

MINUTES OF CIVIL SERVICE BOARD
CITY OF SACRAMENTO
SPECIAL MEETING

December 11, 1950

The Civil Service Board met in special session in its office at 2 P.M.

PRESENT: Commissioners Deise, Hicks and Root
ABSENT : None

Minutes of the previous meeting were approved as read.

CRAFTS

Re: Salary changes

In accordance with communication from the Construction and General Laborers Union Local No. 185, Mr. Deise moved

that the Board recommend to the City Council that the wage scales for the following classifications be amended in the Salary Ordinance:

Street Construction Worker	\$1.65	per hour
Building Construction Laborer	1.65	per hour
Asphalt Raker	1.77 $\frac{1}{2}$	per hour
Asphalt Shoveler	1.65	per hour
Cement Worker	1.65	per hour
Jackhammer Man	1.75	per hour

Seconded by Mr. Hicks and motion carried.

RADIO OPERATOR

Re: Wage Scale

In accordance with communication from Radio and Television Local No. 202, Mr. Deise moved that the

Board recommend to the City Council that the wage scale for the following classifications be amended in the Salary Ordinance:

Chief Radio Operator	\$2.43	3/4 per hour
Radio Operator	2.00	per hour

Seconded by Mr. Hicks and motion carried.

ELMA WILLIAMS

Re: Req. Extension of
Leave of absence

In accordance with application filed on this date, Mr. Root moved that Mrs. Elma Williams be granted an

extended three months leave of absence from November 20, 1950, because of illness. Seconded by Mr. Deise and motion carried.

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FRED HIGGS

Re: Residence Outside
City Limits

Communication from Mr. Fred Higgs,
Patrolman in the Police Department,
requesting a three months extension

of time to live outside the City Limits pending the completion of his new home now under construction, was considered.

Mr. Hicks moved that foregoing request be approved with the understanding that no further extension of time will be granted; seconded by Mr. Deise and motion carried.

MARJORIE REMINGTON

Req. permission to
accept part-time employment

In accordance with application filed
on this date, Mr. Hicks moved that
Marjorie Remington, Dental Assistant,

Health Department, be granted permission to accept part-time employment for a period of six months with Dr. Ruth Chun for 20 hours per month; seconded by Mr. Deise and motion carried.

ELIGIBLE REGISTERS

Expiration dates extended

After reviewing the existing eligible
registers, Mr. Hicks moved that the
following eligible registers be ex-

tended for a period of one year from the designated expiration dates; seconded by Mr. Deise and motion carried:

No. 184	Property Clerk	November 25, 1950
No. 212	Service Station Attendant Gr. A	October 7, 1950
No. 213	Service Station Attendant Gr. B	October 7, 1950
No. 214	Gardener	November 8, 1950
No. 217	Supervisor License Inspection	December 6, 1950
No. 218	Serviceman	December 13, 1950
No. 220	Oiler	December 17, 1950

ELIGIBLE REGISTERS

Abolished

Mr. Hicks moved that the following
Eligible Registers which expired on
November 8, 1950 be abolished;

seconded by Mr. Deise and motion carried:

No. 215	Zoo Attendant
No. 216	Power Mower Operator

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UNIFORM FIREMAN EX. #277
 Re: Extension of expiration date
 for filing applications

After reviewing the number of
 applications that have been filed
 for Uniform Fireman Examination

No. 277, Mr. Deise moved that the Secretary be given authority to extend the filing date for receiving applications for said examination if an insufficient number has been received on December 15, 1950; seconded by Mr. Hicks and motion carried.

