

RESOLUTION NO. 2004-539

ADOPTED BY THE SACRAMENTO CITY COUNCIL

ON DATE OF **JUN 29 2004**

RESOLUTION APPROVING THE NORTHERN CALIFORNIA REGIONAL PUBLIC SAFETY TRAINING COLLEGE JOINT POWERS AUTHORITY PRIOR AND CURRENT YEARS BUDGETS, EXPENDITURES, COST SHARING AND CONTRACTING PROCEDURES.

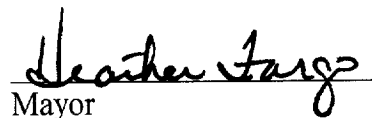
WHEREAS the Northern California Regional Public Safety Training College was established in 2001 at McClellan Business Park through a Joint Powers Authority (JPA), and

WHEREAS the JPA consists of the County of Sacramento, the City of Sacramento, the California Regional Fire and Rescue Training Authority, and the Los Rios Community College District, and

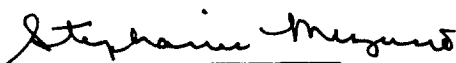
WHEREAS the City of Sacramento desires to continue the development of a joint use public safety training college;

NOW THEREFORE, BE IT RESOLVED by the City Council of the City of Sacramento that:

1. The City Council approves the JPA FY 2003/2004 Budget totaling \$336,372 and the cost sharing formula by all member agency boards stated therein.
2. The City Council approves the JPA FY 2004/2005 Budget totaling \$478,477 and the cost sharing formula by all member agency boards stated therein.
3. The City Council retroactively authorizes the expenditures, billing and payments for FY 2001/2002, FY 2002/2003 and FY 2003/2004 as set forth in Exhibit 3.
4. The City Council retroactively approves the cost sharing formula(s) of the Northern California Regional Public Safety Training College Joint Powers Authority as set forth in Exhibit 4 on behalf of the City of Sacramento, a political subdivision of the State of California.
5. The City Council approves the JPA Purchasing and Contracting Procedures in the form heretofore attached.


Mayor

ATTEST:


CITY CLERK

FOR CITY CLERK USE ONLY

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A Joint Powers Authority

Sheriff
Sacramento County

Chancellor
Los Rios Community College District



Chief of Police
City of Sacramento

Fire Chief
California Regional Fire &
Rescue Training Authority

2004/5 PRELIMINARY BUDGET

PRIOR FUNDING

Funds Committed By Partner Agencies:

Los Rios Community College District	\$ 50,000.
California Regional Fire & Rescue Training Authority	\$ 50,000.
Sacramento City Police Department	\$ 50,000.
Sacramento County Sheriff's Department	\$ 50,000.
Total	\$ 200,000.

Prior Expenditures:

Ross-Drulis Architects (paid)	\$ 96,322.
Ross-Drulis Architects (paid)	\$ 22,768.
Total	119,090.

Balance \$ 80,910.

ANTICIPATED FUTURE INCOME (Does not include Grant Funding)

Escrow Account Deposits (One time)	
McClellan Business Park	\$ 250,000.
Dept. Economic Development	\$ 250,000.
Total	\$ 500,000.

Balance \$ 580,910.

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ANTICIPATED ANNUAL OPERATIONS EXPENDITURES:

<u>ACCOUNT TITLE</u>	<u>BUDGET</u>
Salaries/Wages (FTE Deputy In-Charge Inmate Labor)	\$ 82,000.
Vehicle, Inmate Transportation Van	8,400.
Accounting/Financial/Audit Serv.	7,500.
Legal Serv.	3,500.
Other Professional Serv. (Maint./carryover)	35,000.
Adv./Legal Notices	500.
Blueprint, Photo serv.	500.
Books, Subscription Serv.	1,000.
Business/Conference Exp.	7,500.
Cassette Supplies	1,000.
Copy Equip. Rental	21,600.
Copy Paper Supplies	2,000.
Liability Insurance	14,500.
Micro, Photo Serv.	500.
Office Supplies	2,000.
Postage Service	1,000.
Printing Services	2,000.
Agricultural Supplies	5,000.
Bldg./Grounds Maint. Supplies	5,000.
Custodial Supplies	7,500.
First Aid Supplies	2,500.
Fuel/Lubricant, mowers, edger, scooters	1,500.
Staff Break Room Supplies	5,000.
Electricity (SMUD) (est. 1.35 sf / yr.)	158,450.
Gas (PG&E) (est. 0.75 sf / yr)	88,027.
Refuse Service	5,000.
Sewage Service (Regional Sewage)	5,000.
Service (Northridge)	5,000.
 Contingency (2%) (Maint./carryover)	 9,570.

