

MINUTES OF THE REGULAR MEETING
OF THE CIVIL SERVICE BOARD
CITY OF SACRAMENTO
MARCH 17, 1981

The regular meeting of the Civil Service Board, City of Sacramento, was called to order by Vice-President Russell in the Conference Room, Department of Personnel, 801 - 9th Street, Sacramento, California at 1:38 p.m.

Members present: Mr. Jonathan Mayhew
Ms. Gail Mabbutt
Mr. Joseph Russell

Members absent: Mrs. Vivian Nance
Mr. Luis Campos

MINUTES OF THE REGULAR MEETING OF MARCH 3, 1981

Motion was made to approve the minutes of the Regular Meeting of March 3, 1981, as read:

Motion: Mr. Mayhew
Second: Ms. Mabbutt

Motion was approved by unanimous roll call vote.

MINUTES OF THE SPECIAL MEETING OF MARCH 10, 1981

Motion was made to approve the minutes of the Special Meeting of March 10, 1981, as read:

Motion: Ms. Mabbutt
Second: Mr. Mayhew

Motion was approved by the following roll call vote:

Ayes: Mr. Mayhew
Ms. Mabbutt

Abstain: Mr. Russell

REPORTS OF THE DIRECTOR OF PERSONNEL

Mrs. Donna L. Giles, Director of Personnel, addressed the Board and informed of two leaves of absence which had been granted, as follows:

- a. Leave of Absence Request - Cynthia Melger
- b. Leave of Absence Extension Request - William King.

Mrs. Giles also informed the Board that although a hiring freeze had been imposed on the City, the Department of Personnel was still testing and establishing lists in anticipation of the lifting of the hiring freeze.

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REQUEST FOR VOLUNTARY DEMOTION

a. Donald Fermer - Fire Prevention Inspector

Mrs. Verna Banks, Senior Personnel Analyst, addressed the Board and introduced Mr. Fermer from the audience, and stated that he was aware that he would be receiving a decrease in salary.

On questions from the Board, Mr. Fermer explained his reasons for this request for voluntary demotion.

Motion was made to grant the request of Donald Fermer for voluntary demotion from Fire Prevention Inspector I to Firefighter (FS/AA).

Motion: Mr. Mayhew
Second: Ms. Mabbutt

Motion was approved by unanimous roll call vote.

b. Jose Arellano - Park Maintenance Worker II

Mrs. Banks informed the Board that Mr. Arellano was not in the audience but that he was aware that he would receive a decrease in his salary, but explained that his request to demote to the position of Greenskeeper was because this was a specialty-type position with greater career opportunities.

Motion was made to grant the request of Jose Arellano for voluntary demotion from Park Maintenance Worker II to Greenskeeper.

Motion: Mr. Mayhew
Second: Ms. Mabbutt

Motion was approved by unanimous roll call vote.

EXTENSION OF ELIGIBLE LIST

Personnel Technician

Mrs. Banks addressed the Board on this extension request, and explained the large number of eligibles still on the list, and stated that there were no anticipated vacancies, hence the request.

Motion was made to extend the eligible list for Personnel Technician until 10/7/1981.

Motion: Mr. Mayhew
Second: Ms. Mabbutt

Motion was approved by unanimous roll call vote.

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EXAMINATIONS TO BE ANNOUNCED

a. #1783 - Dispatcher

Motion was made to approve examination #1783 - Dispatcher.

Motion: Mr. Mayhew
Second: Ms. Mabbutt

Motion was approved by unanimous roll call vote.

b. #1805 - Park Maintenance Worker II

Motion was made to approve examination #1805 - Park Maintenance Worker II.

Motion: Mr. Mayhew
Second: Ms. Mabbutt

Motion was approved by unanimous roll call vote.

c. #1811 - Traffic Control Maintenance Man I

Motion was made to approve examination #1811 - Traffic Control Maintenance Man I.

Motion: Mr. Mayhew
Second: Ms. Mabbutt

Motion was approved by unanimous roll call vote.

d. #1812 - Workers' Compensation Claims Representative

Motion was made to approve examination #1812 - Workers' Compensation Claims Representative.

Motion: Ms. Mabbutt
Second: Mr. Mayhew

Motion was approved by unanimous roll call vote.

ELIGIBLE LIST ESTABLISHED

#1798 - Sanitary Chemist

There were no questions on this item.


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CONTINUANCE OF FIRST READING


Classification Study

There were no presentations from the audience, and the Board noted that the second reading of this Classification Study had been scheduled for a special meeting to be held on March 31, 1981.

There being no further business, Vice-President Russell declared the meeting adjourned at 2:02 p.m.



Joseph L. Russell
Vice-President



Donna L. Giles
Secretary