

Personnel and Public Employees Committee Report

915 I Street, 1st Floor, Sacramento, CA 95814

www.cityofsacramento.org

File ID: 2019-00450

May 14, 2019

Discussion Item 11

Title: Interviews for the Preservation Commission

Location: Citywide

Recommendation: 1) Conduct interviews of applicants to the Preservation Commission for **Seat B:** An architectural historian with training or experience in the architectural history of Sacramento, the Sacramento region, Northern California, or the West who meets the Secretary of the Interior's qualifications for architectural histories (with preference to a city resident or owner of a business in the city) demonstrating knowledge of Secretary of the Interior's Standards for the Treatment of Historic Properties and the California Historical Building Code; **Seat F:** A landscape architect, designer, or historian with training or experience in historical landscapes (with preference to a city resident or owner of a business in the city) demonstrating knowledge of the Secretary of the Interior's Standards for the Treatment of Historic Properties and the California Historical Building Code; and **Seat G:** A member representing the public at large (with preference to a city resident or owner of a business in the city) demonstrating knowledge of Secretary of the Interior's Standards for the Treatment of Historic Properties and the California Historical Building Code; and 2) continue the item to the next meeting for discussion and nomination.

Contact: Wendy Klock-Johnson, MMC, Assistant City Clerk, (916) 808-7509, Office of the City Clerk; Carson Anderson, Senior Planner, (916) 808-7200, Community Development Department.

Presenter: None

Attachments:

- 1-Description/Analysis
- 2-Board Details and Roster
- 3-Applications

Description/Analysis

Issue Detail: Prior to forwarding nominations to the Mayor for appointment, the Personnel and Public Employees Committee conducts interviews of applicants for open board and commission positions.

Policy Considerations: None.

Economic Impacts: None.

Environmental Considerations: None.

Sustainability: None.

Commission/Committee Action: None.

Rationale for Recommendation: When a position on a City board or commission becomes available through term expiration or resignation, the Office of the City Clerk conducts a recruitment for interested parties. When the application period has closed, the Personnel and Public Employees Committee conducts interviews of the applicants and forwards nominations to the Mayor for appointment.

Financial Considerations: None.

Local Business Enterprise (LBE): None.

Background: There are three candidates applying to three positions.

VACANCY INFORMATION

Seat Description	Term	Term Ending Date	Residency	Incumbent
Seat B: An architectural historian with training or experience in the architectural history of Sacramento, the Sacramento region, Northern California, or the West who meets the Secretary of the Interior’s qualifications for architectural histories (with preference to a city resident or owner of a business in the city) demonstrating knowledge of Secretary of	Full	12/31/2021	Residency or Business Ownership Preferred, Not Required	Incumbent is termed out

the Interior’s Standards for the Treatment of Historic Properties and the California Historical Building Code.				
Seat F: A landscape architect, designer, or historian with training or experience in historical landscapes (with preference to a city resident or owner of a business in the city) demonstrating knowledge of the Secretary of the Interior’s Standards for the Treatment of Historic Properties and the California Historical Building Code.	Full	12/31/2021	Residency or Business Ownership Required	Incumbent reapplied
Seat G: A member representing the public at large (with preference to a city resident or owner of a business in the city) demonstrating knowledge of Secretary of the Interior’s Standards for the Treatment of Historic Properties and the California Historical Building Code.	Full	12/31/2021	Residency or Business Ownership Required	Incumbent is termed out

INCUMBENT INFORMATION

Seat F: Jacqueline Whitelam was appointed to a full term on 01/06/2016 and remains seated. Incumbent is eligible for reappointment and did reapply.

Requirement	Status	Comments
Ethics Training	Current	
Conflict of Interest	Current	
Attendance	3 meetings attended	0 absence

SUMMARY OF NEW APPLICANTS

Applicant Name	Eligible Seat(s)	District	Interview Status
Christine Cruiss	B, G	4	Attendance not confirmed.
David Lemon	B, G	4	Attendance not confirmed.
Jacqueline Whitelam*	F	5	Attendance not confirmed.