NAMES REMOVED FROM
 ELIGIBLE REGISTERS

Mr. Deise moved that the following
 names be removed from the designated
 eligible registers for reasons

stated; seconded by Mr. Hicks and motion carried:

Wm. Briggs, Jr.	- Airport Attendant #254	- No reply
Simon Soloman	- Airport Attendant #254	- No reply
Paul Plummer	- Airport Attendant #254	- No reply
Curtis Jillson	- Airport Attendant #254	- No reply
Robert Thielbahr	- Airport Attendant #254	- No reply
Free Pickering	- Airport Attendant #254	- No reply
Burt Gross	- Airport Attendant #254	- No reply
Howard Cory	- Airport Attendant #254	- No reply
Ed McKiver	- Airport Attendant #254	- No reply
Harold Knedel	- Airport Attendant #254	- No reply
Lind Nelson	- Airport Attendant #254	- No reply
Fred Benton	- Janitor #234	- Term. Prob. Appt.
R. Hebert	- Uniform Fireman #208	- Term. Prob. Appt.
N. A. Foster	- Uniform Fireman #208	- No reply
Jack Harris	- Oiler #220	- Retired
Fred Benton	- Traffic Linesman #210	- 3rd Certification
Joseph V. Bacchi	- Traffic Linesman #210	- No reply
John C. Willett, Jr.	- Traffic Linesman #210	- No reply
Ardith Bates	- Stenographer-Clerk Gr. II #230	- Outside City Limits
Emily Kessler	- Stenographer-Clerk Gr. II #230	- Outside City Limits
Betty Garrett	- Stenographer-Clerk Gr. II #230	- By request
Margaret Baker	- Stenographer-Clerk Gr. II #230	- No reply
Mildred Estes	- Stenographer-Clerk Gr. II #230	- By request
Marie Fleckenstein	- Stenographer-Clerk Gr. II #230	- By request
Jo Alice Gaskey	- Stenographer-Clerk Gr. II #230	- No reply
Pete Japunzich	- Laborer #256	- No reply
Robert Egolf	- Laborer #256	- No reply
Manuel Rose, Jr.	- Laborer #256	- No reply
Frank Hernandez	- Laborer #256	- No reply
Charles Doughty	- Laborer #256	- No reply
John Calora	- Laborer #256	- No reply

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Robert Barbarza	- Laborer #256	- No reply
Clytee Marlar	- Laborer #256	- No reply
G. E. Morrison	- Laborer #256	- No reply
John W. Hebert	- Laborer #256	- No reply
Melvin D. Cirincione	- Laborer #256	- No reply
Wm. Hart	- Laborer #256	- No reply
Anna F. Rogers	- Stenographer Clerk Gr. I #229	- By request
Jane Patterson	- Stenographer Clerk Gr. I #229	- No reply
Beverly Adams	- Stenographer Clerk Gr. I #229	- No reply
Jo Alice Gaskey	- Stenographer Clerk Gr. I #229	- No reply
Margaret Ecreman	- Stenographer Clerk Gr. I #229	- No reply
Adeline Mork	- Stenographer Clerk Gr. I #229	- No reply
Nadine Rehm	- Stenographer Clerk Gr. I #229	- No reply
R. L. Lavelle	- Engineering Aide #251	- 3rd waiver
W. M. Harnish	- Engineering Aide #251	- 3rd waiver
V. Maincovich	- Engineering Aide #251	- No reply

DEPARTMENTAL REPORTS
APPROVAL OF

After review and agreement, it was
the order of the Board that the follow-
ing Departmental Reports be approved:

City Engineer

Zaro, A. J. - Prob. Appt. 11/6/50 Engineering Aide @ \$231 Mo. from list

City Library

Lincoln, Mary C. - Temp. Appt. 11/1/50 Junior Librarian @ \$242 Month
Merlino, Lodovico - Temp. Appt. 11/20/50 Janitor @ \$204 Month

Controller

Hughes, Bessie - Temp. Appt. 11/30/50 Jr. Key Punch Operator @ \$198 Mo.

