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DEPARTMENT OF  
PARKS AND RECREATION

ROBERT G. OVERSTREET  
DIRECTOR

**CITY OF SACRAMENTO  
CALIFORNIA**

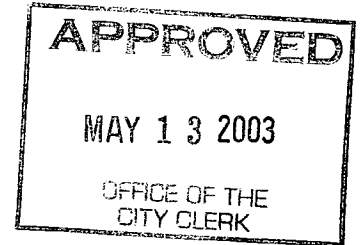
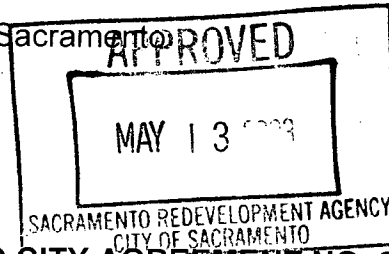
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April 30, 2003

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City Council  
and the  
Redevelopment Agency of the City of Sacramento  
Sacramento, California

Honorable Members In Session:



**SUBJECT: FIRST AMENDMENT TO CITY AGREEMENT NO. 2002-148 WITH WALLACE ROBERTS & TODD AND APPROPRIATION OF ADDITIONAL SERVICES AND SUPPLIES BUDGET TO PREPARE AN UPDATE OF THE SACRAMENTO RIVERFRONT MASTER PLAN**

**LOCATION AND COUNCIL DISTRICT:** Sacramento Riverfront, Districts 1 and 4, and West Sacramento

**RECOMMENDATION:**

It is recommended the City Council, by resolution (page 5):

1. Authorize the City Manager to execute an amendment to City Agreement No. 2002-148 between the City of Sacramento and Wallace Roberts and Todd (WRT) of San Francisco in amount of \$32,000 for additional work (Amendment is in the City Clerk's Office for review);
2. Extend the term of the agreement five months to December 1, 2003;
3. Approve an addition of \$8,000 to the total project budget to cover Department of Parks and Recreation costs to manage the project;
4. Amend the revenue and expense budget of Capital Improvement Project (CIP) PN: KD01 by \$40,000, and
5. Authorize the City Manager to enter into an individual project agreement (IPA) with the Redevelopment Agency of the City of Sacramento (Agency) in the amount of \$25,900 (the City of Sacramento's share of the increased cost).

It is also recommended the Redevelopment Agency, by Agency resolution (page 6):



*Optimize the Experience of Living!*

1. Authorize the Executive Director of the Redevelopment Agency to increase the Sacramento Riverfront Master Plan project budget (630-100-4205) by \$25,900 for additional expenses related to the Plan Update.
2. Authorize the Executive Director of the Redevelopment Agency to enter into an individual project agreement (IPA) with the City of Sacramento in the amount of \$25,900.

**CONTACT PERSONS:** Robert Overstreet, Director, Parks and Recreation,  
264-1190  
Gary Ziegenfuss, Program Specialist, Neighborhood  
Services, 277-6162

**FOR COUNCIL MEETING:** May 13, 2003

**SUMMARY:**

The requested changes provide for additional services, time and funding to complete the plan update. It is anticipated the City of West Sacramento will cover 35% of the increased cost, or \$14,100. Therefore, the City of Sacramento's share of the total additional cost of \$40,000 is \$25,900.

**COMMISSION/COMMITTEE ACTION:**

None with this report.

**BACKGROUND INFORMATION:**

On August 20, 2002, City Council awarded a contract with Wallace Roberts & Todd of San Francisco to complete an update of the 1994 Sacramento Riverfront Master Plan. This update is designed to:

- Facilitate and promote public access to the Sacramento River
- Provide linkages throughout the Riverfront Area
- Provide a pedestrian orientation throughout the Riverfront Area
- Promote an active and animated Riverfront District

In addition, the Master Plan Update will focus on the following four priorities:

- An extensive public participation process;
- An infrastructure "loop" system between the two cities that allows for increased pedestrian activities;
- An infrastructure financing plan related to the proposed loop system; and
- More in-depth planning of four specific sites including the Docks Area and PG&E site in the City of Sacramento, and Stone Lock Bluff and the Amphitheater site in West Sacramento.

Plan activities are well underway. In early November of 2002, it became apparent that additional consultant services were needed to deliver a comprehensive study. Additional services are needed for public participation, to improve coordination between the consultant and city staff, and to improve the usability of the plan as follows:

- Attendance by the consultant at Technical Advisory Committee meetings prior to community meetings (4)
- Conducting a Bus Tour/Workshop of the Riverfront (Dec. 7<sup>th</sup>) in order to allow participants to get a first hand view of the riverfront and to submit comments and new ideas
- Meet with the representatives of the American Institute of Architects to review the results of their design charette of the riverfront
- Meet with various stakeholders from West Sacramento and the City of Sacramento
- Additional Waterfront Advisory Committee and Joint West Sacramento and Sacramento City Council meetings
- Implement a WEB site for the Riverfront Master Plan

These activities were not included in the current consultant work program. The additional tasks have increased public participation and have improved coordination with various city departments and staff. The cost for these items will increase the consultant contract by \$32,000, for a new not to exceed amount of \$212,000.