*Incumbent



PRESERVATION COMMISSION

BOARD DETAILS

OVERVIEW

SIZE 7 Seats

TERM LENGTH 3 Years

TERM LIMIT 2 Term

The commission shall: (1) Recommend to the City Council policies and programs in support of historic preservation, including the goals and policies for the general plan and updates of the preservation program; (2) Evaluate and provide comments or recommendations on proposed plans, public and private development projects, and environmental reviews that are not subject to review under this chapter, but that may potentially affect physical development and historical preservation of the city; (3) Review and make recommendations to the State Office of Historic Preservation regarding nominations of property located within the city; (4) Assume duties assigned by the city council pursuant to the certified local government provisions of the National Historic Preservation Act; and (5) Consult with, advise, and report to the City Council annually on the commission's duties and functions.



DETAILS

MEMBERSHIP CATEGORIES

Seat A - A licensed historical architect who meets the Secretary of the Interior's qualifications for historical architects (with preference to a city resident or owner of a business located in the city) demonstrating knowledge of Secretary of the Interior's Standards for the Treatment of Historic Properties and the California Historical Building code.

Seat B - An architectural historian with training or experience in the architectural history of Sacramento, the Sacramento region, Northern California, or the West who meets the Secretary of the Interior's qualifications for architectural historians (with preference to a city resident or owner of a business in the city) demonstrating knowledge of Secretary of the Interior's Standards for the Treatment of Historic Properties and the California Historical Building code.

Seat C - A registered structural engineer (with preference to a city resident or owner of a business in the city) demonstrating knowledge of Secretary of the Interior's Standards for the Treatment of Historic Properties and the California Historical Building code.

Seat D - A licensed contractor with training or experience in historical landscapes (with preference to a city resident or owner of a business in the city) demonstrating knowledge of the Secretary of the Interior's Standards for the Treatment of Historic Properties and the California Historical Building code.

Seat E - A landscape architect, designer, or historian with training or experience in historical landscapes (with preference to a city resident or owner of a business in the city) demonstrating knowledge of the Secretary of the Interior's Standards for the Treatment of Historic Properties and the California Historical Building code.

Seat F - A member representing the public at large (with preference to an individual with training or experience in historic preservation or urban planning) demonstrating knowledge of the Secretary of the Interior's Standards for the Treatment of Historic Properties and the California Historical Building code.

Seat G - A member representing the public at large (with preference to an individual with training or experience in the history of Sacramento, the Sacramento region, Northern California, or the West who meets the Secretary of the Interior's qualifications for historians) demonstrating knowledge of Secretary of the Interior's Standards for the Treatment of Historic Properties and the California Historical Building code.

MEETING INFORMATION

City Council Chambers - New City Hall; 915 I Street Sacramento, CA 95814. Typically meetings are held the third Wednesday of the month at 5:30 pm.

COMPENSATION (IF APPLICABLE)

\$50.00 per meeting

FORMATION INFORMATION

Formed October 24, 2006
[Sacramento City Code Section 2.58](#)
 Sacramento City Ordinances 2013-0008; 2007-0011; 2006-0065; 2006-0063

BOARD TYPE

Advisory

MANAGING AGENCY City of Sacramento/Community Development Department

WEBSITE None

STATEMENT OF ECONOMIC INTEREST (SEI) Required

SEI CONTACT Sacramento City Clerk; (916) 808-7200; clerk@cityofsacramento.org

ADDITIONAL DETAILS

COMMENTS (INTERNAL) Residency or Business Ownership in City is preferred but not required for categories A to E. Residency or Business Ownership in City is required for categories F & G.