Electrical Division

Hanson, Owen P. - Temp. Appt. 10/27/50 Electrician Lineman @ \$2.50 Hour
Hoyt, Fred R. - Temp. Appt. 10/27/50 Electrician @ \$250 Hour

Fire Department

Gerich, S. R. - Prob. Appt. 11/3/50 Uniform Fireman @ \$266 Mo. from list
Malnburg, H. L. - Prob. Appt. 11/1/50 Engineer @ \$351 Mo. from list

Health Department

Bauer, Herbert - Temp. Appt. 11/16/50 Director of Medical Services @ \$660 Mo.
Hildmen, Irene - Temp. Appt. 11/20/50 Public Health Nurse @ \$266 Month
Garrison, Portia L. - Temp. Appt. 11/20/50 Public Health Nurse @ \$266 Month
Murphy, Margaret - Temp. Appt. 11/6/50 Registered Nurse @ \$242 Month

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City Clerk

- Campbell, Helen - Prob. Appt. 11/27/50 Stenographer-Clerk Gr. I @ \$220 Mo. from list

Parking Meters

- Paul, Wm. H. - Prob. Appt. 11/27/50 Asst. Parking Meter Serviceman @ \$272 Month from list
- Savy, Paul - Prob. Appt. 11/27/50 Parking Meter Serviceman @ \$319 Mo. from list

Police Department

- Hendra, Albert J. - Temp. Appt. 11/1/50 School Crossing Guard @ \$7.33 Day
- Wilson, Lucille - Temp. Appt. 11/27/50 Stenographer-Clerk Gr. I @ \$220 Mo.

Recreation Department

- Arnett, Earl - Prob. Appt. 10/23/50 Recreation Leader Gr. A
(Working under Temp. Appt. as Supervisor of
Special Activities @ \$248 Mo.)
- Collins, James - Temp. Appt. 11/22/50 Recreation Leader Gr. B @ 83¢ Hour
- Connally, Wm. James - Prob. Appt. 10/23/50 Recreation Leader Gr. A @ \$202 Mo.
from list
- Craviero, Madeline - Prob. Appt. 10/23/50 Recreation Leader Gr. A @ \$202 Mo.
from list
- Feenstra, Lucina - Prob. Appt. 10/23/50 Recreation Leader Gr. A @ \$212 Mo.
from list
- Forbes, Nadine - Temp. Appt. 10/18/50 Recreation Leader Gr. B @ 75¢ Hr.
- Griffin, Nellie - Temp. Appt. 11/1/50 Recreation Leader Gr. B @ 75¢ Hr.
- Martin, Alice - Temp. Appt. 11/27/50 Recreation Leader Gr. B @ 75¢ Hr.
- McGivern, Edward - Temp. Appt. 11/9/50 Recreation Leader Gr. B @ 85¢ Hr.
- Merrill, Edward - Prob. Appt. 10/23/50 Recreation Leader Gr. A @ \$193 Mo.
from list
- Neel, Merle - Temp. Appt. 10/31/50 Recreation Leader Gr. B @ 83¢ Hr.
- Renfree, Alfred - Prob. Appt. 10/23/50 Recreation Leader Gr. A
(Working under Temp. Appt. as Supervisor of
Special Activities @ \$272 Mo.)
- Slaybaugh, Mildred - Prob. Appt. 10/23/50 Recreation Leader Gr. A @ \$222 Mo.
- Turner, James A. - Temp. Appt. 11/13/50 Recreation Leader Gr. B @ 85¢ Hr.

Street Cleaning Division

- Cladianos, John - Temp. Appt. 11/8/50 Truck Driver @ \$260 Month
- Constantino, Joe - Temp. Appt. 10/27/50 Laborer @ \$220 Month
- Duccini, Richard - Emerg. Dur. Appt. 11/13/50 Laborer @ \$220 Month
- Mendonso, Joseph P. - Temp. Appt. 11/8/50 Truck Driver @ \$260 Month
- O'Brien, John M. - Temp. Appt. 11/8/50 Truck Driver @ \$260 Month
- Rohrer, Elhart - Temp. Appt. 10/24/50 Truck Driver @ \$260 Month

