

MINUTES OF THE ART IN PUBLIC PLACES COMMITTEE MEETING  
HELD ON MAY 2, 1991

COMMITTEE MEMBERS PRESENT:

Jim Albertson  
Sandra Yee  
Freeman Tinnin

Armando Cid  
Donna Shellooe

COMMITTEE MEMBERS ABSENT:

Lynn Jones  
Chris Kidd

STAFF PRESENT:

Consuelo Underwood  
Kathy Gee

GUESTS PRESENT:

Susan Willoughby  
Kim Scott  
Reetah Szuszkiewicz

John Collentine  
Tom Witt

- I. The meeting was called to order at 3:40.
- II. It was moved to approve the minutes of the April 17, 1991 meeting (M/S: Yee/Tinnin). Motion passed unanimously.
- III. Susan Willoughby was invited by Armando Cid to speak to Committee regarding APP history and background. She gave a brief history of the Arts Commission's and APP's development from 1976-1979, and reiterated her comments from the April 17 meeting that developers Peter McCuen, Gregg Lukenbill, and Grovesner, Inc. all supported the APP requirements and procedures, that the policies are working very well, and that no changes are necessary.  
Tom Witt stated that at the present time there are discrepancies between what the Arts Commission directs and what staff follows through with.  
Donna Schellooe noted that because staff has been given more responsibilities, they now have more power.
- IV. ACTION ITEMS
  - A. Cid asked C. Underwood to state what the differences were between policies and procedures. C. Underwood states that policies define a course of action, goals, and procedures. Procedures are those steps involved in accomplishing the goals of the policies.
  - C. Underwood reviewed previous suggestions for revision of the APP policies. The remainder of the policies were then reviewed by the Committee with comment from the guests that were present. Regarding the budgets for CIP's, D. Shellooe stated that the City and County should make budget reports and construction schedules available to the Arts Commission and APP

Committee on a monthly basis, and advise the Commission when funds for projects become available. C. Underwood explained that she attends Facility Review meetings monthly to hear which projects are active. The County recently sent a project status sheet to staff.

C. Underwood gave each Committee member a copy of the SOP's, and said that they would be incorporated into the policies. The draft document would then be reviewed by the Committee at the May 16, 1991 meeting, and approved or amended.

V. C. Underwood reported that the SHRA Commission adopted a motion regarding on what items the 2% money must be spent on in the case of historic renovation. S. Yee and A Cid, volunteered to review the resolution and motion, report back to Committee at the next meeting, and bring the matter to the attention of the Arts Commission.

VI. C. Underwood stated that the division will be hiring a consultant to administer the Memorial Auditorium project.

VII. Meeting adjourned at 5:30.