BOARD ROSTER



CARU BOWNS

2nd Term Mar 07, 2017 - Jan 16, 2020

Appointing Authority Nominated by P&PE/Appointed by the Mayor

Seat Seat E

SEI Form 700 On file Current

Ethics Training Next Due 01/03/2019

Position A landscape architect, designer, or historian (see Board Details for additional position details)



WILLIAM CARTER

Partial Term Dec 04, 2018 - Dec 31, 2020

Appointing Authority Nominated by P&PE/Appointed by the Mayor

Seat Seat D

SEI Form 700 On file Due 01/04/2019

Ethics Training Next Due 12/4/2019

Position A licensed contractor (see Board Details for additional position details)



JON MARSHACK

2nd Term Jan 05, 2016 - Jan 16, 2019

Appointing Authority Nominated by P&PE/Appointed by the Mayor

Seat Seat G-Application Period Open Until Filled

SEI Form 700 On file Current

Ethics Training Next Due 03/27/2020

Position A member representing the public at large (see Board Details for additional position details)



RYAN MILLER

Partial Term Feb 06, 2018 - Jan 16, 2020

Appointing Authority Nominated by P&PE/Appointed by the Mayor

Seat Seat C

SEI Form 700 On file Current

Ethics Training Next Due 12/18/2020

Position A registered structural engineer (see Board Details for additional position details)



CHAD MOFFETT

2nd Term May 31, 2016 - Jan 16, 2019

Appointing Authority Nominated by P&PE/Appointed by the Mayor

Seat Seat B-Application Period Open Until Filled

SEI Form 700 On file Current

Ethics Training Next Due 04/01/2020

Position An architectural historian (see Board Details for additional position details)



ALICE VALANIA

1st Term Mar 07, 2017 - Jan 16, 2020

Appointing Authority Nominated by P&PE/Appointed by the Mayor

Seat Seat A

SEI Form 700 On file Current

Ethics Training Next Due 03/27/2020

Position A licensed historical architect (see Board Details for additional position details)



JACQUELINE WHITELAM

1st Term Jan 05, 2016 - Jan 16, 2019

Appointing Authority Nominated by P&PE/Appointed by the Mayor

Seat Seat F-Application Period Open Until Filled

SEI Form 700 On file Current

Ethics Training Next Due 09/17/2019

Position A member representing the public at large (see Board Details for additional position details)

Profile

Christine

First Name


Cruieess

Last Name

Indicate which council district you live or work in. *

Council District 4


Email Address


Primary Phone

City Advisory Body Information

Which Boards would you like to apply for?

Preservation Commission: Submitted

Question applies to Preservation Commission

Please check EACH seat for which you eligible to serve (pull down menu) *

Seat B - An architectural historian with training or experience in the architectural history of Sacramento, the Sacramento region, Northern California, or the West who meets the Secretary of the Interior's qualifications for architectural historians (with preference to a city resident or owner of a business in the city) demonstrating knowledge of Secretary of the Interior's Standards for the Treatment of Historic Properties and the California Historical Building code.

Applicant Interest Statement

Please state the reason(s) you would like to be a member of this board or commission and share any additional experience, community activities, or other qualifications that would be helpful in evaluating your application.

I would like to be a member of the preservation commission so I can use my professional experience as an architectural historian -- consulting since 2001 -- to benefit my community. I served in my previous community's historic commission, in suburban Philadelphia (Haverford Township, Delaware County). In addition, I have an MS in historic preservation from the University of Pennsylvania.

Qualification Confirmation

List all experience specific to the board or commission seat you are applying for.

GPA Consulting, Sacramento, CA Senior Architectural Historian, August 2017 – Present RETTEW Associates, Inc., Lancaster, PA Historic Resources Specialist April 2013 – August 2017 CDA&I Architecture and Interiors, Philadelphia, PA Business Development Manager Nov 2012 – December 2013 Rutgers University, Cultural Heritage and Preservation Studies, New Brunswick, NJ Lecturer Sept 2009 - May 2010 CHRS, Inc., North Wales, PA Project Manager in Architectural History and Conservation Sept 2007 – August 2013 Cultural Resource Consulting Group Philadelphia, PA Project Manager in Architectural Conservation Sept 2002 – Sept 2007 Fairmount Park Historic Preservation Trust Philadelphia, PA Architectural Conservator May 1999 – Sept 2002

Prior Service

Education

09/99 - 05/01

Attended (mm/yy - mm/yy):

University of Pennsylvania

Institution Name:

MS Historic Preservation

Degree Earned & Area of Study:

09/94 - 05/98

Attended (mm/yy - mm/yy):

University of Michigan

Institution Name:

BA in Classical Archaeology and Anthropology

Degree Earned & Area of Study:

Employment

09/17 - Current

From (mm/yy) - To (mm/yy):

GPA Consulting

Employer Name & Address:

Job Duties

Christine Cruie, a Senior Architectural Historian at GPA, has worked professionally in historic preservation since 1999. Ms. Cruie has a background in historic preservation and architectural conservation that allows for an in-depth understanding of the built environment, both within large and small scales. Ms. Cruie has prepared windshield surveys, determination of eligibility reports, Finding of Effects reports, agreement documents, and mitigation projects in compliance with Section 106 of that National Historic Preservation Act. Other project types include: Historic American Buildings Survey/Historic American Engineering Record recordation, historic contexts (with a focus on agriculture), conditions assessments, conservation implementation, construction specifications, preservation plans, historic resource studies, outdoor monument conservation, home-owner brochures (with a focus on sustainability and historic buildings), consulting for certified local governments, and landscape/viewshed analyses. Ms. Cruie has provided environmental documentation services for several public agencies, including the U.S. Army Corps of Engineers, Federal Aviation Administration, Federal Communications Commission, California Department of Transportation, Los Angeles County Metropolitan Transportation Authority, Pennsylvania Department of Transportation, the Pennsylvania State Historic Preservation Office, New Jersey Historic Preservation Office, Pennsylvania Department of Environmental Protection, and several municipalities and counties throughout California and Pennsylvania. Market sectors include transportation, private development, communications, and energy.

04/13 - 08/17

From (mm/yy) - To (mm/yy):

Rettew Associates, Inc.

Employer Name & Address:

Job Duties:

Christine Cruie was a Principal Investigator in the natural sciences department. Tasks include: writing technical reports, attending pre-bid meetings and writing proposals, attending field views, writing technical reports (primarily for Section 106 and Pennsylvania History Code projects), writing marketing materials, and project management. Projects to date include: implementation of large-scale surveys for both government and transportation-related clients, other identification-level surveys and evaluations of eligibility, determination of effects reports, mitigation plans, agreement documents, Section 4(f) documentation, research for signage programs, photographic documentation, and conditions assessments. Specific project experience available upon request.

Business Ownership

Acknowledgments

Application Information Acknowledgment

You agree that all of the information you have provided on this application is true and correct.

I Agree

Commissioner Training

You agree that if appointed a board or commission of the City of Sacramento you will complete all training required of commissioners.

I Agree

Question applies to multiple boards

Statement of Economic Interest Filing

You agree that you will complete the initial Statement of Economic Interest Form 700 within 30 days of reappointment and annually thereafter. You understand that failure to complete this filing is cause for removal.

I Agree

Accommodation Information

Demographics

Gender *

[REDACTED]

Sexual Orientation *

[REDACTED]

Ethnicity *

[REDACTED]

How did you hear about the opening? *

Employee Referral

Profile

David
First Name

Lemon
Last Name

Indicate which council district you live or work in. *

Council District 4

[Redacted]
Email Address

[Redacted]
Primary Phone

City Advisory Body Information

Which Boards would you like to apply for?

Preservation Commission: Submitted

Question applies to Preservation Commission

Please check EACH seat for which you eligible to serve (pull down menu) *

Seat B - An architectural historian with training or experience in the architectural history of Sacramento, the Sacramento region, Northern California, or the West who meets the Secretary of the Interior's qualifications for architectural historians (with preference to a city resident or owner of a business in the city) demonstrating knowledge of Secretary of the Interior's Standards for the Treatment of Historic Properties and the California Historical Building code.

Seat F - A member representing the public at large (with preference to an individual with training or experience in historic preservation or urban planning) demonstrating knowledge of the Secretary of the Interior's Standards for the Treatment of Historic Properties and the California Historical Building code.

Seat G - A member representing the public at large (with preference to an individual with training or experience in the history of Sacramento, the Sacramento region, Northern California, or the West who meets the Secretary of the Interior's qualifications for historians) demonstrating knowledge of Secretary of the Interior's Standards for the Treatment of Historic Properties and the California Historical Building code.

