

MINUTES OF CIVIL SERVICE BOARD
CITY OF SACRAMENTO
REGULAR MEETING

March 17, 1955

The Civil Service Board met in regular session at 7:30 P.M.

PRESENT: Commissioners Deise and Wright
ABSENT : Commissioner Fink's

Minutes of the previous meeting were approved as read.

BOOKKEEPING MACHINE OPR. EX. 407
Oral Examination

In accordance with Examination An-
nouncement Notice No. 407 dated
February 21, 1955, Oral Examination

for the position of Bookkeeping Machine Operator in the Department of Accounts,
was conducted on this date.

Upon the completion of the Oral Examination, the Board thereupon appraised
the applicants' education and experience by evaluation of statements on their
applications.

Upon the completion of said examination, it was the order of the Board
that the following eligible register be established, to become effective upon
the expiration of the ten day period for filing appeals:

BOOKKEEPING MACHINE OPERATOR ELIGIBLE REGISTER NO. 407

1. Marjorie C. Carter	90.33%
2. Mary Anne Nielson	90.07
3. Eugene A. Glaesser	88.63
4. Anne C. Wheatley	86.73
5. Gladys E. Johnson	86.40

BODY & FENDER REPAIRMAN EX. 408
Oral Examination

In accordance with Examination An-
nouncement Notice No. 408 dated
February 21, 1955, Oral Examination

for the position of Body and Fender Repairman at the Corporation Yard, was
conducted on this date.

Upon the completion of the Oral Examination, the Board thereupon appraised
the applicants' education and experience by evaluation of statements on their

applications.

Upon the completion of said examination, it was the order of the Board that the following eligible register be established, to become effective upon the expiration of the ten day period for filing appeals:

BODY & FENDER REPAIRMAN ELIGIBLE REGISTER NO. 408

#1.	Amiel A. Weber	101.87%
#2.	Val D. Reese	96.70
#3.	Gerald M. Rose	92.20
#4.	J. D. Payne	92.00
5.	Russell A. Allen	91.63
6.	Joseph A. Mole	90.10

(#Indicates applicant received 10 points Veterans' Credit.)

MACHINIST EXAMINATION 405

After reviewing the outcome of the written portion of Machinist Examination No. 405, which was held on date of March 10, 1955, Mr. Deise moved that those candidates receiving a raw score of at least 98, be considered as receiving a passing grade of 70%; seconded by Mr. Wright and motion carried.

Mr. Wright moved that Oral Interviews for said examination be eliminated; seconded by Mr. Deise and motion carried.

Identification envelopes were thereupon opened and it was the order of the Board that the following eligible register be established, to become effective on the expiration of the ten day period for filing appeals

MACHINIST ELIGIBLE REGISTER NO. 405

#1.	Harold F. Schug	97.86%
2.	Gerard T. Ortner	80.00
#3.	John I. Cox	80.00
4.	Marion Velasich	78.57
5.	Leroy J. Sackett	75.71

(# Indicates applicant received 10 points Veterans' Credit.)

POLICE SERGEANT
ELIGIBLE REGISTER NO. 338
Expiration date extended

After reviewing the Police Sergeant Eligible Register No. 338 which will expire on June 15, 1955, and after

March 17, 1955

determining that no names had been certified from said register, Mr. Deise moved that Police Sergeant Eligible Register No. 338 be extended one year from June 15, 1955; seconded by Mr. Wright and motion carried.

NAMES REMOVED FROM
ELIGIBLE REGISTERS

Mr. Wright moved that the following names be removed from the designated eligible registers for reasons

stated:

Senior Clerk No. 379	-	Herbert M. Huff	-	waived 3rd certification
Senior Clerk No. 379	-	James D. Burns	-	not taken on 3rd certification
Garbageman No. 367	-	Jerry S. Douglas	-	no reply
Garbageman No. 367	-	George A. Pope	-	letter returned

PLUMBING INSPECTOR ELIG. REG. 334
Expiration date extended

After reviewing the Plumbing Inspector Eligible Register No. 334 and upon recommendation of the

Secretary, Mr. Wright moved that said eligible register be extended for a period of one year from March 23, 1955; seconded by Mr. Deise and motion carried.

LETTER FROM SACRAMENTO CITY
EMPLOYEES' ASSOCIATION

Communication from the Sacramento City Employees' Association, requesting that the Board conduct a salary

survey to determine the prevailing wage scales paid by private and public employers in this area, was read and ordered filed.

RADIO TECHNICIANS
CHIEF RADIO TECHNICIAN

Re: Salary scale

Communication from the Radio and Television Technicians Local No. 202 with reference to a change in wage

scale for Radio Technicians and Chief Radio Technician, was ordered filed and action postponed one week.