Traffic Signs & Signals

- Hultquist, Carl O. - Prob. Appt. 11/1/50 Traffic Linesman @ \$231 Mo. from list

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Waste Removal Department

Crowley, Frank - Temp. Appt. 10/16/50 Garbageman @ \$11.62 Month

Water Department

Jones, Frank E. - Temp. Appt. 11/8/50 Laborer @ \$220 Month

Jones, Frank Q. - Temp. Appt. 11/8/50 Laborer @ \$220 Month

Kern, Phil - Temp. Appt. 11/8/50 Laborer @ \$220 Month

Leave of Absence

Cohen, Chester - Leave of Absence from November 23, 1950 to December 7, 1950
Military Leave

Gamble, A. Z. - Leave of Absence from November 3, 1950 to December 3, 1950
without pay

Johnson, C. R. - Leave of Absence from October 26, 1950 to November 8, 1950
Military Leave

Jones, Tommy - Leave of Absence from October 20, 1950 to - (indefinitely)
Military Leave (Drafted)

Staggs, Jeannie - Leave of Absence from November 1, 1950 to January 1, 1951
without pay

Wendell, H. A. - Leave of Absence from October 22, 1950 to November 20, 1950
without pay

There being no further business, the Board adjourned to meet again at the
call of the Chair.

APPROVED:

SecretaryPresident

MINUTES OF CIVIL SERVICE BOARD
CITY OF SACRAMENTO
SPECIAL MEETING

December 27, 1950

The Civil Service Board met in special session in its office at 7:30 P.M.

PRESENT: Commissioners Deise, Hicks and Root

ABSENT: None

Minutes of the previous meeting were approved as read.

ART GALLERY ASSISTANT

In accordance with Announcement
Notice No. 278, Oral Examination
for the position of Art Gallery

Assistant was conducted on this date.

December 27, 1950

Upon completion of the Oral Examination which the Board conducted with the assistance of Mr. Donald Birrell, Manager-Director Crocker Art Gallery as special interviewer, the Board thereupon appraised the applicants' education and experience by evaluation of their statements on the applications, based upon a weighted scale previously approved by the Board.

Mr. Deise thereupon moved that the following Eligible Register be approved to become effective upon the expiration of the ten day period for filing appeals; seconded by Mr. Root and motion carried.

ART GALLERY ASSISTANT ELIGIBLE REGISTER NO. 278

1	Patricia Thieband	92.75%
2	Sara-Louise Faustman	82.58
3	Philip Menard	73.92

There being no further business, the Board adjourned to meet again at the Call of the Chair.

Secretary

APPROVED:

President

MINUTES OF CIVIL SERVICE BOARD
CITY OF SACRAMENTO
SPECIAL MEETING

January 2, 1951

The Civil Service Board met in special session in its office at 2 P.M.

PRESENT: Commissioners Deise, Hicks and Root
ABSENT : None

Minutes of the previous meeting were approved as read.

UNIFORM FIREMAN EX. #277

After general discussion by members of the Board, Mr. Hicks moved that the following applications filed for Uniform Fireman Examination No. 277 be rejected for failure to qualify

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under the education standards set up in the Announcement Notice:

Robert G. Ackerman
 Manuel Balshor
 Arlo R. Benson
 William Bippus
 George Bonetti
 Ernest Cervantes
 James F. Culp
 E. S. Cawlikos
 Walter J. Hanagan
 Terry L. Holland
 Gene Lavine
 Frederick C. Lima, Jr.
 Alex Lopez
 John D. Marsiglia
 Eugene E. McColloch
 Joe G. Ortiz
 Paul E. Paine
 Jack L. Rosse
 Jack L. Russell
 Jesse F. Sanchez
 Anthony Viegas
 Frank Villegas
 Donald K. Woelfle

BLANKET SALARY INCREASE

Communication from the City Clerk
 submitting copy of an ordinance
 introduced by Councilman Nielsen

at a meeting of the City Council held on December 28, 1950, providing for a 10% salary increase to all City employees, with certain exceptions, which was referred to the Board for a study of the subject matter and submission of their recommendations, was considered.