Applicant Interest Statement

Please state the reason(s) you would like to be a member of this board or commission and share any additional experience, community activities, or other qualifications that would be helpful in evaluating your application.

My primary reason for seeking a member position on the Preservation Board comes from a desire to participate in the policies and programs that support historic preservation in the City of Sacramento. On a more general level, I am applying because I would like to devote a greater portion of my time and energy toward public/civic duties in a capacity that would be useful to the Preservation Commission and our City overall.

Qualification Confirmation

List all experience specific to the board or commission seat you are applying for.

I can offer two forms of experience specific to the commission seat I'm applying for. The first area is my profession. I'm an architectural historian in the private sector with years of experience conducting historic-era built-environment evaluations for state and local projects complying with the California Environmental Quality Act and Section 106 of the National Historic Preservation Act. I also work closely with the Secretary of the Interior's Standards for the Treatment of Historic Properties, Public Resources Code 5024 and 5024.5 for the treatment of state-owned historical resources, and the California Historical Building code. I am listed in the California Council for the Promotion of History's Register of Professional Historians (# 607). I've managed small and complex inventory and evaluation efforts throughout California, including several recent projects within the City of Sacramento. In addition to my relevant professional experience, I currently serve as President on a nine-member Board of Directors of a non-profit, parent co-operative daycare center in Downtown Sacramento. As a parent-run daycare, the Board is the ultimate decision-making body of the center, it manages executive staff, and is responsible for the fiscal solvency of the daycare. As president, I preside at monthly meetings of the Board. I maintain general supervision, direction, and control of the business and affairs of the daycare, and am an ex-officio member of all committees.

Prior Service

List any current or prior service on a City of Sacramento Board or Commission

I do not have any current or prior service on a City Board or Commission.

Education

09/97 - 06/01

Attended (mm/yy - mm/yy):

UC, Santa Barbara

Institution Name:

BA, U.S. History

Degree Earned & Area of Study:

09/01 - 06/04

Attended (mm/yy - mm/yy):

CSU, Sacramento

Institution Name:

MA, Public History/Historic
Preservation

Degree Earned & Area of Study:

Employment

06/08 - present

From (mm/yy) - To (mm/yy):

ICF (formerly Jones & Stokes)

Employer Name & Address:

Job Duties

As senior architectural historian and project manager, I carry out cultural resources investigations for compliance with CEQA/NEPA and NHPA Section 106, including consultation with the State Historic Preservation Officer under Public Resources Code § 5024 and 5024.5. Specific tasks include archival research; consultation with tribal governments, historical societies, and local, state, and federal agencies; leading architectural history surveys; preparing technical reports, initial studies/environmental assessments, mitigated negative declarations/findings of no significant impact, categorical exclusions and exemptions, environmental impact reports/statements; and preparing memoranda of agreement, programmatic agreements, and historic properties treatment plans.

04/02 - 06/08

From (mm/yy) - To (mm/yy):

Garcia and Associates, 1 Saunders
Ave, San Anselmo, CA 94960

Employer Name & Address:

Job Duties:

As a junior architectural historian, I supported cultural resources investigations for compliance with CEQA/NEPA and NHPA Section 106. Specific tasks include archival research; consultation with historical societies, and local, state, and federal agencies; participated in architectural history surveys; co-authored technical reports, initial studies/environmental assessments, mitigated negative declarations/findings of no significant impact, categorical exclusions and exemptions, environmental impact reports/statements.

Business Ownership

Acknowledgments

Application Information Acknowledgment

You agree that all of the information you have provided on this application is true and correct.

I Agree

Commissioner Training

You agree that if appointed a board or commission of the City of Sacramento you will complete all training required of commissioners.

I Agree

Question applies to multiple boards

Statement of Economic Interest Filing

You agree that you will complete the initial Statement of Economic Interest Form 700 within 30 days of reappointment and annually thereafter. You understand that failure to complete this filing is cause for removal.

