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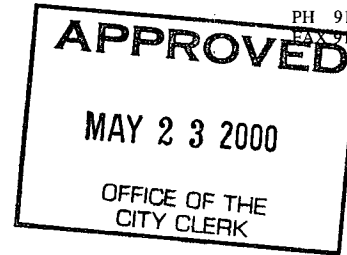
DEPARTMENT OF
PUBLIC WORKS

CITY OF SACRAMENTO
CALIFORNIA

927 10TH STREET
SACRAMENTO, CA
95814-2702

TECHNICAL SERVICES
DIVISION

PH 916-264-8300
FAX 916-264-8281



May 4, 2000

City Council
Sacramento, California

Honorable Members in Session:

SUBJECT: REPORT DESIGNATING STAFF TO ATTEND 3M COMPANY SEMINAR

LOCATION AND COUNCIL DISTRICT: All districts

RECOMMENDATION:

This report recommends the City Council adopt the attached resolution that designates Public Works staff to attend an informational seminar on the existing use and future needs of traffic safety products.

CONTACT PERSON: Marty Hanneman, City Traffic Engineer, 264-7508

FOR COUNCIL MEETING OF: May 23, 2000

SUMMARY:

The Traffic Safety Controls Materials Division of the 3M Company has invited (see letter in Attachment A) the City of Sacramento to attend a traffic safety products seminar at its St. Paul Minnesota facilities in July of this year. This seminar is intended to share information on current safety products uses and future traffic safety needs. Since the Department of Public Works is responsible for all traffic controls, traffic safety, and street maintenance within the city, they would be the most appropriate staff to attend.

COMMITTEE/COMMISSION ACTION:

None

BACKGROUND:

The Traffic Safety Controls Materials Division of the 3M Company has invited (see letter in Attachment A) the City of Sacramento to attend a traffic safety products seminar at its St. Paul, Minnesota facilities on July 10 to 13, 2000. This seminar is intended to share information on current safety products and future traffic safety needs.

The City of Sacramento currently uses many signing and striping traffic safety products produced by the 3M Company. Specifically, all signs that are replaced by City crews are made of 3M sheeting. Furthermore, street name signs on all major streets either have been or in the process of being replaced with a new very high reflective sign made by the 3M Company that will enhance visibility and public safety.

Since the Department of Public Works is responsible for all traffic controls, traffic safety, and street maintenance within the city, they would be the most appropriate staff to attend this seminar. Specifically, the City of Sacramento would benefit most if the following Public Works' staff attended:

- Director of Public Works – As director of the Department it is important that he be aware of existing and future traffic safety products, their application, and fiscal impacts.
- City Traffic Engineer – As City Traffic Engineer it is imperative that this person provide input to the 3M Company existing product uses and future traffic safety needs for the City.
- Supervising Design Engineer, Technical Services – As the lead design engineer for all City roadway improvement projects, it is important for this person to provide feedback on existing traffic safety products specified in our roadway improvement projects and learn of products in development.
- Street Manager, Maintenance Services – This person is responsible for all maintenance activities within the City. It is important that they be aware of the traffic safety products available and their staffing and equipment requirements.
- General Supervisor, Signs & Markings – This person and his staff are responsible for day to day maintenance of all the signs & markings in the City. It is important that they share their experiences with the use of existing 3M products so that they may use this feedback to further improve them.

FINANCIAL CONSIDERATIONS:

All travel and lodging expenses incurred by the City allowing staff members to attend this seminar will be provided by the 3M Company. Because those expenses are paid on behalf of the City, they are not compensation or gifts to the individual employees within the meaning of any applicable federal, state or local law, rule or regulation governing or relating to compensation or conflicts of interest.

City Council
Report Designating Staff to Attend 3M Company Seminar
May 9, 2000

ENVIROMENTAL CONSIDERATIONS:

None.

POLICY CONSIDERATIONS:

Enhancing staff's knowledge of traffic safety products is consistent with the City Council's priority of Public Safety.