The members of the Board discussed and reviewed the present compensation plan and the salary information submitted by the City Manager to the City Council with reference to the increases in cost of living during the last 2 years and the record submitted by the Secretary with reference to the general trend in salary increases in other California cities during the past year.

After general discussion by members of the Board, Mr. Hicks moved that the Secretary prepare a communication to the City Council requesting further informa-

January 2, 1951

tion with reference to the method of increasing salaries in relation to the increase in cost of living or an overall comprehensive survey of the present compensation pay plan; seconded by Mr. Deise and motion carried.

There being no further business, the Board adjourned to meet again at the Call of the Chair.

S e c r e t a r y

APPROVED:

P r e s i d e n t

MINUTES OF CIVIL SERVICE BOARD
CITY OF SACRAMENTO
SPECIAL MEETING

January 18, 1951

The Civil Service Board met in special session in its office at 2 P.M.

PRESENT: Commissioners Deise, Hicks and Root
ABSENT : None

Minutes of the previous meeting were approved as read.

SALARY SURVEY

In accordance with previous action of the City Council recommending and authorizing the Board to employ a private consultant for the purpose of making a survey and study of current prevailing rates of pay in private employment and the City of Sacramento, Mr. Deise moved that the Board recommend to the City Council that Public Administration Service be employed for said purpose and that the sum of \$4,000.00 be appropriated to cover the necessary cost; seconded by Mr. Hicks and motion carried.

AARON KERR

Req. Permit for Part-time employment

In accordance with application filed on this date, Mr. Root moved that Aaron Kerr, Water Rate Inspector,

January 18, 1951

Water Department, be granted a permit to accept part-time employment for a period of six months with Dave's Liquor Store, nine hours per week, between 6 P.M. and 9 P.M.; seconded by Mr. Deise and motion carried.

STREET MAINTENANCE DEPT.
EMPLOYEES

Petition for monthly
salary

Petition signed by eighteen
employees in the Street Main-
tenance Department, requesting

that they be placed on a monthly salary based on the prevailing wage scale instead of the present hourly wage, was ordered filed and hearing set for the next regular meeting of the Board.

ELMER PURDIE

Req. Reinstatement and
Sick Leave Benefits

Communication from Elmer Purdie,
Garbageman, Waste Removal De-
partment, with reference to

failure to receive salary while on 12 days sick leave, was ordered filed and the Secretary instructed to notify said employee that he was not eligible for sick leave benefits because six months service had not been completed.

UNIFORM FIREMAN EX. #277

After reviewing the outcome of
raw scores for the written por-
tion of Uniform Fireman Examin-
ation No. 277, which was held on date of January 10, 1951, Mr. Deise moved that those candidates receiving a raw score of at least 650, be considered as receiving a passing grade of 70%; seconded by Mr. Root and motion carried.

Identification envelopes were thereupon opened and further action on the results of said examination and notification to candidates was postponed until the next regular meeting of the Board.

DEPARTMENTAL REPORTS
APPROVAL OF

After review and agreement, it
was the order of the Board that
the following Departmental Re-

ports be approved:

January 18, 1951

City Attorney

Green, Thelma M. - Temp. Appt. 12/11/50 Stenographer-Clerk Gr. I @ \$220 Mo.