TOTAL SERVICES, SUPPLIES, & OPERATIONS EXPENDITURES

TOTAL **\$478,477.**

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PROPOSED ANNUAL FEES (McClellan Business Park)

Proposed annual fees and one time infrastructure fees have not been determined or approved by the County or the Developer. These fees are “estimated” for planning purposes only. This budget does not include these fees.

<u>ACCOUNT TITLE</u>	<u>BUDGET</u>
Common Area Maint. Fee (\$0.10 /sf/mo.) McClellan Business Park	\$140,844.
TOTAL	(ANNUAL COSTS)
	\$140,844.

PROPOSED ONE TIME FEES

INFRASTRUCTURE FEES (\$2.53 /sf of Bldg.)		<u>BUDGET</u>
<u>ACCOUNT TITLE</u>		
Bldg.#603	3,750sf (Trajen/Shop)	\$ 9,488.
Bldg.#683	1,200sf (Maint./Shop)	\$ 3,036.
Bldg.#684	44,000sf (Warehouse/Future Gym)	\$111,320.
Bldg.#685	10,420sf (Interim Gym)	\$ 26,363.
Bldg.#686	52,000sf (Academy)	\$131,560.
Bldg.#710	1,625sf (Firing Range)	\$ 4,111.
Bldg.#712	4,375sf (Range Classroom)	\$ 11,069.
SUB TOTAL	(ONE TIME FEES)	\$296,947.

TOTAL	(Proposed Fees)	\$437,791.
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BUDGET OVERVIEW.

Proposed Fees - NOT INCLUDED	\$437,791.
General Operations, Maintenance, Services & Supplies	\$478,477.

2 YEAR CAPITAL IMPROVEMENT PROGRAM

	<u>ACCOUNT TITLE</u>		<u>BUDGET</u>
Priority	#1 Gym (Phase 1A)		
	#2 Lockers & Showers (Phase 1A & 1B)	(FUNDED)	\$1,750,000.**
	#3 Physical Agility Course (Phase 2)	(UNFUNDED)	\$3,119,000.
	Physical Agility Test Course		
	1/4 Mile Running Track		
	Covered Staging Area		
	K-9/Confidence Course		
	TOTAL		\$4,869,000.

** CIP must be completed within 24 months of the close of escrow/lease signing to honor the agreement w/Board of Supervisors to vacate Rafferty Hall and relocate the Police & Sheriff recruit academies to the Regional campus footprint.

FY: 04/05 FORMULA

1) Beginning FY 04/05 shares of utilities & operations shall be based on the following interagency planning team agreed to and JPA Board approved formula:

33% S.O.	= \$157,897.
30% Fire	= \$143,543.
27% P.D.	= \$129,189.
10% Los Rios	= \$ 47,848.
Total	\$478,477.

2) Bldg. #686 Tenant improvements shared equitably by end users.

3) PROPOSED Annual Fees to be shared according to final FY 04/05 formula which anticipates the gym construction being completed:

31% S.O.	= \$ 43,662.
28% Fire	= \$ 39,436.
25% P.D.	= \$ 35,211.
16% Los Rios	= \$ 22,535.
Total	\$140,844.

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4) PROPOSED One Time Fees to be shared according to final formula which anticipates the gym construction being completed:

31% S.O.	= \$ 92,054.
28% Fire	= \$ 83,145.
25% P.D.	= \$ 74,237.
16% Los Rios	= \$ 47,511.
Total	\$296,947.

FY 04/05 AGENCY TOTALS

<u>Agency</u>	<u>Util. & Op.</u>	<u>Annual Fees</u>	<u>1/x Fees</u>	<u>Totals</u>
Fire JPA	143,543.	39,436.	83,145.	266,124.
Los Rios	47,848.	22,535.	47,511.	117,894.
Police	129,189.	35,211.	74,237.	238,637.
Sheriff	<u>157,897.</u>	<u>43,662.</u>	<u>92,054.</u>	<u>293,613.</u>
Total	478,477.	140,844.	296,947.	\$916,268.

