

MINUTES OF CIVIL SERVICE BOARD  
CITY OF SACRAMENTO  
SPECIAL MEETING

May 3, 1939

The Civil Service Board met in special session in the office of the Board at 8 o'clock P.M.

PRESENT: Commissioner Deise and President Stacy.

ABSENT : Commissioner Cavanaugh.

FIRE DEPARTMENT  
EFFICIENCY RATINGS

Fire Chief Dunphy and Assistant Chiefs Calvert,

A. W. Boothby, L. L. Brockman, T. Mulligan,

Director of Training M. I. Vieira and James M.

Lane met with the Civil Service Board to discuss procedure in determining efficiency ratings. Fire Chief Dunphy explained that at the time of grading rating sheets prior to March of this year he misunderstood the method of procedure, hence felt that many of the ratings were erroneous. After discussion Mr. Deise moved that upon request of Fire Department officials due to misunderstanding of grading procedure, Fire Department efficiency ratings of March, 1939, are to be deleted from Civil Service records upon receipt of new ratings from the department for those applying to take the Captain-Fire Department examination; seconded by Dr. Stacy, thereupon becoming the order of the Board.

After discussion of various weights in the proposed Captain-Fire Department examination, Mr. Deise moved that due to request of Fire Department officials that Fire Department efficiency ratings of March, 1939, be corrected, the Fire Department is requested to submit efficiency ratings prior to May 11, 1939, for those applying to take the Captain-Fire Department examination; seconded by Dr. Stacy, thereupon becoming the order of the Board.

PATROLMAN EXAM. #128

William J. Kinney

Mr. William Kinney presented a letter dated

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sider its answer to question #20 in Test 2 and after discussion Mr. Kinney was

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advised that the Board would take this matter under consideration at the conclusion of the thirty-day period for review of examination papers and would advise Mr. Kinney of its decision.

STRACHAN, JOHN R.

Classification

Mr. Strachan reviewed his duties in the Police Court and explained to the Board that he did not consider his

position comparable to a Chief Deputy Clerk nor did he think it to be an exempt classification and he felt it should be a classified Civil Service position. He desired a classification of either Principal Clerk or Senior Clerk. After discussion the Board members advised Mr. Strachan that they would take the matter under consideration.

Mr. Strachan also discussed the employment of Fred Freitas, Junior Clerk in his department, stating that Mr. Freitas was #9 on the Senior Clerk list and inasmuch as the Police Court felt Mr. Freitas should receive an increase in salary, he desired to have him classified as Senior Clerk. After discussion Mr. Strachan was advised that Mr. Freitas could not be appointed at present from the list due to his position thereon.

LYONS, GEORGE

Seniority

Mr. Lyons requested the Board to give him credit for time he was employed as a Tree Trimmer from the Tree Trimmer

eligible list. Mr. Lyons took the examination for Tree Trimmer prior to his twenty-first birthday and due to the emergency of the wind storm in February, 1938, was employed prior to his twenty-first birthday and was again employed last Fall. After discussion Mr. Deise moved that Mr. Lyons be credited with such time as he was employed by the City; seconded by Dr. Stacy, thereupon becoming the order of the Board.

VALDEZ, ARTHUR

Transfer

At a previous meeting it was the Board's request to have Mr. Valdez examined by City Physician H. R. Johnson. Dr.

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Johnson reported April 26, 1939, that he found no physical reason why a change of Mr. Valdez' occupation would benefit his disability but believed a transfer to another position would effect his mental attitude. After discussion Mr. Deise moved that the transfer of Mr. Valdez from the Waste Removal Dept. to the Park Department, dated April 18, 1939, be approved and his classification changed from that of Garbageman to Laborer; seniority to date from date of appointment; <sup>as Garbageman</sup> seconded by Dr. Stacy, thereupon becoming the order of the Board.

SILVA, GEORGE

A letter from City Manager James S. Dean, dated April 27, 1939, requesting that Mr. Silva be reclassified from that of Auto Mechanic to Laborer-Handyman, effective April 27, 1939, was considered by the Board. After discussion it was the order of the Board that the matter be continued.

