

MINUTES OF CIVIL SERVICE BOARD
CITY OF SACRAMENTO
SPECIAL MEETING JUNE 13, 1978

The special meeting of the Civil Service Board was called to order by President Ronald Wright at 1:30 p.m. in the Personnel Department Conference Room, 801 Ninth Street.

Present: Luis Campos, Juanita Damerell, Wilfred Street, Ronald Wright.
Absent: Donna Giles.

INFORMATION RE PROPOSED LAYOFF PROCEDURE

Mr. William Danielson, Director of Personnel, reported that the layoff procedure is a subject currently being negotiated with recognized employee organizations. He indicated that, when Board action is required concerning the recall procedure, the matter would be brought to the Board as soon as possible. He suggested that the subject be placed on the Civil Service Board agenda for succeeding meetings for this purpose.

Mr. Danielson stated that the Court has ruled that the City Council has the responsibility over the layoff procedure; the Civil Service Board has the responsibility over the recall procedure. He indicated that language for the recall procedure is being discussed with recognized employee groups.

Attorney Benjamin stated that the courts have held that the procedure for layoffs is a matter to be negotiated; however, under Charter Section 92, the Civil Service Board does have jurisdiction, as follows: "It shall be the duty of the Civil Service Board to ... provide, by rule, for the interpretation and administration of ordinances affecting personnel, when specifically directed to do so by the City Council; and to provide, by rule, for the regulation of any other matter pertaining to personnel administration not in contradiction with the provisions of this section." Attorney Benjamin stated that, in event of conflict between the Civil Service Board and the negotiated layoff agreement, the negotiated agreement would control. He further indicated that civil service rules on layoff procedure are necessary to cover employees who are not represented and in case the City fails to reach agreement with recognized employee groups.

AMENDMENT TO CIVIL SERVICE BOARD RULES AND REGULATIONS

a. Hearing to Consider the Following Proposed Rule Changes:

- Rule 3 Position Classification
- Rule 4 Announcements, Applicants, and Examinations
- Rule 5 Eligible Lists
- Rule 6 Certification and Appointments
- Rule 7 Probationary Period
- Addendum Additional Definitions

Renumbering of Civil Service Board Rules and Regulations to correspond with the above proposed rule changes.

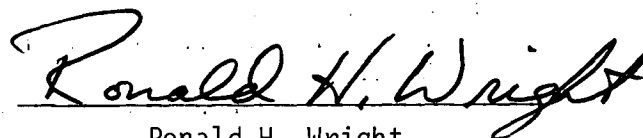
AMENDMENT TO CIVIL SERVICE BOARD RULES AND REGULATIONS (cont.)

Each of the above proposed rules and addendum was reviewed by the Board members with those in attendance. Among those present were: Attorney David Simmons and Police Sergeant Robert Johnson (Sacramento Police Officers Association); Amos Syas (Fire Fighters Local 522); Captain F. Luna and Lt. Kevin Mulderrig (Police Department); and the Personnel Department staff.

Drafts of the proposed rules, incorporating comments which were received, are to be provided the employee groups and Board members as soon as they are prepared. Mrs. Juanita Damerell and Mr. Ronald Wright of the Civil Service Board, representatives of the employee groups, and Personnel Department Staff are to review the new drafts prior to the final consideration date of July 5, 1978.



Verna J. Banks
Acting Secretary



Ronald H. Wright
President

WFD appeared only for