the agreement's scope of work. The amount is based upon the amount of additional work typically required to address damage caused by vandalism, pest infestations, unseasonal high temperatures, and other unforeseen causes.

**BID No. B103497011 -- WILLOW CREEK STREETSCAPES**

	DOMINGUEZ LANDSCAPE	PARKER LANDSCAPE	ESSENTIAL DESIGN LANDSCAPE	GREEN DREAM LANDSCAPE	A.V. LAWN SERVICE
Year 1	\$33,087.24	\$80,820.00	\$24,842.22	\$33,851.88	\$39,312.00
Year 2	\$33,748.10	\$84,000.00	\$24,842.22	\$34,865.32	\$39,312.00
Year 3	\$34,422.36	\$87,720.00	\$25,200.00	\$35,913.36	\$39,312.00
UNSCHEDULED	\$5,400.00	\$5,000.00	\$4,200.00	\$6,400.00	\$5,000.00
<b>BID TOTAL</b>	<b>\$106,657.70</b>	<b>\$257,540.00</b>	<b>\$79,084.44</b>	<b>\$111,030.56</b>	<b>\$122,936.00</b>
E/SBE 5% PREF	-\$5,332.89	-\$12,877.00	-\$3,954.22	-\$5,551.53	-\$6,146.80
PROMPT PAY DISCOUNT	NO	NO	NO	NO	NO
<b>BID EVAL TOTAL</b>	<b>\$101,324.82</b>	<b>\$244,663.00</b>	<b>\$75,130.22</b>	<b>\$105,479.03</b>	<b>\$116,789.20</b>
COMMENTS			NON-RESPONSIBLE		

	ROUSCH LANDSCAPE	FALLEN LEAF LANDSCAPE	SAENZ LANDSCAPE	360 LANDSCAPE	LODI VALLEY LANDSCAPE
Year 1	\$36,924.00	\$47,400.00			
Year 2	\$36,924.00	\$47,400.00			
Year 3	\$36,924.00	\$47,400.00			
UNSCHEDULED	\$3,900.00	\$4,050.00			
<b>BID TOTAL</b>	<b>\$114,672.00</b>	<b>\$146,250.00</b>			
E/SBE 5% PREF	-\$5,733.60	-\$7,312.50			
PROMPT PAY DISCOUNT	NO	NO			
<b>BID EVAL TOTAL</b>	<b>\$108,938.40</b>	<b>\$138,937.50</b>			
COMMENTS			NON-RESPONSIVE	NON-RESPONSIVE	NON-RESPONSIVE

**Attachment 3**

**RESOLUTION NO.**

Adopted by the Sacramento City Council

**CONTRACT: WILLOW CREEK STREETSCAPES MAINTENANCE**

**BACKGROUND**

- A. The City has an ongoing need to maintain the streetscapes along its transportation corridors.
- B. In February 2010, the City issued Invitation for Bid No. B103497011 for streetscape maintenance services, and ten bidders responded. Dominguez Landscape was determined to be the lowest responsive and responsible bidder in the formal competitive process.
- C. There is sufficient funding available in the operating budget to support the projected maintenance requirements for fiscal year 2009/10. Extensions of the contract in succeeding fiscal years shall be subject to funding availability in the adopted budgets for each fiscal year.

**BASED ON THE FACTS SET FORTH IN THE BACKGROUND, THE CITY COUNCIL RESOLVES AS FOLLOWS:**

- Section 1. A contract is awarded to Dominguez Landscape for streetscape maintenance of the Willow Creek Streetscapes in an initial amount of \$36,088 in year one, with up to two one-year options for extension. The total amount of the contract, with optional extensions, will not exceed \$116,364 for the three-year period.