DOYLE, CHARLES F.

The matter of Mr. Doyle's employment as Senior Clerk in the Water Department was ordered continued by the Board.

HAENGGI, CHARLES G.

Pursuant to the request of the Board, F. N. Evans, Superintendent, Park Department, submitted an efficiency report regarding Mr. Haenggi, dated February 27, 1939. After consideration of the efficiency report and duties of the position, Mr. Deise moved that it be the opinion of the Civil Service Board that the position of Pest Control Man be declared as exempt from Civil Service; seconded by Dr. Stacy, thereupon becoming the order of the Board.

POSITION RECLASSIFICATION

City Controller's Office

A letter dated April 27, 1939, from A. O. Hoover, City Controller, requested that a position formerly designated as Bookkeeping Machine Operator in his office be changed to that of Junior Clerk. After discussing the duties of the position Mr. Deise moved that the position be

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reclassified to that of Junior Clerk; seconded by Dr. Stacy, thereupon becoming the order of the Board.

RADIO OPERATOR WAGE SCALE

The Board considered information presented by Mr. Bert Miller, Business Manager for Local Union #36, L.B.E.W., itemizing wages paid Police Radio Operators in various cities. After comparison with information previously secured, Mr. Deise moved that a report be presented to the City Council of salaries paid Police Radio Operators; seconded by Dr. Stacy thereupon becoming the order of the Board.

CAMPBELL, WILLIAM K.

A report from R. E. Mittelstaedt, Superintendent of the Water Department, of temporary employment of Mr. Wm. K. Campbell as Laborer, together with medical report from City Physician H. R. Johnson, dated April 24, 1939, was considered by the Board.

Inasmuch as Dr. Johnson reported Mr. Campbell to be "not a good risk," Dr. Stacy moved that Mr. Campbell's appointment be disapproved because of physical report received from Dr. Johnson and that the department be so notified; seconded by Mr. Deise, thereupon becoming the order of the Board.

DEPARTMENTAL REPORTS

The following reports received from departments were reviewed and ordered approved:

City Attorney

Glenn, Everett M. - Temp. Appt. 4/20/39 Relief Pros. Att'y. @ \$225. Month.  
Zarick, Robert A. - Temp. Appt. 4/27/39 Relief Pros. Att'y. @ \$225. Mo., Exempt.

City Library

Fischer, Miriam N. - Temp. Appt. March, 1939 (as needed) Relief Library Clerk @ 50¢ Hour from list.  
McNeal, Vida - Temp. Appt. March, 1939 (as needed) Relief Library Clerk @ 50¢ Hour from list.  
McNeill, Olive - Temp. Appt. April, 1939 (as needed) Relief Jr. Librarian @ 65¢ Hour Exempt.

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City Library

Oliver, Barbara - Temp. Appt. March, 1939, (as needed) Relief Library Clerk  
@ \$.50 Hour from list.

Engineering Department

Burgess, A. W. - Temp. Appt. 4/14/39 Painter @ \$9.50 Day.  
Hoppe, Paul - Temp. Appt. 4/10/39 Painter @ \$9.50 Day.  
Samuelson, Fred A. - Temp. Appt. 4/10/39 Painter @ \$9.50 Day.  
Smith, Edward - Temp. Appt. 4/12/39 Painter @ \$9.50 Day.  
Wilcoxon, Price W. - Temp. Appt. 4/14/39 Painter @ \$9.50 Day.

Health Department

Kellogg, Pearson - Temp. Appt. 3/1/39 Physician @ \$1.50 Hour, Exempt.

Park Department

Blackwood, William - Temp. Appt. 4/19/39 Laborer @ \$120 Mo. from list.  
Decker, Martin J. - Reinst. 5/1/39 Gardener @ \$120 Mo. from layoff list.  
Hodson, Chester - Temp. Appt. 5/1/39 Laborer @ \$120 Mo. from list.  
Van Riper, Donald - Temp. Appt. 5/1/39 Ass't. Landscape Architect @ \$200 Mo.  
Exempt.