City Engineer

Ramsey, Peggy - Temp. Appt. 12/8/50 Junior Clerk @ \$198 Month

City Library

Banahan, Mary Ellen - Temp. Appt. 12/9/50 Library Page, Gr. B @ 95¢ Hour
 Blair, Sarah J. - Temp. Appt. 12/19/50 Sub. Library Clerk @ \$198 Mo.
 Crell, Bonny - Temp. Appt. 12/19/50 Sub. Library Clerk @ \$198 Mo.
 Kasparian, Audrenne - Temp. Appt. 12/15/50 Library Page, Gr. B @ 95¢ Hr.
 Morse, Donna - Temp. Appt. 12/5/50 Library Page, Gr. B @ 95¢ Hr.
 Yee, Rose - Temp. Appt. 12/19/50 Sub. Library Clerk @ \$198 Mo.

Controller

Sheridan, Miriam - Temp. Appt. 12/5/50 Junior Clerk @ \$198 Month

Crocker Art Gallery

Greene, Maxine - Temp. Appt. 12/19/50 Stenographer-Clerk, Gr. I @ \$220 Mo.
 Thiebaud, Patricia - Prob. Appt. 1/9/51 Gallery Assistant @ \$231 Mo. from List

Electrical Division

Crist, Robert H. - Temp. Appt. 10/27/50 Electrician @ \$2.50 Hour
 Valentine, E. M. - Prob. Appt. 12/18/50 Electrician Helper @ \$249 Mo.
 from list

Fire Department

Ban, J. J. - Emerg. Dur. Appt. 11/20/50 Uniform Fireman @ \$266 Mo.
 from list
 Valine, George A. - Emerg. Dur. Appt. 11/27/50 Uniform Fireman @ \$266 Mo.
 from list

Hall of Justice

Hoon, James C. - Prob. Appt. 12/23/50 Janitor @ \$204 Mo. from list
 Williams, Joseph - Temp. Appt. 12/21/50 Janitor @ \$204 Mo.

Health Department

Bell, Elizabeth - Temp. Appt. 12/15/50 Relief Registered Nurse @ \$242 Mo.
 Murphy, Margaret - Temp. Appt. 12/18/50 Relief Registered Nurse @ \$242 Mo.
 Urbano, Bernice - Temp. Appt. 12/28/50 Junior Clerk @ \$198 Mo.

Police Department

Kleppel, Arthur - Temp. Appt. 12/1/50 School Crossing Guard @ \$7.33 Day
 Lopes, Manuel - Prob. Appt. 1/15/51 Patrolman @ \$266 Mo. from list
 Sharp, Thomas - Temp. Appt. 12/1/50 School Crossing Guard @ \$7.33 Day
 Smith, James - Emerg. Dur. Appt. 1/1/51 Intermediate Fingerprint
 Technician @ \$272 Mo. from list

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Recreation Department

- Baffo, Anthony - Prob. Appt. 12/23/50 Custodian Janitor @ \$257 Mo.
from list
- Dressler, Charles - Temp. Appt. 1/8/51 Recreation Leader, Gr. B @ 75¢ Hr.
- Enz, Alice - Temp. Appt. 12/21/50 Recreation Leader Gr. B @ 83¢ Hr.
- Hamm, Albert - Temp. Appt. 12/18/50 Recreation Leader Gr. B @ 83¢ Hr.

Waste Removal Department

- Crowley, Frank - Reinst. 1/8/51 Garbageman @ \$11.62 Day from Layoff List
- McFalls, Hercules - Prob. Appt. 1/11/51 Garbageman @ \$11.62 Day from List

Water Department

- Mendonso, Joseph - Temp. Appt. 1/1/51 Serviceman Helper @ \$226 Month

Leave of Absence

- Hoover, Herbert B. - Leave of Absence from December 22, 1950 - (indefinitely)
Military Leave
- Monteiro, Mary A. - Leave of Absence from February 28, 1951 to February 27,
1952, without pay
- Souza, Alfred - Leave of Absence from January 8, 1951 - (indefinitely)
Military Leave

Transfer

- Clinton, Orville - Transfer 12/22/50 Janitor from Hall of Justice to
Recreation Dept. @ \$223 Mo.

There being no further business, the Board adjourned to meet again at
the Call of the Chair.

 Secretary

APPROVED:

 President