ESBD CONSIDERATIONS:

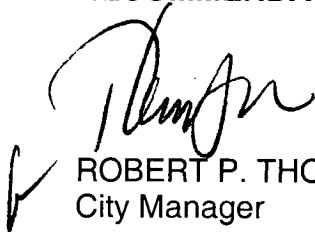
No goods or services are being provided.

Respectfully submitted,



Marty Hanneman
City Traffic Engineer

RECOMMENDATION APPROVED:



ROBERT P. THOMAS
City Manager

APPROVED:

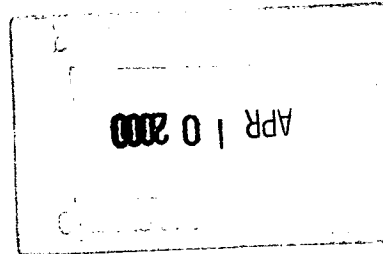


Michael Kashiwagi
Director of Public Works

Attachment

3M visit council report May 23, 2000

April 3, 2000



Mr. Robert P. Thomas
City Manager
915 I Street- Room 101
Sacramento, Ca. 95814

Dear Mr. Thomas:

The Traffic Control Materials Division of 3M Company is continually striving to develop and provide high quality products to satisfy the ever-changing needs of cities like Sacramento. With a commitment to excellence, we work with transportation leaders worldwide to create new technologies meeting their demands.

3M Company would like to extend an invitation to the City of Sacramento, specifically appropriate members of your Public Works staff to join us for a seminar at 3M's facility in St. Paul, Minnesota. The seminar will be held on July 10-13, 2000. We can accommodate up to eight individuals and will provide for the City's travel expenses including lodging and meals. The purpose of this seminar will be to review and discuss current needs that exist within an urban transportation environment.

While in St. Paul, your staff will attend daily seminars aimed at addressing problems, solutions, needs and demands of traffic safety facing your city today. In addition, your staff will have an opportunity to visit our laboratories, interact with 3M's manufacturing and technical staff and attend a night demonstration held at our Transportation Safety Center.

I hope the City of Sacramento will be able to join 3M's staff for an interesting exchange of information and ideas on making the driving environment safer. Please RSVP by Friday, April 28, 2000 by calling me at (530) 521-7896 or by fax (530) 343-2414 or by e-mail at slcantwell@mmm.com.

I look forward to your acceptance of our invitation. If you have any questions or concerns please feel free to contact me. On behalf of 3M, thank you for your time and interest.

Sincerely,

Spencer L. Cantwell
Government Transportation Safety Specialist
3M Traffic Control Materials Division

SLC

cc: Michael Kashiwagi
Director of Public Works
915 I Street, Suite 200
Sacramento, Ca. 95814

RESOLUTION NO. 2000-267

ADOPTED BY THE SACRAMENTO CITY COUNCIL

ON DATE OF _____



**RESOLUTION DESIGNATING STAFF
TO ATTEND THE 3M COMPANY SEMINAR**

BE IT RESOLVED BY THE COUNCIL OF THE CITY OF SACRAMENTO:

- 1) The City accepts the offer made by the 3M Company, as set forth in the company's letter dated April 3, 2000; a copy of which is attached to the staff report as Attachment A.
- 2) That the following Public Works staff be designated to represent the City of Sacramento at the 3M Company traffic safety products seminar in St. Paul, Minnesota on July 10 to 13, 2000.
 - Director of Public Works
 - City Traffic Engineer
 - Supervising Design Engineer, Technical Services
 - Street Manager, Maintenance Services
 - General Supervisor, Signs & Markings
- 3) Expenses paid by the 3M Company are expenses paid to the City, and are not gifts or compensation to the individual employee named in section 2 above, or any other employee substituting for them, for the purpose of any federal, state or local law, rule or regulation governing or relating to compensation or conflict of interest.

MAYOR

ATTEST:

CITY CLERK

FOR CITY CLERK USE ONLY

RESOLUTION NO: _____

DATE ADOPTED: _____