HARRY L. WARNER
Req. Reinstatement

Communication from Harry L. Warner, formerly employed as a Senior Clerk with permanent status in the Office

of the City Controller and subsequently as a Senior Tabulating Machine Operator

under a temporary appointment in the same department, from which position he resigned on January 27, 1955, requesting reinstatement to his former status as a Senior Clerk, was read and ordered filed.

Mr. Warner personally appeared before the Board with reference to his request for reinstatement, stating that because of a possible misunderstanding with reference to his previous status as a Senior Clerk in the Purchasing Department, his name should have been restored to the Senior Clerk Eligible Register upon termination as a Senior Tabulating Machine Operator.

Action on foregoing request was postponed until the next regular meeting of the Board.

LIBRARY POSITIONS

Req. for reclassifications

Communication from the City Librarian with reference to the abolishment of three Junior Librarian positions;

the creation of two Library Clerk positions and one Senior Librarian position and the reclassification of one Senior Librarian to Supervising Librarian in the City Library, was read and ordered filed.

The Secretary reported to the Board that the three Junior Librarian positions were now vacant and that by reclassifying two of said positions to Library Clerks, said employees would be used on the Bookmobile Libraries. The creation of one position of Senior Librarian and the reclassification of one Senior Librarian to Supervising Librarian was justified by reason of a reorganization of the duties and responsibilities of said employees.

After general discussion by members of the Board, Mr. Wright moved that the foregoing recommendation be approved; seconded by Mr. Deise and motion carried.

WATCHMAN

Re: Policy

In accordance with previous action by the Board in adopting a new policy for the creation of eligible registers

for Laborers, Street Construction Worker and Building Construction Laborer,

March 17, 1955

the Secretary recommended that the classification of Watchman be included under the same policy and that permanency in said classifications be granted after six months of satisfactory employment.

In accordance with foregoing recommendation, Mr. Wright moved that recruitment of employees under the classification of Watchman be made on open eligible register with permanent status being granted upon completion of six months satisfactory service; seconded by Mr. Deise and motion carried.

PLANT OPERATOR EX. #403

The Secretary reported that in reviewing the examination results for Plant Operator Examination No. 403, Item 44 contained a typographical error and was thereupon keyed improperly.

Mr. Wright moved that the secretary be ordered to delete Item 44 from the Plant Operator Grade I Examination No. 403 and that the results of said examination be computed and the eligible register corrected; seconded by Mr. Deise and motion carried.

JAMES T. NEVILLE

Verbal request from Larry Woldit, City Electrician, recommending that Mr. James T. Neville certified from the Electrical Inspector Eligible Register No. 404 on March 13, 1955 be given credit for previous temporary employment on a limited term basis from June 22, 1953 to November 5, 1954, and that said employee be started at the second salary step of \$440 per month, was considered.

Mr. Wright stated that said employee was appointed on a limited term basis in 1953 and 1954 and that said period could not be counted as time worked under his probationary appointment beginning March 13, 1955 and thereupon moved that said request be denied; seconded by Mr. Deise and motion carried.

DEPARTMENTAL REPORTS
APPROVAL OF

After review and agreement, it was the order of the Board that the following Departmental Reports be approved:

March 17, 1955

Temporary Appointments

<u>Name</u>	<u>Classification</u>	<u>Department</u>
Armstrong, Jan	Library Page (P.T.)	City Library
Binion, Wm. R.	Laborer	Park
Chadick, Carole	Library Page (P.T.)	City Library
Hill, William	Laborer	Recreation
Ireland, Lionel G.	Crossing Guard	Police
Lofing, Arthur	Laborer	Recreation
Newbury, George A.	Laborer	Recreation
Rico, Wm.	Laborer	Park

Temporary Appointments (Exempt)

Asch, Martin	Asst. Physician & Surg.	Health
Holley, E. B.	Child Hygiene Clinician	Health
Tucker, Wm.	Asst. Physician & Surg.	Health

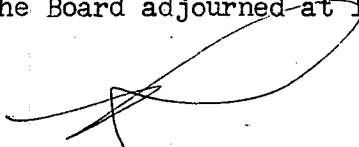
Permanent Appointment

White, J. C. Sr.	Laborer	Water
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Probationary Appointments

Dickie, Roger K.	Senior Clerk	Controller
Finch, Arnold K.	Airport Attendant	Airport
Johnson, A. C.	Garbageman	Waste Removal
Menard, Philip	Gallery Attendant	Art Gallery
Nears, Willis D.	Garbageman	Waste Removal

There being no further business, the Board adjourned at 10:15 P.M. to meet again at the Call of the Chair.



Secretary

APPROVED:

P r e s i d e n t