Budget Projections: (Inflation factor 3%)

FY /06	FY /07	FY /08	FY /09	FY /10
\$638K	\$657K	\$676K	\$697K	\$718K

NOTES TO THE 2004/05 PRELIMINARY BUDGET

Reporting Entity.

The Northern California Regional Public Safety Training College is a joint powers authority established under the Joint Exercise of Powers Act (Government Code section 6500 et seq.). The Authority shall approve an Authority Budget prior to the commencement of each fiscal year (defined as July 1 through June 30).

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Budgetary Process.

The JPA prepares an annual operating and capital budget, which is approved by the Governing Board of the JPA. As required by Charter the budget is forwarded annually each of the member agencies for final approval. The member agencies are not obligated to allocate funds to the Authority for any reason whatsoever until the governing board of that member agency shall have acted to approve the allocation. The JPA is not a self-sufficient enterprise fund. Approved general operations, utilities, maintenance, and emergency expenses will be reconciled and shared equally at fiscal year end from within the approved training budget of the participating departments upon approval of each member agencies and subject to department head approval.

Due From Other Governments.

The elected Boards of the four member agencies oversee the dedicated fiscal resources of the JPA when approving the participating Departments annual budget, usually listed under Training. Additionally, a one time Economic Development reimbursement of \$250,000 is due to the JPA by Resolution for dropping Rafferty Hall & the K-9 facility from the Federal Surplus Property application and this amount is to be matched by an equal \$250,000 amount from the developer (McClellan Business Park).

Cash and Investments.

Member agencies will continue to hold JPA assets and cash in their respective investment pools available upon budget approval to the JPA. When the JPA has appointed a Treasurer/Controller approved funds will be transferred to the JPA appointed Treasurer/Controller and appropriately deposited and pooled. Investment pools are subject to regulatory oversight by the Treasury Oversight Committee, as required by California Government Code Section 27134.

Deferred Charges.

Deferred charges consist of costs incurred for the Infrastructure Fees. The JPA anticipates an infrastructure fee amortization agreement with the County Department of Economic Development in order to hold down the budget impact on member agencies.

Property, Buildings, And Equipment.

A total of 7 buildings equal to 117,370 sf and approximately 41 acres of property were conveyed by the Department of Defense to the County as an economic development conveyance and provided to the JPA by a economic development type conveyance. Should the JPA be terminated the agreement requires the property to be re-conveyed back to the County. Significant rehabilitation and improvements are scheduled under Project: HomeSTAR with current improvements funded by a grant from the Governor's Office of Criminal Justice Planning. JPA capitalization and depreciation are not within the scope of this budget.

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Contingency.

A lean 2% contingency has been placed in the budget for maintenance and carry over. The contingency funds will allow major maintenance items (boilers) to be scheduled for repair/replacement hopefully without requests for additional appropriations from all of the member agencies.

Insurance Liabilities.

The County maintains an "all-risk" blanket property insurance coverage with liability limits of \$400 million per occurrence annually. This policy covers real and personal property of the County and contains boiler and machinery coverage in the amount of \$100 million per occurrence annually. It is understood that County Risk Management requires a \$50,000 deductible for claims incurred. The insurance figure reported in the budget is based on anticipated annexation of the Mather Field EVOC project under the JPA and the annual liability premiums of \$14,700. Each member agency participates in self-insurance programs for liability, workers' compensation, unemployment, and automobile liability. Premiums are paid by the contributing member agencies for each dedicated employee and recruit hired and assigned to the academy.

Joint Powers Authority

Sheriff
Sacramento County

Chancellor
Los Rios Community College District



Chief of Police
City of Sacramento

Fire Chief
California Regional Fire & Rescue
Training Authority

SUMMARY OF PRIOR EXPENDITURES

This report provides the Mayor and all elected Council Members with details on the status of the Northern California Regional Public Safety Training College, Joint Powers Authority, located at McClellan Business Park. Several cleanup action items are required by ALL Member agencies to authorize expenditures and cost sharing between agencies for expenditures incurred before Budget approval.

The JPA is requesting ALL Member Agencies retroactively authorize, by Resolution, the expenditures, billings and payments for FY 01/02, FY 02/03, & FY 03/04. These expenditures were for startup, planning, implementation, maintenance, and operations as approved by the JPA Board of Directors for the Northern California Regional Public Safety Training College as follows:

- FY 01/02: \$441,797.80**
- FY 02/03: \$226,711.67**
- FY 03/04: \$103,372.67 to date (12-22-03)**