In addition, the existing appropriation for this project does not include funds for contingencies or to reimburse the Department of Parks and Recreation for various unbudgeted expenses to support meetings, workshops, a bus tour, public notices and printing. Therefore, staff recommends that an additional \$8,000 be allocated for the Riverfront Master Plan project.

In order to achieve the objectives of the plan, to promote extensive public outreach, and to ensure effective coordination between consultant and staff, it is recommended that the additional funding for the Sacramento Riverfront Master Plan Update project be increased by \$40,000 for a new project total of \$220,000. The City of West Sacramento's cost share for the plan update will increase from \$80,000 to \$94,100.

## **FINANCIAL CONSIDERATIONS**

Staff is requesting an additional \$25,900 be appropriated in Merged Downtown Redevelopment Project Area Tax Increment Funds to fund the consultant costs related to the agreement amendment and additional expenses. The City of West Sacramento will recommend to their Council an additional \$14,100, for a grand total of \$40,000.

## ENVIRONMENTAL DETERMINATION

The finance activities proposed herein to provide additional funding for the Sacramento Riverfront Master Plan Update are exempt from further environmental review pursuant to the California Environmental Quality Act Guidelines Section 15262.

## POLICY CONSIDERATIONS

The Master Plan Update will help achieve goals in the City's 2005 Downtown Sacramento Riverfront Strategy and the Strategic Plan and Guiding Principles.

## ESBD CONSIDERATIONS

The contract meets the City's requirements.

Respectfully submitted,



Robert G. Overstreet, Director  
Department of Parks and  
Recreation

APPROVED:



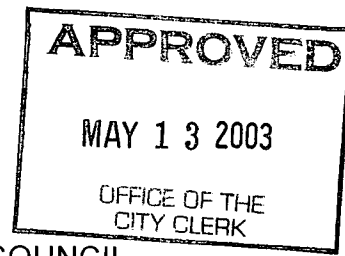
Betty Masuoka  
Acting Economic Development Director

RECOMMENDATION APPROVED:



Robert P. Thomas  
City Manager

Attachments: Resolutions: Pages 5 & 6



RESOLUTION NO. 2003-282

ADOPTED BY THE SACRAMENTO CITY COUNCIL  
ON DATE OF: \_\_\_\_\_

**RESOLUTION TO APPROVE AMENDMENT TO THE CONSULTANT SERVICES AGREEMENT WITH WALLACE ROBERTS & TODD OF SAN FRANCISCO TO PREPARE AN UPDATE OF THE SACRAMENTO RIVERFRONT MASTER PLAN**

NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF SACRAMENTO:

The City Council hereby:

1. Authorizes the City Manager to execute an amendment to City Agreement No. 2002-148 between the City of Sacramento and Wallace Roberts and Todd (WRT) of San Francisco for \$32,000. The total amount of the agreement will increase from \$180,000 to \$212,000.
2. Authorizes an increase to the revenue and expense budget of Capital Improvement Project (CIP) PN: KD01 by \$40,000 for the contract amendment and additional expenses.
3. Authorizes the City Manager to enter into an individual project agreement (IPA) with the Sacramento Housing and Redevelopment Agency (Agency) in the amount of \$25,900 (the City of Sacramento's share of the increased cost).
4. Authorizes the agreement completion date be extended to December 1, 2003.

\_\_\_\_\_  
Mayor

ATTEST:

\_\_\_\_\_  
CITY CLERK

**FOR CITY COUNCIL USE ONLY**

RESOLUTION NO.: \_\_\_\_\_

DATE ADOPTED: \_\_\_\_\_



**RESOLUTION NO.** <sup>RA</sup> 2003-028

ADOPTED BY THE REDEVELOPMENT AGENCY OF THE CITY OF SACRAMENTO

ON DATE OF \_\_\_\_\_

**A RESOLUTION AUTHORIZING A BUDGET INCREASE IN THE AMOUNT OF \$25,900 RELATED TO THE SACRAMENTO RIVERFRONT MASTER PLAN UPDATE**

BE IT RESOLVED BY THE REDEVELOPMENT AGENCY OF THE CITY OF SACRAMENTO THAT:

The Executive Director is authorized to implement the following;

1. The Redevelopment Agency of the City of Sacramento hereby finds and declares that the finance activities described herein to provide additional funding for the Sacramento Riverfront Master Plan Update are exempt from further environmental review pursuant to the California Environmental Quality Act Guidelines 15262.
2. The Executive Director, or her designee, is authorized to implement the following:
  - a. Increase the Waterfront Master Plan project budget (630-100-4205) by \$25,900 for additional expenses related to the Plan Update.
  - b. Enter into an individual project agreement (IPA) with the City of Sacramento in the amount of \$25,900.

\_\_\_\_\_  
Secretary

\_\_\_\_\_  
Chair