I Agree

Accommodation Information

Please identify any special accommodations (if any) needed for equal participation

█

Demographics

Gender *

█

Sexual Orientation *

█

Ethnicity *

█

How did you hear about the opening? *

City of Sacramento Website

Employee Referral

Profile

Jacqueline

First Name

Whitelam

Last Name

Indicate which council district you live or work in. *

Council District 5

[Redacted]

Email Address

[Redacted]

Primary Phone

City Advisory Body Information

Which Boards would you like to apply for?

Preservation Commission: Submitted

Question applies to Preservation Commission

Please check EACH seat for which you eligible to serve (pull down menu) *

None Selected

Applicant Interest Statement

Please state the reason(s) you would like to be a member of this board or commission and share any additional experience, community activities, or other qualifications that would be helpful in evaluating your application.

I'm reapplying because there are matters coming before the Preservation Commission in 2019 that will affect projects involving historic resources for years to come. These include HISTORIC DISTRICT PLANS AND DESIGN STANDARDS: Planning and Development Code Section 17.604.300 states that the Commission shall promulgate and recommend to the Council for adoption historic district plans that shall include a statement of the standards and criteria to be used in determining the appropriateness of any development project involving a landmark, contributing resource or non-contributing resource within a historic district. In 2019 district-specific standards will come before the Commission for review and recommendation to the Council for adoption. // SB 35 STREAMLINE DESIGN REVIEW OF PROJECTS IN HISTORIC DISTRICTS: SB 35 was enacted into law to address statewide housing supply challenges through streamlining housing approvals for qualifying projects by exempting them from CEQA review, planning use permit, and other discretionary requirements that trigger public hearing processes. Approval of qualifying projects is now required to be ministerial and based on a checklist of objective non-discretionary standards. While an exception to streamlining is made for projects involving the demolition of historic resources, such exceptions may not be applicable to infill development within historic districts. The impact of this legislation on the Historic District Plans and Design Standards coming before the Commission for action in 2019 has yet to be determined. // 2040 GENERAL PLAN: Many components of the 2040 General Plan could have an impact on the City's historic and cultural resources including, but not limited to, the adoption of an element and/or policies addressing social equity, environmental justice, and community resilience; the update of the City's Climate Action Plan; Community Plan updates; transit-oriented development policies and implementation measures; accommodation of a new SACOG growth allocation; addressing climate change, adaptation and resilience; and adjustments to heights, densities and floor area ratios.

Qualification Confirmation

List all experience specific to the board or commission seat you are applying for.

Prior Service

Education

09/70 - 06/74

Attended (mm/yy - mm/yy):

University of California, Berkeley

Institution Name:

Bachelor of Arts

Degree Earned & Area of Study:

09/74 - 06/76

Attended (mm/yy - mm/yy):

University of California, Berkeley

Institution Name:

Masters of Architecture

Degree Earned & Area of Study:

Employment

06/13 to present

From (mm/yy) - To (mm/yy):

retired - volunteer civic
engagement

Employer Name & Address:

Job Duties

As a Preservation Commissioner, I served as a member of its AdHoc Committee responsible for the Interim Infill Development Design Principles, am currently the Commission's Vice Chair, and serve as the Commission's representative on the Sacramento Heritage Inc. Board. Additionally I am serving on the newly formed AIA Central Valley Chapter Civic Engagement Committee.

10/78 - 5/13

From (mm/yy) - To (mm/yy):

Capitol Area Development
Authority (CADA)

Employer Name & Address:

Job Duties:

For most of my 35 year career with CADA, I held the lead internal position, retiring as Deputy Executive Director in May 2013. (I also served as the Interim Executive Director from January 2012 through March 2013.) Through my job duties at CADA, I have comprehensive knowledge of the local public-decision-making process, fiscal controls, human resources, public contracts, insurance and risk management, general operations and capital investment budgets, strategic and business planning, neighborhood-building, the structuring of public-private partnerships, real estate development, and mixed-income housing property management.

Business Ownership

June 2013 to present

From (mm/yy) - To (mm/yy):

Whitelam + Whitelam PO. Box
221234, Sacramento CA. 95822

Business Name & Address:

Type of Business or Service Rendered:

On rare occasions, I may assist my husband in providing architectural programming services for his architectural practice.

Acknowledgments

