

MINUTES OF CIVIL SERVICE BOARD
CITY OF SACRAMENTO
REGULAR MEETING SEPTEMBER 20, 1977

The regular meeting of the Civil Service Board was called to order by President Ronald Wright at 1:30 p.m. in the Personnel Department Conference Room, 801 Ninth Street.

Present: Donna Giles, Alba Kuchman, Ronald Wright, Wilfred Street, Jimmie Yee.

Absent: None.

MINUTES OF SEPTEMBER 7, 1977, MEETING: Approved as submitted.

REPORTS OF DIRECTOR OF PERSONNEL

a. Request for Hearing Granted

James N. Triplett, Refuse Collector (Extra Board)

Mr. Triplett's request for hearing was granted by the Director of Personnel as agent of the Board. The hearing has been scheduled before an Administrative Law Judge of the State Office of Administrative Hearings on December 12, 1977.

b. Leave of Absence Extension Granted

Bruce Bucheri, Parking Meter Checker

Mr. Bucheri's request for a two-month medical leave of absence extension from September 12 to November 14, 1977, was granted by the Director of Personnel as agent of the Board. The request had prior approval of the City Engineer and the City Manager.

c. Employees Transitioned between November 16, 1976, and August 31, 1977

Mr. William Woska, Personnel Management Administrator, informed the Board members that 48 non-career employees were transitioned into the career work force between November 16, 1976, and August 31, 1977. He provided a list of the positions by classification, ethnic background, sex, and date of appointment. Mr. Woska indicated that four of the 48 positions transitioned were other than CETA (Comprehensive Employment and Training Act) positions: Water and Sewer Serviceman I (two positions), Assistant Engineer, and Associate Engineer.

Mrs. Kuchman inquired about the possibility of receiving reports concerning provisional and/or temporary appointments made during the preceding month, all other provisional appointments in effect, and plans for establishing eligible lists from which regular appointments can be made (as indicated in Rule 11.8, "Limitation on Temporary or Provisional Appointments). Mr. Woska indicated that such a report would be possible.

d. Board President Ronald Wright inquired about the height and weight schedule in the recently mailed, corrected page 1 of the Police Officer Physical and Medical Standards. The insert page corrected the title from Patrolman and

Patrolwoman to Police Officer. Mr. Wright questioned the validity of the height and weight schedule when the minimum height requirement had been deleted by the Civil Service Board in 1974.

After discussion, Mr. Street moved to discuss this subject at the next regular meeting. Mrs. Giles seconded the motion which carried by unanimous vote.

Mr. Woska was requested to prepare a report concerning the height and weight schedule which is used for the Police Officer medical examination, as amended on April 20, 1971.

ELIGIBLE REGISTERS ESTABLISHED

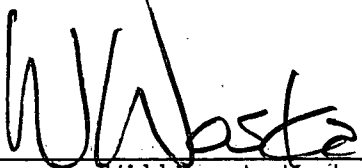
<u>Exam.</u>	<u>Classification</u>	<u>Effective</u>	<u>Expiration</u>
#1544	Nurseryman (Promotional)	9/13/77	9/12/78
#1555	Key Data Operator II	9/12/77	9/11/78

PROPOSED AMENDMENTS TO CIVIL SERVICE BOARD RULES AND REGULATIONS

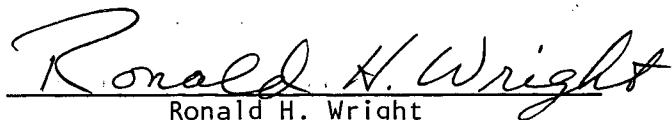
Proposed Rule 4, "Position Classification", and Rule 12, "Probationary Period"

The Civil Service Board discussed with Personnel Department staff proposed Rule 4, "Position Classification", and Rule 12, "Probationary Period". The Board suggested certain modifications to the proposed rules. Mr. Woska indicated that staff would consider Board suggestions and provide revised drafts of the rules.

The meeting adjourned at 4:30 p.m.



William J. Woska
Acting Secretary



Ronald H. Wright
President