Police Department

Cochran, Mrs. Clara - Temp. Appt. 5/5/39 Junior Clerk @ \$125 Mo. from list.

Recreation Department

Carrigan, James J. - Temp. Appt. 4/17/39 Laborer @ \$120 Mo. from list.  
French, Eugene - Temp. Appt. 4/18/39 Locker Att'd't. & Life Guard @ \$3.25 Day  
Gass, William I. - Temp. Appt. 4/18/39 Laborer @ \$120 Mo. from list.  
Silva, William - Temp. Appt. 4/30/39 Boat Tender, So. Side Park @ 50¢ Hr.

Water Department

Lee, Anthony - Temp. Appt. 4/25/39 Laborer @ \$5.00 Day from list.  
McCarthy, Charles - Temp. Appt. 4/20/39 Laborer @ \$5.00 Day from list.

Transfer

Balshor, Joe J. - Trans. 4/18/39 as Garbageman from Waste Removal to Weed  
Burning @ \$5.05 Day.  
Bird, Isabelle - Trans. 4/19/39 as Bookkeeping Machine Operator from  
City Controller's Office to Waste Removal  
Tronsen, Alex - Trans. 4/16/39 as Laborer to Stadium @ \$120 Month.  
Turner, John S. - Trans. 4/24/39 as Garbageman from Waste Removal to Weed  
Burning @ \$5.05 Day.

Leave of Absence

Lawrence, G. C. - Leave of absence from 5/1/39 to 8/1/39.

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There being no further business, the Board adjourned at 11:45 P.M. to meet again at the Call of the Chair.

APPROVED:

*Joseph T. Stacy*  
President

*A. H. Ingueth*  
Secretary

MINUTES OF CIVIL SERVICE BOARD  
CITY OF SACRAMENTO  
SPECIAL MEETING

May 10, 1939.

The Civil Service Board met in special session in the office of the Board at 8:00 P.M.

PRESENT: Commissioner Deise and President Stacy.  
ABSENT : Commissioner Cavanaugh.

A motion was made by Mr. Deise that the minutes of the meetings of April 19 and May 3, 1939, be approved as read; seconded by Dr. Stacy, thereupon becoming the order of the Board.

BINGHAM, VERNON

Mr. Bingham appeared before the Board requesting that he be permitted to be employed as a Laborer with the Weed Burning Crew of the Waste Removal Department. The Board informed Mr. Bingham that the policy had been established of using Laborers instead of Garbagemen for this work and hence felt Mr. Bingham ineligible for the work and Mr. Deise moved that because of this prior decision Mr. Bingham's request be denied; seconded by Dr. Stacy, thereupon becoming the order of the Board.

CAPTAIN-FIRE DEPT.  
EXAMINATION #129

The Board reviewed the scope of the examination, questions, and weights, thereafter Mr. Deise moved that same be approved; seconded by Dr.

Stacy, thereupon becoming the order of the Board.

After discussing possible dates for holding the agility-physical condition portion of this examination, which is to be held at the Fire Dept. drill tower, Mr. Deise moved that May 25, 1939, be set as a date for this portion of the examination; seconded by Dr. Stacy, thereupon becoming the order of the Board.

SILVA, GEORGE

The matter relating to Mr. Silva's classification as discussed May 3, 1939, was ordered continued.

DOYLE, CHARLES F.

The matter relating to the employment of Mr. Doyle as Senior Clerk in the Water Department as previously discussed was ordered continued.

FIRE PREVENTION INSPECTORS

The matter relating to a proper definition for this position was ordered continued awaiting a reply from the Fire Chief relative to the

duties of the position.

There being no further business to come before the Board it was ordered adjourned at 10:00 P.M. to meet again at the Call of the Chair.

*H. H. J. J. J.*  
Secretary

APPROVED:

*Joseph T. Stacy*  
President